## Application Form

## Breakthrough Fund / Release of Data Fund

**Please ensure that you have fully read the guidance at** [**https://www.gov.uk/government/publications/breakthrough-fund-and-release-of-data-fund**](https://www.gov.uk/government/publications/breakthrough-fund-and-release-of-data-fund) **before completing this form.**

Project Title:

Contact Name:

Applicant Organisation:

Accountable Organisation:

Address:

Telephone:

Email:

When completed, Please send your completed application form through to the 3 email addresses below.  Once your application form has been received, the bid will be assessed and passed to the relevant panel for consideration:

breakthroughfund@bis.gsi.gov.uk

transparency@local.gov.uk

transparencystrategy@cabinet-office.gsi.gov.uk

**Project Description**

1. Please provide a short description of the activity

[150 words maximum]

1. What is the total amount you are bidding for?

[150 words maximum]

1. Set out the main activities, deliverables and proposed timescale in which they will be carried out, including a detailed breakdown of costings (inclusive of VAT where applicable).

[250 words maximum]

1. Briefly describe the issue and challenges associated with open data release that your proposal will address.

[150 words maximum]

1. Demonstrate that you have not been able to identify appropriate funding through existing budgets.

[150 words maximum]

1. Indicate how you will commit to:
	1. make the data freely available on data.gov.uk, adhering to the Open Government License and ODI certification standards; and,
	2. update the data in a timely manner, on an ongoing basis considering future affordability for the relevant public body.

If your project is focused on building capability, describe how your project will continue to ensure that this learning is captured and built upon.

[150 words maximum]

1. What is the demand (public and commercial) for your open data proposal, and what are the long term benefits? For example, how will your proposal enhance accessibility, stimulate economic and social growth, or encourage innovation?

[150 words maximum]

1. Who will use the data released through your project, and how have you identified the user need for the open data?

[150 words maximum]

1. Can you confirm that you have looked at projects already funded by other initiatives such as the Breakthrough Fund and the Release of Data Fund and that your project is different in aims and objectives? If your project makes use of components previously supported by either of these funds, please indicate which projects and how you have incorporated this into your project.

[150 words maximum]

1. Explain how your proposal will be transparent and publicly accountable and demonstrate clear monitoring and evaluation plans. Additionally, please outline how the bidding organisation and partners (if applicable) will maximise community engagement with the project.

[150 words maximum]

**Equality**

1. Do you envisage that the project or its outcomes will have a disproportionate impact, whether positive or negative, on any of the following groups?
	1. Minority or majority ethnic communities
	2. Women or men, including transsexual people
	3. Disabled people
	4. Lesbians, gay men, bisexual or heterosexual people
	5. People with particular religious or non-religious beliefs
	6. People in particular age groups

|  |
| --- |
| [150 words maximum] |

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