



NIEVS NEWS

An update for our stakeholders and commercial customer on
DVLA's Northern Ireland Electronic Vehicle Services Project

Issue 7 – 24 July 2014

Update on transition of vehicle services

Following the transition of services, Northern Ireland customers can now:

- access the DVLA's online vehicle tax service. This allows Northern Ireland motorists to tax a vehicle or make a Statutory Off Road Notification (SORN) 24 hours a day, seven days a week. Simply go to <http://www.gov.uk/taxdisc>
- call the automated number **0300 123 4321**. It takes less than five minutes
- use additional face-to-face services at around 175 Post Office® branches across Northern Ireland, which now offer an enhanced range of vehicle tax transactions. Some of these branches are open on Saturdays. You can find out your nearest branch by visiting www.postoffice.co.uk/branch-finder or by calling the Post Office® helpline on 0345 611 2970

Driver licensing and vehicle testing is a devolved issue and remains the responsibility of the DVA and DVAT in Northern Ireland.

Cessation of email notification of disposal service

As you will be aware the way in which vehicle registration and licensing services are provided in Northern Ireland changed from the 21 July 2014. From this date, the Driver and Vehicle Licensing Agency (DVLA) in Swansea became responsible for delivering vehicle registration and licensing services in Northern Ireland.

As a result of these changes we are unable to continue to offer tailored services to individual customers, for example, the arrangement to notify disposal of vehicles via email.

From 21 July, you are only required to notify DVLA when a vehicle goes into the motor trade, using the appropriate tear-off section of the Vehicle Registration Certificate, the V5C/3. This form should be completed by the seller, signed by the seller and the dealer/trader and posted to DVLA.

This means that DVLA will no longer issue the V7D booklet. We will however continue to accept notifications using the V8 until supplies run out. Consequently, we will no longer write to traders after three months providing a list of vehicles notified as disposed to them seeking confirmation if the vehicle has been sold on or is still in their possession.

If you dispose of the vehicle to another motor trader there is no current requirement to notify DVLA.

If you sell a vehicle the new keeper should complete the following sections of the V5C (motor tax book):

- Section 6 - with their name and address
- Section 8 - signed and dated by both the new and previous keeper of the vehicle

The form, once completed, should be sent to **DVLA, Swansea SA99 1BA**.

The new keeper should retain section 10, V5C/2 new keeper supplement, which can be used to tax the vehicle, if needed, at the Post Office.

DVLA Addresses to send applications to:

Service	Address	Post Code
Change details on the registration certificate (V5C)	DVLA, Swansea	SA99 1BA
Tell DVLA the vehicle has been sold to a trader (V5C/3)	DVLA, Swansea	SA99 1BD
Apply for the first registration and licensing for a vehicle	DVLA, Swansea	SA99 1BE
Make an enquiry of vehicle records	DVLA, Swansea	SA99 1BP
Make a Personalised Registration transaction	DVLA, Swansea	SA99 1DS
Make a Personalised Registration transaction (Commercial Customers)	DVLA, Swansea	SA99 1DP
Apply for a trade licence	DVLA, Swansea	SA99 1DZ

How to tax your vehicle

Online or by phone

Use DVLA's online or telephone service to tax your vehicle or make a SORN, 24 hours a day, seven days a week.

Simply go to <http://www.gov.uk/taxdisc> or call the automated number **0300 123 4321**. It takes less than 5 minutes.

You will need:

- the reference number from your new style V11 or V85/1 reminder or V5C(NI) registration certificate
- a credit card or debit card if making payment. There is a £2.50 fee for using credit cards
- Your MOT, if needed and insurance will be checked automatically online. No need to find the documents

When you tax online or by phone your tax disc is sent to you by post and can take up to 5 days to arrive.

At a Post Office® branch

You can still tax or SORN any vehicle through the face-to-face services available at many local Northern Ireland post offices, some of which open on a Saturday.

Post Office® Counter Services:

Northern Ireland customers are now able to carry out a wider range of vehicle licensing services at more than 175 Post Office® branches; ensuring motorists in Northern Ireland have access to the same services as the rest of the UK.

Northern Ireland motorists can now go to their Post Office® branch to:

- tax their vehicle when they don't have the Renewal Reminder for a tax disc (V11), Vehicle Registration
- Certificate (V5C) or New Keeper Supplement (V5C/2)
- tax their vehicle if they have a V5C/2 over two months old
- change their vehicle's tax class
- tax their Heavy Goods Vehicles using the Renewal Reminder for a tax disc (V85/1)
- tax their reduced pollution vehicle

Motorists can check what additional services are carried out at their local Post Office® branch by visiting www.postoffice.co.uk/branch-finder

More detailed information about these changes can be found on GOV.UK.

Taxing using EVL

The Electronic vehicle licensing service (EVL) to re-tax and SORN your vehicle on-line should now be available for use by customers in Northern Ireland.

Whilst systems are still updating, following the migration of vehicle records, it is possible that a small number of customers may experience a minor delay in gaining access to the service. This is a natural part of the transfer and updating of files.

Postal Relicensing

All postal re-licensing services ceased in DVA Coleraine from 11 July. Applications received after 11 July are being dealt with by the Post

Office® centrally. These will be processed and returned to you as soon as possible.

Please be aware that postal relicensing will no longer be offered and that this is a temporary service which will not continue. If you wish to make bulk relicensing applications in the future there are a number of alternative options available.

Arrangements can be made with your local Post Office branch, which offers vehicle relicensing, for a drop off and collect service. You should discuss this option with your local Post Office branch. Alternatively we have different options available for fleet customers, please see the attached leaflet for further details and contact points should you have any enquiries.

Non Fee Paying Enquiries

Driver & Vehicle Record Enquiries are only able to process non fee paying enquiry applications on VQ615 and VQ616 forms. Customers have to request these from our stores department by faxing their request on headed paper to 01792 783525 or by e-mail to stores.order.forms@dvla.gsi.gov.uk

We are unable to accept any requests on headed paper or e-mail and, if received, these will be rejected with a request that the appropriate form is completed. We are unable to offer this service over the phone or by e-mail as previously offered by DVA.

Historic Vehicle Registration

It is still possible to re-claim old NI numbers. To re-claim an old number the applicant will need to provide as much documentary evidence as possible linking the vehicle to the registration number. This should include rubbings of the chassis number and photographs (showing the VIN/VRN and the complete vehicle). Each application will be assessed on the evidence provided and if accepted the number will be allocated to the vehicle.

If the evidence is not accepted, the vehicle could either be allocated an historic registration number on a non-transferable basis or a new series registration number. In these instances the application will be returned to the applicant before a registration number is allocated for them to provide the additional paperwork needed for the registration of the

vehicle i.e. dating evidence, registration fee etc. To be allocated an historic registration number, evidence should be supplied showing that the vehicle was manufactured before 1975.

Additional Information

For information on registering or taxing your vehicle go to:

<http://www.gov.uk/browse/driving>

Vehicle Registration

www.gov.uk/browse/driving/number-plate

Vehicle Tax

www.gov.uk/browse/driving/car-tax-discs

Email

Use the email service at:

www.gov.uk/contact-the-dvla

Telephone

Vehicle Enquiries: 0300 790 6802

Textphone: 18001 0300 123 1279

Lines open: Monday to Friday, 8am to 7pm and Saturday, 8am to 2pm.

Please share this newsletter with any of your members or colleagues if they have not received it.

If you wish to give us feedback on this newsletter, or if you have any questions you'd like to ask, e-mail nievs.project@dvla.gsi.gov.uk