



National Offender
Management Service

**Annex to Kent & Sussex
Service Level Agreement
for Prison Services Commissioned
by the National Offender
Management Service from the
Public Sector Provider**

Between

**The National Offender Management
Service as Commissioner and**

Her Majesty's Prison Service

for

HMP Blantyre House

Local Establishment Annex 2014-15

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This document is the Local Establishment Annex 2014-15 to the Kent & Sussex Regional SLA 2014-17. The Regional SLA, including this Annex, has been agreed between NOMS commissioners and the Deputy Director of Custody and signed by both parties confirming the agreement.

Section 1: Service Overview

From the **Commencement Date**, **HMPS** will deliver offender services as set out in this **SLA** and applicable **NOMS service specifications**. Additional commissioning arrangements with the YJB will be described within the National YJB SLA.

1. Establishment Details

Table 1: Establishment Details	
Establishment name	HMP Blantyre House
Establishment type	Open resettlement
Specialist function	
Security Category / Categories:	Category C/D
Annual Operating Price	To be agreed

2. Establishment Population

HMPS shall provide the Operational Capacity and Certified Normal Accommodation (CNA) at the **Establishment**, as recorded in the table below. There is a legal requirement for any variations to Operational Capacity or CNA to be approved through the cell certification process set out in PSI 17/2012 Certified Prisoner Accommodation. Where there is a material difference between the commissioned Operational Capacity and CNA recorded in the table below and the certified levels, the **Notice of Change** process must be followed.

Table 2a: Capacity Specification	
Certified Normal Accommodation	122
Operational Capacity	122

Any restrictions in the establishment's allocation criteria must be recorded in the Population Specification in the table below. Material changes to the Population Specification must be agreed between the **Commissioner** and **HMPS** in advance of the change in population, using the **Notice of Change** process.

Table 2b: Population Allocation Specification

Gender:	Male prisoners only
Age:	Adults (21 and over)
Security Category:	Category C/D
Sentence Status:	Sentenced prisoners
Sentence Length / Type:	20 months to PED/CRD or 18 months to tariff expiry
Offence Type:	Sex offenders by agreement only
Nationality:	No restrictions

The assumptions of the **Commissioner** regarding the origins of the **Establishment's** population, the estimated numbers comprising each population segment and any specialist function are as recorded in the tables below. Some variance is always to be expected in the Population Assumptions, but where there is a material change between the assumptions recorded in the table below and the actual population held at the **Establishment**, the **Notice of Change** process must be followed.

Table 2c: Population Assumptions – Origin of the Population

HMP Blantyre House is a Category C resettlement training prison holding male prisoners aged 21 and over. The population is mainly comprised of indeterminate prisoners. This establishment mostly holds prisoners sentenced at courts in the London and the South East regions and receives most of its prisoners from the training estate as appropriate to prisoner resettlement needs. This establishment provides a specialist resettlement function.

Table 2d: Population Assumptions – Estimated Background of the Population

Table 2d: Population Assumptions – Estimated Background of the Population							
OCTOBER 2014							
	Cat A	Cat B	Cat C	Cat D	Male YO	Other	Total
Prisoners on remand, convicted unsentenced, or sentenced uncategorised	N/A	N/A	N/A	N/A	N/A	N/A	0
Prisoners sentenced to less than 12 months	N/A	N/A	N/A	N/A	N/A	N/A	0
Determinate prisoners serving 12 months or more but less than 4 years	N/A	N/A	N/A	24	N/A	N/A	24
Determinate prisoners serving more than 4 years	N/A	N/A	N/A	30	N/A	N/A	30
Indeterminate prisoners	N/A	N/A	N/A	68	N/A	N/A	68
Determinate and indeterminate Recallees	N/A	N/A	N/A	N/A	N/A	N/A	0
Non-criminals	N/A	N/A	N/A	N/A	N/A	N/A	0
Resettlement	N/A	N/A	N/A	0	N/A	N/A	0
Discretionary	N/A	N/A	N/A	N/A	N/A	N/A	0
Total	0	0	0	122	0	0	122
Resettlement	Yes	Reset %		All	Reset No.		NA
Specialist Function							

SECTION 2: ESTABLISHMENT DELIVERY

Table 3: Local Response to Commissioning Intentions	
CI Title & No.	Response to Commissioning Intention
<p>1. <u>Enhance public protection and ensure a safe, decent environment and rehabilitative culture</u></p>	<p><i>1a) There is a sense of purpose in relation to rehabilitation, desistance, and progression through a sentence which is shared and understood by all who work with offenders.</i></p> <p>Blantyre House has a clear purpose and responsibility to protect the public and reduce reoffending. As a resettlement prison, we will prepare and implement the 'Through The Gate' model with new providers while maintaining the engagement of staff in rehabilitative work. This will be supported by effective risk assessment systems and ongoing needs analysis and built within a reducing re-offending strategy. The new offender management model to be implemented as part of New Ways of Working will strengthen and intensify offender supervision along with the encouragement to desist.</p> <p>Rehabilitation, desistance and progressions will be built into the delivery plans of each provider and future TTG providers, to ensure the needs analysis, risk assessment and enabling environment is build into sentence progression. We recognise that this is a year of transformation and will continue to work effectively with our partners/providers.</p> <p>BH will continue to focus on providing a positive environment through staff and peer support to underpin the principles of rehabilitation, desistance and progression. BH staff group routinely engage with offenders with positive interactions and encourage engagement with the rehabilitative regime and have been recognised by HMIP and MQPL.</p> <p><i>1b) All who work with offenders consistently demonstrate behaviours and attitudes that support rehabilitation and desistance</i></p> <p>Blantyre House will seek to promote, amongst staff of all grades, a sense of personal responsibility and opportunity to interact with offenders in a way which both models appropriate social behaviour and sets positive expectations regarding offenders capacity to change and desist from offending. Staff at Blantyre House have a critical role in ensuring that offenders become and remain motivated to engage whilst in prison through interventions, behaviour, employment and links with family. Offenders who feel a sense of personal investment from staff are more likely to experience the environment as safer and may be more responsive to attempts to reduce reoffending</p>

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	<p>The introduction of the revised IEP arrangements within prison specifically requires both engagement by prisoners in their sentence and positive contribution to the prison community. Effective implementation of this policy will require staff of all grades to acknowledge the progress of offenders through their sentence and create the opportunity for personal support and challenge to be given to prisoners whose risk and social behaviour requires improvement.</p> <p>Within an enabling environment strategy and by embedding 'Every Contact Matters', staff interactions with offenders will be meaningful, consistent and constructive. The governor will proactively communicate the message of 'what matters' to staff in their daily engagement, through the development of their strategic objectives and through the staff engagement forum. Ongoing monitoring of MQPL and SQL scores will be used to assess the impact of this agenda.</p> <p>As a resettlement prison, working with partners whilst maintaining the engagement of staff in rehabilitative work and their commitment to supporting desistance will be a key focus of the implementation of the 'Through the Gate' service and the Transforming Rehabilitation programme.</p> <p>BH continues to encourage, enable and support staff in consistently demonstrating behaviours and attitudes recognising that every contact matters. MQPL recorded 90.1% offenders felt that staff addressed and spoke to them in a respectful manner, whilst 66.7% of offenders felt supported by staff at BH. MQPL recognised that there was significant support given to offenders for problems including, drugs, healthcare and sentence progression.</p> <p><i>1c) Efforts are made to ensure offenders experience the environment as safe</i></p> <p>All offenders regardless of their risk of reconviction are likely to benefit from positive relationships with staff, which promote well-being and are consistently constructive. Helping offenders to develop new pro-social identities, to desist from criminal behaviours and to develop hope that they can change, in a safe environment is crucial.</p> <p>Prisons in Kent & Sussex will continue to deliver specific training packages for staff to encourage structured and effective communication with offenders. As well as individualised training, prisons in Kent & Sussex will work towards adopting the standards of an Enabling Environment. This will be undertaken in a staged approach within the three PIPE services at HMP Swaleside and any learning considered for closed and open sites in the future.</p> <p>The Kent & Sussex Region will regularly review the prison MQPL reports in order to capture the feelings of perceived safety by prisoners. This will enable the sharing of good practice or the targeting of resources where appropriate to assist in establishing a rehabilitative culture.</p> <p>Kent and Sussex have provided operational representation on the national Violence Working Group. Data has been collated from HMP Swaleside to provide direct input into national strategy development. It is hoped when findings are published in April 2014, new methods and practices can be piloted and developed in Kent and Sussex prisons.</p>
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	<p>Offenders in open conditions, with low staff supervision, can find themselves increasingly under pressure to traffic illicit articles whilst on ROTL and may experience bullying for the first time as a result. Prisoners recaptured following abscond or FTR from ROTL to open prisons will be subject to interview to determine the causes for breach, this will ensure that intelligence regarding safety issues within the open prisons can be identified.</p> <p><i>1d – 1g</i></p> <p>See Regional SLA</p>
<p>2. <u>Strengthen integration of service delivery between directly funded, co-commissioned providers and wider partners</u></p>	<p><i>2a) Evidence of effective coordination of delivery of services and integration of providers locally, regionally and nationally to maximise outcomes for offenders.</i></p> <p>Blantyre House will maximise investment of all partners and providers delivering services for offenders and the outcomes by ensuring they experience a seamless and joined up service. By October 2014 we will review who we work with and how we work with them and ensure that all contracts and service level agreements demonstrate how each service fits within the overall strategic context of the establishment. This review will include all statutory and non statutory, existing and new partners and providers (including by anticipating any changes as a result of Through the Gate). We will develop a plan which describes how, within (time) we will deliver:</p> <ul style="list-style-type: none"> • A clear shared strategic vision for how services align to maximise outcomes and create an integrated, seamless offender management service (including a shared understanding of outcomes and priorities) • A clear agreed plan of how services sequence and compliment each other, providing continuity of services to offenders both within and across prisons (facilitating the needs of all providers and contractual partners to allow them to effectively deliver) • Leadership which actively enables and integrates services, where partnership working arrangements improve performance and aid resolution of issues • An understanding of resource allocation, and how delivery and choices impact on the investment and activity of others • An agreement on how to safely use and share data and information <p>Progress will be monitored against the plan through quarterly meetings with the Business and Community Development Manager, Head of Reducing Reoffending, Regional Head of Learning and Skills and Enterprise and Through the Gate providers and at a regional level with the DDC. Relevant actions from these meeting will be used to develop and improve the services.</p> <p><i>2b) Facilitate the ongoing operation of mandating day one entry of prison leavers onto the DWP Work Programme and any future changes through the introduction of Universal Credit.</i></p> <p>Blantyre House will work with the Department for Work and Pensions (DWP) to ensure that all offenders being released have access to information, advice and guidance regarding the Work Programme. The establishment will ensure that appropriate facilities are in place for Job Centre Plus advisors to work and that offenders attend the sessions appropriate to their specific needs</p>

	<p>in the 3 months prior to their release. This will enable advance claims for Jobseeker's Allowance and timely referrals to the Work Programme.</p> <p><i>2 (c) Work together with NHS England and Public Health England in line with the National Partnership and Co-commissioning Agreement to ensure that NHS commissioned health services (including clinical and non-clinical substance misuse services) in custody support both health and justice outcomes.</i></p> <p>HMP Blantyre House is working closely with providers of healthcare and substance misuse services through our local Healthcare Quality Board which meets monthly and representation of healthcare on the establishments SMT through Oxleas Healthcare Trust Lead for Maidstone, East Sutton Park and Blantyre House, Ian Bicker. This governance provides a mechanism to identify and address delivery and strategic issues such as planning around continuity of care and forthcoming impacts of changes to the estate from the Transforming Rehabilitation Programme. We are developing a Local Delivery Agreement in line with the National Partnership Agreement between NOMS, NHS England and Public Health England. Our shared priorities from April 2014 include retendering of primary care services by April 2016, refreshing Health and Substance Needs Assessments and developing Substance misuse strategies along with our commissioned service provider. We are also working with health and substance misuse providers to promote recovery from addiction by individual support, direction to community based support and interventions and working to reduce the supply of drugs and alcohol into prisons. We also monitor the use of prescribed medication through appropriately sharing information and intelligence with the aim of preventing dependence.</p> <p><i>2d) Work together with local authorities to ensure that the adult offenders and defendants with care and support needs are appropriately identified, their needs are assessed and they are supported to live with decency and as independently as possible; and that arrangements are made for continuity of care when an individual moves</i></p> <p>The Kent and Sussex Region will commit to strengthening and embedding relationships with local authorities responsible for adult social care and will engage with Commissioners to procure the new services from 2015 to enable continuity of care between establishments and those who are released from custody.</p> <p>We will work towards a specific set of aims which will include:</p> <ul style="list-style-type: none"> Sharing of information when a person is committed to custody Assessing need when in custody Procuring appropriate equipment Ensuring care transfers between establishments Planning for release <p>Kent & Sussex, as a 'Duty to Co-operate Agency' is participating fully in a self-assessment framework, adapted by the Kent & Medway Safeguarding Adults Board (K&MSAB) Quality Assurance Working Group (QAWG), with the purpose of providing a consistent framework to assess, monitor and improve safeguarding adults arrangements, in advance of legislation anticipated in the near future.</p>
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	<p>The framework has been developed to enable use by a range of organisations, utilising the Solihull Safeguarding Adults Board tool and 'Safeguarding Adults: Advice and Guidance to Directors of Adult Social Services' (March 2013). Blantyre House will work together with local authorities to identify the needs of offenders with care and support needs, procure appropriate equipment and plan for release to ensure continuity of care. Prisoners with learning difficulties/disability and physical disability need equivalence of care as in the community and appropriate plans in place in preparation for release. The establishment will commit to strengthening ties with local authorities which, subject to the passage of the Care Bill, from 2015 will gain responsibility for social care within our setting.</p> <p><i>2e) Work with local authorities to promote inclusion of, and maximise benefits to, offenders' families</i></p> <p>At Blantyre House we recognise that strong and supportive family ties are key to desistance and reducing reoffending. Our Head of Reducing Reoffending will lead on work to promote positive family links and ensure that our services complement 'Through the Gate' provision.</p> <p>Our visits centre will be a place of useful, up to date information for families with signposting and support facilities where appropriate and 'family days' will be held to allow for quality time within a family, especially for fathers and children.</p> <p>Risk assessed temporary release will continue to enable offenders to maintain and build family links and support child care where necessary. We will establish relationships with our Local Authorities and a shared delivery plan which will include sharing aggregate and individual data to identify families meeting the Troubled Families programme criteria. A needs assessment will be completed by the end of October 2014 to assist with the delivery plan.</p> <p><i>2f) Continue to improve access to a pathway of new and existing services for offenders with severe personality disorders. Services are primarily targeted at men who present a high risk of serious harm to others and women who present a high risk of committing further violent, sexual or serious criminal damage offences. Services are co-commissioned with NHS England Specialised Commissioning to support health and justice outcomes.</i></p> <p>Not applicable at Blantyre House (not identified as one of the prisons to provide PD service) Those assessed as having PD need would have that need addressed before progression to the open/semi-open estate.</p> <p><i>2g) Align Services with the Offender Learning and Skills Service (OLASS 4) providers in prisons. Put in place local partnership working arrangements and determine what learning opportunities will be offered in each prison. Support initiatives to make prisons places of work and strengthen the focus on employability. Enhance access to mainstream learning and employment services for offenders on return to the community.</i></p> <p>OLASS 4 partnership arrangements are well embedded with clear governance procedures. Our Regional Strategy Board reviews resources, performance and need on a quarterly basis and our relationship with the commissioner is tangible and active within this forum. Curriculum reviews are regular and ongoing to ensure that needs are met with a changing population but also with changing</p>
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	<p>employment opportunities upon release.</p> <p>We will set minimum standards for learning and skills within specific work areas within each prison to ensure that functional skills are given the local importance required to reduce risk. Access to mainstream learning is already an important factor within the open prison within region but something that we can build upon more successfully. Utilising our space and buildings better within open prisons and offering more shared community/prison provision will improve the offer to offenders in the later stages of their sentence.</p> <p>In its role as a resettlement prison, Blantyre House, will work with providers to focus on developing skills for employment. A local needs analysis will determine the precise curriculum needs within the prison and the opportunities in the labour market. Services for offenders under OLASS 4 are already well established focussing on basic needs, preparation for work and training in vocational skills. Our Local Delivery Board monitors performance, curriculum, funding and shares best practice.</p> <p>Greater access to mainstream learning in the community will be developed, and buildings will be better utilised to offer more shared community/prison provision and improve the offer to offenders in the later stages of their sentence. Closer links will be developed between the vocational training and working out scheme placements.</p> <p>The establishment is committed to working with the Shannon Trust to maintain the Reading Network and 'Toe by Toe' service provision.</p> <p><i>2h) Strengthen partnership working to ensure that offenders have access to support and services to both prepare for and enable access to employment.</i></p> <p>We will ensure that our regional model of commercial work is supportive of accessing employment through the gate and will construct better contracts to support the justice outcomes required. Our local industry growth plans will determine the increase that we aspire to in each prison site to achieve 'working prison' status, delivering the employment ethic that is needed for release.</p> <p>We will also allow for good quality 'preparation for work' courses via the curriculum provision in each site and continue working with Careers Advisors to ensure the best possible outcomes and ensuring their service is enabled.</p> <p>Kent and Sussex Region is committed to working with the Shannon Trust to establish a National Reading Network in every prison. Each prison will nominated an SMT lead and will provide a weekly staffing commitment for delivery. After completing the training, peer mentors will be able to offer reading support to all prisoners with the aim of providing a supportive and safe learning environment.</p> <p>Blantyre House will continue to develop employment opportunities for prisoners through the 'working out scheme' which involves close liaison with a range of partners. We will also allow for good quality 'preparation for work' courses via the curriculum provision under OLASS 4 and continue working with Careers Advisors to ensure the best possible outcomes. As part of the New Ways of Working, a stronger work ethic within the prison will be instilled with closer monitoring of absence from work and better planning of appointments and temporary release to ensure maximum attendance and productivity.</p>
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	<p>The education and employability provision will support employment engagement events through working with our key partners, established national employers and local employers. This will be promoted through employment events and showcasing good practice and sustainable employment opportunities.</p> <p>Blantyre House Hill will seek to incrementally increase the number of companies with whom working out partnerships may be developed, therefore providing real work experiences for offenders in the community prior to release. The prioritisation of these partnerships will take precedence over the further development / expansion of on-site work activity.</p>
<p><u>3. Deliver an efficient, quality service</u></p>	<p><i>3a) Target resources on evidence-informed interventions and services which are likely to deliver the best outcomes for the investment. This includes targeting factors shown to be related to NOMS intended outcomes and using a service design which will be effective with the groups which receive it.</i></p> <p>As offenders will have completed required accredited interventions to address their offending behaviour prior to arriving at Blantyre House, resources within the establishment will be targeted at resettlement needs and preparation for work prior to release. Exceptional/ outstanding work may be undertaken in the community if deemed suitable.</p> <p>At Blantyre House, the intense period of preparation for work prior to release will provide opportunities for prisoners to learn vocational skills and practice business skills, making self-employment a further option for those for whom it is viable. Offenders can progress to community work in Stage 1 of the working out scheme and then Stage 2 paid work placements. Access to realistic, relevant and up-to-date careers advice will help offenders make informed choices about their future options on release. Blantyre House will work closely with the National Careers Service (NCS) in custody to ensure that linkages to mainstream careers services and learning opportunities are available, both during imprisonment and post release.</p> <p>The IPP mentoring service will provide additional support to this high risk group as they progress to release back into the community.</p> <p>A comprehensive needs assessment of offenders resettlement needs will be carried out to ensure our provision meets their need. The assessment will be completed by the end of September 2014.</p> <p><i>3b) Have robust quality assurance processes in place to ensure offender services are (i) delivered as they are intended (i.e. with integrity and as planned and designed) and (ii) that they are effective.</i></p> <p>Blantyre House has robust quality assurance processes in place, particularly of risk management decision making processes. The OASys assessments are quality controlled and a process of peer review of ROTL decision-making by the open prisons within the region has been introduced. In addition, during 2014/15, research is planned to evaluate the effectiveness of the IPP mentoring service.</p> <p>A Quality Improvement Group (QIG) meets quarterly and monitors activity levels, classroom efficiency and provides an</p>

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	<p>opportunity for providers to align provision and enhance delivery. OLASS provision is continually developed in line with the Common Inspection Framework and the Framework for Excellence and we take seriously our responsibility for the preparation and evidence required by HMIP and Ofsted.</p>
<p>4. <u>Ensure delivery is matched to population, purpose and NOMS outcomes</u></p>	<p><i>4a) Use segmentation and local data sources to target resources for rehabilitation services, case management and risk management where they will deliver the greatest outcomes for investment.</i></p> <p>As a semi-open, resettlement prison, resources will be targeted at preparation for release and appropriate risk management to provide well-planned and structured opportunities for temporary release that is balanced with the need for public protection. An action plan is in place to ensure the historical OASys backlog is addressed in order to ensure that risks and needs are being fully assessed to inform case management decisions and the services needed. Prioritisation is given to those closest to the date when they become eligible for ROTL.</p> <p>Upon arrival at Blantyre House, an offender's OASys will be updated along with the sentence plan to prepare for release and resettlement in the community. As offender supervisors will be based on the residential wings and at times supervising the regime, there will regular contact to enable supportive conversations with those offenders that they are case managing. Daily surgeries by offender management link workers will provide more formalised access to raise issues and concerns.</p> <p>With the OLASS4 contract, the curriculum will be aligned to maximise opportunities to embed education into workshops and meet the individual needs of offenders and those of the labour market where they will be resettled. We will focus training in vocational skills that correspond with labour demands in the community. By addressing basic skills, preparation for work and providing training in vocational skills, opportunities for progression will continue through to community work at Stage 1 of the working out scheme and to paid work at Stage 2 placements in the community.</p>
<p>5. <u>Ensure that delivery of services is responsive to individual needs and characteristics to maximise outcomes</u></p>	<p><i>5a) Individual needs and characteristics are effectively identified, assessed for significance and monitored.</i></p> <p>We have a number of standard processes for identification and assessment of individual needs when offenders enter our custody which includes healthcare screening, education assessments, equalities questionnaires, safer custody and cell sharing risk assessments. In addition we recognise that a number of offenders may have possible unidentified learning disabilities and mental health problems. To meet this need we have additional assessment arrangements in place for these areas of need and strategies for sharing assessment information across partners. We provide additional support for offenders, using trained staff and trained offender mentors, to assist offenders to progress with their resettlement needs. These processes are monitored to ensure they are of a good standard and delivered as expected. The results are used to develop individual plans where offender needs are identified.</p> <p>Individual needs are monitored through a range of tools such as the OASys sentence plans, ACCT plans, Care plans and Individual learner plans. In addition we monitor the needs of our populations against the services and activities received in order to ensure that appropriate services and interventions are in place and adapted to meet needs, and to ensure that groups with particular characteristics are not discriminated against. For example, the provision of literature for those that are older or part of the gay community. Similarly specific PE sessions are provided for those who are more mature.</p>

Individual needs may arise from enduring characteristics such as age, ethnicity or disabilities or could be more temporary, for example bereavement or depression. We ensure that our offenders have the opportunity to discuss their individual needs and collective needs with the appropriate skilled staff and partnership agencies.

We endeavour to adapt the prisons regimes and physical surrounding to accommodate the enduring characteristics for the people who live, work and visit the prison.

Protected characteristics to be identified and for which reasonable adjustments may need to be made include:

- Age
- Disability
- Gender reassignment
- Marriage and civil partnership
- Pregnancy and Maternity
- Race
- Religion or belief
- Sex
- Sexual orientation.

Data on all protected characteristics is collected from all prisoners and recorded on Prison-Nomis.

Initial risk boards identify risk factors from OASys and with input from the offender management and recommendations of the parole board the sentence plan is compiled to address the pathway needs of the individual. Both risk assessments and sentence plans are reviewed at regular intervals to ensure the offender is compliant and effective use is made of the establishment's regime.

5b) Information on individual need and characteristics is used to sequence and adapt service to individual need

The ethos of the risk assessment and sentence planning boards is to identify and address those risk factors presented by the individual concerned. There is a multi-disciplinary approach to risk assessment and sentence planning. Representatives from Education, OMU, RaPT and Resettlement attend along with the personal officer.

We will work with partners to recognise any additional needs of the population and plan the provision accordingly, maximising any external funding opportunities to support the additional need. We will make reasonable adjustments for individuals as required and work with partners accordingly.

Staff receive information and training to support them in recognising barriers to engagement that may arise owing to factors such as age, sexuality, disability, intellectual function, etc.

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<p>6. <u>Deliver priority national or specialist services</u></p>	<p>6a) In relation to NOMS approach to the identification, assessment and management of extremist offenders, HMP Blantyre House will ensure delivery in the key thematic areas of Intelligence Gathering and Management; Offender Management and Public Protection; and Interventions and Resettlement, as assessed by NOMS HQ.</p> <p>HMP Blantyre House will also ensure that any recommendations related to the identification, assessment and management of extremist offenders which are identified in year through the NOMS assessment process are implemented within reasonable timescale.</p> <p><i>6b) Deliver victim-offender conferences (Restorative Justice) where capacity exists, and develop partnerships and a supportive environment to enable delivery where in-house capacity does not exist.</i></p> <p>HMP Blantyre House will develop and implement a plan by end of December 2014 for the creation of a supportive environment which will enable delivery of victim-offender conferencing (RJ). The plan will focus on developing;</p> <ul style="list-style-type: none"> • Awareness of RJ amongst relevant staff groups • Partnerships with organisations and local commissioners to support delivery of RJ • Infrastructure to support delivery, including development of; <ul style="list-style-type: none"> > a single point of contact for RJ > agreed referral processes with partners > processes which contribute to suitability and risk assessments > appropriate gate procedures for entry into the prison of victims and other participants > appropriate rooms are available for the conference to take place > integration of RJ into sentence planning <p><i>6c) Ensure the efficient use of prison places through the development and implementation of local bail strategies and use of HDC for appropriate offenders , including making full use of Bail Accommodation and Support Service.</i></p> <p>Due to the length and nature of sentences of the offenders held at Blantyre House, HDC is not available.</p> <p><i>6d) Increase the amount of commercial and economically beneficial work in prisons undertaken by prisoners.</i></p> <p>Blantyre House's goal is to increase the amount of meaningful work opportunities outside of the prison, rather than increase workshop capacity. We seek to increase the number of companies with whom working out partnerships may be developed, providing real work experiences for offenders in the community prior to release.</p> <p><i>6e) Support the delivery of efficiencies across the criminal justice system by increasing the use of prison video links.</i></p> <p>HMP Blantyre House will continue a strategy for extending use of video conference facilities consistent with the NOMS Video Action</p>
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Table 4a: Rehabilitation Services

This table should reflect all NOMS Commissioned and NOMS Co-Commissioned services delivered as part of the Core Rehabilitation Offer. It is assumed all the services described below are available to all prisoners with an identified need: therefore targeting information is not applicable to this section. It is understood that these services may change in year as a result of the Through The Gate competition and tendering process. Changes to this table will be managed through existing NoC mechanisms.

Rehabilitation Services in Custody	Name of Service Service Description	Commissioning Arrangements (NOMS Locally, Regionally or Co-Commissioned)
Staff support and encourage prisoners to participate fully in rehabilitation services	<p>Strategic Vision - We have a published Reducing Rehabilitation Strategy for Blantyre House that identifies all service provision and has a statement of purpose.</p> <p>Rehabilitative Need - Outstanding rehabilitative need is identified and discussed with prisoners during their Induction period. The pathway needs of our offenders are identified on induction and an action plan developed with the offender supervisor and our health co-commissioned partners also identify mental and physical health needs. All commissioned services have business and performance objectives.</p> <p>Risk Management - All staff make effective use of the information sharing (such as observation book, handover, briefing sheets and security intelligence systems) monitoring mechanisms are part of their core tasks that contribute to a safe and secure, decent rehabilitative environment. Information on the range of rehabilitative services is found in the Rehabilitation Strategy and the National Interventions Directory which is kept up to date by the Learning and Skills manager.</p> <p>IEP - At HMP Blantyre House we operate an integrated IEP system that ensures all staff and prisoners have the ability to influence attainment levels through engagement with rehabilitative activity</p> <p>Every Contact Matters - Staff use both formal and informal settings to encourage participation in services. To embed the concept of 'Every contact matters' we have published a decency strategy that sets out the expectations of behaviour for both staff and prisoners. We will roll out a series of Communication seminars to all staff. These will review how the Civil Service Core Competency Framework (CSCCF) maps to NOMS Visions and values statement of purpose and how staff behaviours and relationships between staff and prisoners can contribute to building our prison culture.</p>	NOMS Locally

<p>Prisoners are made aware of their responsibilities in engaging with and accessing services</p>	<p>Prisoner Compact - All prisoners entering the establishment sign a prisoner behavioural compact</p> <p>Establishment Priorities - All staff (including permanent staff, those on fixed term contracts and partner providers) are made aware of our Published Business Plan, we will set our priorities for the year and ensure that these are published via visible posters at the gate</p> <p>Through our Every Contact Matters agenda we will aim to ensure prisoners receive consistent messages. We will ensure our staff delivers these by reminding staff of our rehabilitation priorities including some key staff behaviours that are likely to generate positive change in prisoners such as listening, giving practical assistance in problem solving rather than solving the problem for them, encouraging prisoners that they can change and promoting a sense of personal responsibility. We believe that creating the coaching environment within the prison will ensure that responsible citizenship is firmly embedded into our rehabilitative ethos.</p> <p>All communication with prisoners is accessible and responsive to their diverse needs. All staff are supported to ensure their engagement with prisoners is effective through our equality and diversity awareness training, our commitment to equality is published in our business plan and our engagement with our staff by listen to improve meetings and the Governors full staff meeting.</p>	<p>NOMS Locally</p>
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<p>Prisoners anti social attitudes, thinking and behaviours are addressed by staff through pro social interaction and engagement</p>	<p>HMP Blantyre House's Establishment Priorities and Statement of Purpose reflect our commitment to building a rehabilitative culture and is publicised at the gate for all visitors and staff to see. Our Business Plan and Statement of purpose is also published via notices to staff and prisoners. We also embed our commitment to building a rehabilitative culture through the Governors weekly bulletin</p> <p>We will take active measures to promote and improve understanding the importance of demonstrating pro-social behaviours and attitudes at all levels, and use existing internal communication and line management arrangements to help embed effective practice and encourage a culture of continuous improvement</p> <p>We have ensured there is a clear link between the Competency Framework, the prison action plans as well as the more formal annual staff reporting mechanism to ensure there is consistency in the way we engage and support offenders</p> <p>We will measure the impact we are having through assessing trends in adjudications, violence management and MDT data and longer term through the findings from external scrutiny such as MQPL and HMIP visits</p> <p>We will publish to staff a reminder of their key pro social behaviours such as; taking time to listen, treat prisoners fairly and with respect, avoid labelling and expressing and encouraging motivation and hope. This will ensure we embed the right staff behaviours as part of our 'Every Contact Matters' agenda.</p> <p>A prisoner council which is encouraged to highlight good practice across different departments across the prison</p> <p>We use to great effect a Personal Officer Scheme</p> <p>Staff challenge anti social behaviour during interactions with prisoners.</p> <p>ROTL used to facilitate ATB courses where appropriate</p> <p>IEP Scheme used to support the regime at Blantyre House</p>	<p>NOMS Locally</p>
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<p>Prisoners can access appropriate services that enable them to seek suitable employment and/or training for release.</p>	<p>Employment and Benefit Advisors - Prisoners are given access for assistance re future job prospects or for support onto the DWP work programme and in applying for job seekers allowance via Job Centre Plus advisors and Peers Support Workers</p> <p>OLASS provision of basic skills level 1 and 2 training which enables prisoners to engage with the regime as well as providers of rehabilitative services, there are also a number of vocational training courses that aid employment on release</p> <p>The Contact details for existing community based services are maintained and accessible to all prisoners via the Resettlement Peer advisors. Offenders participate in a discharge interview with our resettlement peer workers and identified needs are addressed before release.</p> <p>Prisoners can apply for ROTL to attend the local library and search the internet for job vacancies</p> <p>There is a Work out Scheme running at Blantyre House where prisoners can apply for Community Placements and for Full Time work placements prior to release</p> <p>Access available to 'A Fairer Chance' - jobs brokering service</p> <p>Business enterprise - Provides knowledge and skills to assist offenders wishing to set up their own business</p> <p>National Careers Service Advisor - Advice and guidance on careers</p> <p>Prep' for Work course provided by Manchester College</p> <p>Education curriculum focussed on employability – Manchester College</p>	<p>NOMS Locally</p> <p>Regionally or Co-Commissioned</p>
<p>Prisoners can access services that enable them to manage housing needs created as a result of their custody.</p>	<p>The Manchester College delivers an employability course during the last 12 months prior to release, this identifies information on housing benefit advice.</p> <p>We are also able to signpost offenders to Shelter who have a housing need and will send information</p> <p>Prisoners have access to the contact details for existing housing service providers via the Resettlement department who also are able to provide advice leaflets</p> <p>There are a number of social housing providers that are used by our resettlement department in order to find accommodation prior to release</p> <p>Peer Team - Advice and guidance on housing</p>	<p>NOMS Locally</p>

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Prisoners can access services that enable them to seek settled and suitable housing for release.	<p>Prisoners have access to the contact details for existing housing service providers via the Resettlement department who also are able to provide advice leaflets</p> <p>There are a number of social housing providers that are used by our resettlement department in order to find accommodation prior to release</p>	NOMS Locally
Prisoners can access services to enable them to address personal financial management issues created as a result of their custody.	<p>The Resettlement Team enable prisoners to make contact and arrangements with creditors or dependents where payment schedules are likely to be affected</p> <p>Activities/IAG – Advice, guidance and signposting on finance</p> <p>Prisoners are also able to attend local Citizens advice offices, or any other local financial support service via ROTL</p> <p>Bank accounts are provided through the Co-op to those prisoners who have 6 months left to serve but also prisoners can apply for ROTL to attend the local bank to apply for a bank account</p> <p>Budgeting and Money Managing is provided by Manchester College</p> <p>Access to Gamblers Anonymous</p> <p>ROTL available to support networks when appropriate</p>	NOMS Locally
Prisoners can access available services which enable them to address their family welfare and family support needs.	<p>Offenders can apply for Community visits and overnight ROTL to develop support networks when appropriate</p> <p>Weekend visits in the prison available for those not eligible for ROTL</p> <p>Family Days twice per year offered to those prisoners not eligible for ROTL</p>	NOMS Locally
Prisoners have equivalence of access to health services in custody as in the community.	<p>On reception, prisoners current health needs assessment is reviewed, prisoners are subsequently signposted and supported in tackling any additionally identified needs</p> <p>On discharge prisoners are provided with the contact details for existing community health related services and given a letter of introduction to their community GP</p> <p>Prisoners have access to Primary and secondary health services, including mental health services commissioned through Health including: Doctor-GP service, Dentist, Nursing care, Optician</p> <p>Prisoners can also apply to attend the Dentist whilst on ROTL</p> <p>Healthcare provided by Oxley's Primary Care Trust</p>	Locally Co-Commissioned

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Prisoners can access treatment, services, advice and support around drug and alcohol needs.	<p>RAPT provide 1:1 and group work support for substance misuse</p> <p>Cocaine Anonymous - Support group available for those with a cocaine addiction. ROTL available</p> <p>Alcohol Anonymous - Support group available for those with an alcohol addiction. ROTL available</p> <p>ALANON - Outside support group available to family members of those affected by alcohol. ROTL available</p>	Locally Co-Commissioned
Prisoners who have experienced domestic violence, rape or abuse can access services that offer them advice and support.	Prisoners are provided with the contact details and enabled to engage with existing appropriate community based services that support victims of abuse.	Locally Co-Commissioned
Prisoners who have been sex workers can access services that offer them advice and support.	Prisoners are provided with the contact details and enabled to engage with existing appropriate community based services that support sex workers.	Locally Co-Commissioned

Table 4b: Rehabilitation Services - Additional Services Offer

Using segmentation and local data sources to target resources where they will deliver the greatest outcomes for investment - this table should reflect the case management activity, risk management activity and rehabilitative services and interventions, delivered within the establishment which are **additional** to the core offer

Segment	Total no. of Prisoners within Segment <ul style="list-style-type: none"> Use the segmentation data tool on the NOMS Performance HUB to get the numerical data you need to populate this column 	Strategic approach to meeting the needs of the segment Title and description of rehabilitative services/interventions and case management activities <ul style="list-style-type: none"> Give the title and a brief description of the case management activities offered to offenders in each segment Give a brief description of the range of rehabilitative services and interventions offered to offenders by segment. Include any accredited programmes on offer. Use the guidance on targeting in Commissioning Intention 4a If a service or intervention is available across more than one segment (for example – TSP may be available to both sex offenders and violent offenders) then state in each applicable box, making clear in the next column the number of completions relating to each segment. 	Indicate whether the service or intervention is commissioned or co-commissioned and the number of offenders who will be able to access the intervention or service annually <ul style="list-style-type: none"> For accredited programmes give the number of completions It is not necessary to record volumes for case management activities
All Offenders – where service targeted by need rather than risk	121	Thinking Skills Programme A group and individual programme run by outside probation to develop consequential thinking and problem solving. Held by outside probation available on ROTL Assertiveness and Decision Making A group programme to equip individuals to be more confident in situations where assertiveness is required. Mind Outreach centre and programmes developing interpersonal and life skills available. ROTL available. Each individual attends a multidisciplinary induction board where an individual needs analysis takes place.	
Sexual Offenders	0		
Violent offenders	79	Work Party Project support the risk assessment process and testing the individual's compliance and progress to date Accompanied Town Visits support the risk assessment process and testing the individual's compliance and progress to date Sentence Plans/offender management/parole board recommendations will all inform any outstanding offending behaviour work that can be addressed by the BH regime.	

		Aggression Replacement Training A group programme run by outside probation to learn how to control anger and deal with difficult situations. Available on ROTL. Integrated domestic abuse programme Outside probation course to tackle offending behaviour relating to domestic abuse. ROTL available	
Indeterminate Sentenced Prisoners (ISPs)	84	Work Party Project support the risk assessment process and testing the individual's compliance and progress to date Accompanied Town Visits support the risk assessment process and testing the individual's compliance and progress to date Sentence Plans/offender management/parole board recommendations will all inform any outstanding offending behaviour work that can be addressed by the BH regime. Mentoring Support is available to ISP prisoners due to be released in Kent and deemed suitable for the scheme.	
Low likelihood of any reconviction OGRS 0-24%	38	The ethos of BH is to identify and support those issues presented by the individual concerned. <u>Low intensity case management</u> (including OS review of sentence plan, engagement of rehabilitation services by attending appointments and support of services to check on progress, successful ROTL and OS contribution to OASys and all staff contribution to case notes)	
Medium likelihood of any reconviction OGRS 25-49%	46	The ethos of BH is to identify and support those issues presented by the individual concerned. Low intensity case management as described above. Where additional support in relevant pathway is identified further support will be offered.	
High likelihood of any reconviction OGRS 50- 74%	32	The ethos of BH is to identify and support those issues presented by the individual concerned. <u>Medium intensity case management</u> (including 1:1 supervision, OS/OM/ personal officer support and review of behaviours addressing change, consolidate learning and signposting to services addressing identified pathways needing further support.	
Very high likelihood of any reconviction OGRS 75-89%	5	The ethos of BH is to identify and support those issues presented by the individual concerned. <u>High intensity case management</u> (this would involve more frequent supervision sessions in addition to the above interventions with regular links and input from OM who are invited to attend/teleconference sentence planning and risk boards)	
Extremely high likelihood of any reconviction (prolific) OGRS 90-100%	0		

Table 5: Accredited Programmes provided in the establishment	
Does this establishment deliver NOMs Commissioned accredited programmes?	No

Table 6: Development Objective

CI Title & No.	Objective: Describe a SMART objective including what you want to achieve how you will measure your success and key milestones	Does this contribute to a regional objective (yes/no)
4b	To ensure the effective transition of the population in line with the reconfiguration estate review recommendations during 2014 to support the introduction of TTG arrangements. The effectiveness of population allocations (including high priority groups such as IPPs) will be reviewed quarterly in order to ensure progress and take corrective action where required. To be completed by April 2015.	Yes
1d	To ensure effective Risk Assessment arrangements are in place to support offender progression and particularly ROTL. Blantyre House will ensure cross site QA of Risk Assessment arrangements via peer reviews, undertaken on a quarterly basis along with HMPs Ford and Standford Hill. Blantyre House will maintain timely OASys reviews for their current population.	Yes
1f	HMP Blantyre House will seek to input into the national strategy regarding the management of legal highs and will introduce and share best practice across the region. Blantyre House will put itself forward as a pilot site for the national testing programme of SPICE as soon as these become available. Recording of SPICE related indicators will be made using violence reduction/safer custody and security intelligence data from April 2014, this will provide a set of current benchmark figures against which evaluation of national testing programme can be assessed.	Yes
6d	<p>HMP Blantyre House will ensure the maintenance of existing on site work spaces but will seek to grow external work placement opportunities at growth level of at least 10% per year over the next three years to achieve 70% of those eligible. To be reviewed and monitored monthly via Head of Reducing Re-offending SMT report and bilat.</p> <p>Governors at Blantyre will ensure effective allocation arrangements and monitor regime take up in work areas to ensure that offenders attend work. This will be supported by the use of IEP.</p>	Yes
1c, 1a, 1b	HMP Blantyre House will seek to ensure that the experience for both prisoners residing and staff working in our prison is improved. This will be achieved by building on the excellent staff/prisoner relationships commended in the HMIP Inspection 2013 which underpins Blantyre's success. The further development of enabling environments will seek to enforce the importance of staff offender relationships as a basis for delivering real reductions in reoffending. Success in this area will be monitored through an annual prisoner safer custody survey along with the national MQPL and SQL inspections. An initial prisoner safer custody survey will be conducted by May 2014 to establish a benchmark figure and then repeated at the end of March 2015 to assess progress against this objective.	Yes
2a	HMP Blantyre House will develop a more integrated approach between offender management and IAG functions by co-locating, to deliver better resettlement outcomes for prisoners, measured by SDRs within resources. Complete by October 2014.	Yes
4a	Dependent upon BDG outcomes and review commissioned by Regional Office of the role Blantyre House plays within the prison estate, we will develop a needs based restorative justice process. Complete by April 2015	Yes

Table 7a: Mandatory Service specifications applicable under this Local Annex

The following specifications are mandatory for all establishments.
For the full list of NOMS Service Specifications, please refer to the Ministry of Justice website:
<http://www.justice.gov.uk/about/noms/noms-directory-of-services-and-specifications.htm>

	Service Specification	Implementation detail	Notes
1	Early Days & Discharge – First Night in Custody	Existing service specification which remains in force	
2	Early Days & Discharge – Induction to Custody	Existing service specification which remains in force	
3	Early Days & Discharge – Reception In	Existing service specification which remains in force	
4	Early Days & Discharge – Discharge	Existing service specification which remains in force	
5	Cell and Area Searching	Existing service specification which remains in force	
6	Catering	Existing service specification which remains in force	
7	Visits – Services for Visitors	Existing service specification which remains in force	
8	Visits – Visits Booking	Existing service specification which remains in force	
9	Visits – Conduct Visits	Existing service specification which remains in force	
10	Prisoner Property Services	Existing service specification which remains in force	
11	POSOE – Communication & Control Rooms	Existing service specification which remains in force	
12	POSOE – Gate Services	Existing service specification which remains in force	
13	POSOE – Internal Prisoner Movements	Existing service specification which remains in force	
14	Residential Services	Existing service specification which remains in force	
15	Nights	Existing service specification which remains in force	
16	Prisoner Discipline and Segregation – Prisoner Discipline Procedures	Existing service specification which remains in force	
17	Prisoner Discipline and Segregation – Segregation of Prisoners	Existing service specification which remains in force	
18	Immigration, Repatriation and Removal Services	Existing service specification which remains in force	
19	Faith and Pastoral Care for Prisoners	Existing service specification which remains in force	
20	Physical Education	Existing service specification which remains in force	
21	Mandatory Drug Testing	Existing service specification which remains in force	
22	Prisoner Communications Services	Existing service specification which remains in force	
23	Management of Prisoners at Risk of Harm to Self or Others	Existing service specification which remains in force	
24	Security Management	Existing service specification which remains in force	
25	Activity Allocation	Existing service specification which remains in force	
26	External Movements and Appearances	Existing service specification which remains in force	
27	Manage Prisoner Finance	Existing service specification which remains in force	

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28	Prisoner Retail	Existing service specification which remains in force	
29	Enablers of national co-commissioned services in prisons	Existing service specification which remains in force	
30	Processing and Resolution of Prisoner Complaints	Existing service specification which remains in force	
31	Manage the Custodial Sentence - Categorisation & Allocation for Custody	Existing service specification which remains in force	
32	Manage the Custodial Sentence - Manage the Sentence Pre & Post Release from Custody	Remains in force until all outputs in new specification (Manage the Custodial and Post Release Periods) go live	
33	Manage the Custodial & Post Release Periods ⁺	Some provisions go live April/May 2014, others from contract award	Outputs 22, 22a and 23 (relating to the new risk escalation process), output 8 (which covers the resettlement needs screening of prisoners and for remand prisoners was previously an output in the Rehabilitation in Custody Specification) and outputs 53/54 (jurisdiction is transferred in/out) will go live April/May 2014. The remainder of the specification will go live at the date of CRC contract award.
34	Rehabilitation Services - In custody	Go live April/May 2014	
35	Bail Accommodation Services (BASS)	Go live April/May 2014	
36	Prisoner Employment, Training & Skills	Existing service specification which remains in force	

⁺ Note: 'Manage the Custodial & Post Release Periods' will replace 'Manage the custodial sentence - Manage the sentence pre & post release from custody', once new legislation in force and CRC contracts awarded

Table 7b: Service specifications applicable under this Local Annex			
For the following specifications, indicate which are applicable to the establishment by confirming Yes or No			
37	Specialist Units (HSE)	No	Existing service specification which remains in force
38	Bail Services	No	Go live April/May 2014
39	Deliver Accredited Programmes	No	Go live April/May 2014
40	Mother & Baby Unit	No	Existing service specification which remains in force
41	Deliver Victim Offender Conferencing (Restorative Justice)	No	Go live April/May 2014

Table 7c: Service Options, above the national minimum		
(which are commissioned under this SLA)		
Service specification	Output(s) commissioned	Service Option Commissioned [YES / NO]
Cell & Area Searching	A risk assessed programme of routine area searching is agreed, documented and completed correctly. HSE only	No
Cell & Area Searching	Assurance is sought through a risk assessed programme of covert testing. Non HSE	No
Early Days & Discharge - First Night in Custody	One-to-one welfare support is provided within courts/custody suites to address immediate needs of the prisoner.	No
Visits - Conduct Visits	There are facilities for children to participate in supervised play whilst visiting a prisoner	No
Visits - Services for Visitors	Visitors are able to purchase snacks and hot/cold drinks prior to the visits period.	No
Visits - Services for Visitors	Visitors are able to purchase a meal and hot/cold drinks prior to the visits period.	No
Visits - Services for Visitors	Private meetings can be facilitated between visitors and Partner Agencies.	Yes
Visits - Services for Visitors	There are facilities for children to play whilst waiting to visit a prisoner.	No
Visits - Services for Visitors	Visitors receive information through a variety of media regarding relevant support services.	No
Visits - Services for Visitors	A Family Support Worker is available to support families.	No
Faith and Pastoral Care	Prisoners have access to a Resettlement Chaplaincy Scheme.	No
Mandatory Drug Testing	Prisoners found guilty of misuse of Class B and/or Class C drugs or who frequently refuse to comply with MDT testing may be subject to a Frequent Testing Programme.	No
Mandatory Drug Testing	Prisoners may be subject to Reception testing.	Yes
Prisoner Employment, Training & Skills	Prisoners have the opportunity to gain industry recognised and accredited qualifications through employment, training and skills according to risk and need.	Yes
Prisoner Employment, Training & Skills	Qualifications gained are aligned with market needs and within the Qualifications and Credit Framework	Yes
Deliver Accredited Programmes	Competent staff are contributed to the national training provision as agreed by the commissioner. Output wording subject to revision	No

Table 7d: Agreed delivery hours for specified services			
Service Specification	Output	Agreed hours	Rationale (where hours are agreed above the minimum set within specifications)
Residential Services	Daily time in open air [minimum 30 minutes] (row 21 of the specification)	[...] hours daily	Open Prison Regime – access to open air exceeds minimum requirement
Physical Education	Minimum number of PE Hours [per week] (row 1 of the specification) (as calculated using the SBC published spreadsheet product)	[...] hours weekly	2.5 hours per week

8. Activity Places (Work and Prison Services)

Table 8a: Agreed Activity Allocation places

Table 8a: CU095a (Hours Worked in Industry) activity places allocation

The content of this table 8a removes the need for an establishment to complete a separate Annual Capacity Forecast (ACF) by documenting the workshop activity details and predicted outputs.

INDUSTRIES (ONE3ONE)										
INDUSTRY SERVICE CODE	WORKSHOP NAME	Maximum number of prisoner places per activity (planned per week total for 2014-15)	TOTAL STAFF NUMBERS	CORE HOURS PER WEEK	Annual Internal Soft Charged Sales Predictions	Annual Internal Hard Charged Sales Predictions	Annual External Sales Predictions	Annual Internal Soft Charged Materials Predictions	Annual Internal Hard Charged Materials Predictions	Annual External Materials Predictions
Industries – Land Based Activities	Gardens Work Party	8	1	30	£2000	£0	£0	£4000	£0	£0
Total		8	1	30	£2000	£0	£0	£4000	£0	£0

Table 8b: Services (not industries)

Table 8b CU095b (Hours Worked in Services) – this should contain services that are measured under this specific metric			
Activity Service Code	Service Description	Maximum number of prisoner places per activity (planned per week total for 2014-15)	CORE HOURS PER WEEK
HU1 Wing Activities			
HU2 Wing Activities			
HU3 Wing Activities			
HU4 Wing Activities			
HU5 Wing Activities			
HU6 Wing Activities			
Kitchen		10	30
Orderly Cleaners			
Recycling Activity			
Weekend Activity			
Works Department			
Wing Cleaning	House	10	30
Other Occupations	Orderlies/peer workers	6	30
Sub total		26	90

Table 8c- other permanent activity places

This will include other permanent weekly activities including OLASS activity places, ROTL places

Table 8c: Other Activities			
This should contain activities that are not in scope of either CU095a (Hours Worked in Industry) or CU095b (Hours Worked in Services) metrics.			
Activity Service Code	Activity Description	Maximum number of FTE prisoner places per activity (planned per week total for 2014-15)	CORE HOURS PER WEEK
Basic Key Skills up to level 2			
Core Education Classes		20	25
Education Induction Assessment			
Education leading to accreditation			
PE Leading to QCA Qualifications			
Skills training leading to Accreditation			
ROTL	Working Out/ Voluntary placements/ College/Project Party (average core hours provided)	47	40
	Overnight Resettlement Leave (4 nights 5 days)	18	85.5
Prison Induction Courses/Interviews			
Other	Evening Classes		6
Sub total		85	156.5
Table 8 Total		119	246.5

Section 3: Regime Outline

The master record of the establishment's regime is on the NOMS Performance Hub and is subject to appropriate governance and change control. This table will document a "snapshot" of the agreed regime set following negotiations between HMPS and the Commissioner and effective at the commencement date of the SLA.

Guidance and Technical Notes relating to the Commissioned Regime Return will be available on the NOMS Performance Hub.

Out of cell session time summary by day

Day	Activity	Association	Domestics	Meal	Total Time Out of Cell
Mon	10h 47m	2h 15m	2h 41m	0h 49m	16h 33m
Tue	10h 47m	2h 15m	2h 41m	0h 49m	16h 33m
Wed	10h 55m	2h 15m	2h 41m	0h 49m	16h 42m
Thu	10h 55m	2h 15m	2h 41m	0h 49m	16h 42m
Fri	10h 47m	2h 15m	2h 41m	0h 49m	16h 33m
Sat	9h 13m	2h 42m	3h 20m	0h 49m	16h 05m
Sun	9h 13m	2h 42m	3h 20m	0h 49m	16h 05m

5 day average time out of cell

Type	Activity	Association	Domestics	Meal	Total Time Out of Cell
5-day	10h 50m	2h 15m	2h 41m	0h 49m	16h 37m

7 day average time out of cell

Type	Activity	Association	Domestics	Meal	Total Time Out of Cell
7-day	10h 22m	2h 22m	2h 52m	0h 49m	16h 27m

Section 4: SLA Delivery Requirements and Levels at Commencement Date

The master record of the Delivery Requirements and Levels for this SLA is on the NOMS Performance Hub and is subject to appropriate governance and change control. This template will document a “snapshot” of the SLA Delivery Requirements and Levels set following negotiations between HMPS and the Commissioner and effective at the commencement date of the SLA.

Guidance and Technical Notes relating to the SLA Delivery Requirements will be available on the NOMS Performance Hub.

Secure and Decent Custody

		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National
CU001	Discharge to Court	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	100.00 %
CU003	Absconds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	2.30	
CU006	CAT A Escapes		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CU007	Escapes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CU016	Mandatory Drug Testing (MDT)	4.10 %	4.10 %	4.10 %	4.10 %	4.10 %	4.10 %	4.10 %	4.10 %	4.10 %	4.10 %	4.10 %	4.10 %	4.10 %	4.10 %	4.10 %	4.10 %	4.10 %	
CU031	Control & Restraint (C&R) Training	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	80.00 %	
CU060	Tornado Commitment																		17.00
CU074	MQPL BME Score	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50	16.50
CU056a	Security Audit - Audit & Corporate Assurance (A&CA)	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	3.56
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU057a	Self Harm Audit (A&CA)	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	3.40
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU067	HMIP Resettlement	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.95
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU075	HMIP Respect	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	2.79
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00

OFFICIAL

CU077	HMIP Safety	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.92
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU078	HMIP Purposeful Activity	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.58
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU076	MQPL Safety	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	2.84
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CU079	MQPL Decency	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.81
		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00

CU088 Violence Management

Offender Management

		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National
CU002	Release on Temporary Licence (ROTL)																		100.00 %
		95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %
CU043	Generic Parole Process (GPP)																		
		90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %
CU083	OASys Quality																		
		90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %
CU086A	Return of MAPPA F Forms																		
		90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %
CU089	ViSOR Effectiveness (Prison)																		
		90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %	90.00 %

Interventions

		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National
CU019	Sex Offender Treatment Programme (SOTP) Completions																		942
CU021	Offending Behaviour Programme (OBP) Completions																		
														0.00	0.00			0.00	6,456.00

Regimes

		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National
CU013	Settled Accommodation on Discharge																		
		95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %

OFFICIAL

CU014	Training / Education on Discharge																			
		14.00 %	14.00 %	14.00 %	14.00 %	14.00 %	14.00 %	14.00 %	14.00 %	14.00 %	14.00 %	14.00 %	14.00 %	14.00 %	14.00 %	14.00 %	14.00 %	14.00 %	14.00 %	14.00 %
CU015	Employment on Discharge																			
		67.00 %	67.00 %	67.00 %	67.00 %	67.00 %	67.00 %	67.00 %	67.00 %	67.00 %	67.00 %	67.00 %	67.00 %	67.00 %	67.00 %	67.00 %	67.00 %	67.00 %	67.00 %	67.00 %
CU095a	Hours Worked In Industry																			
General																				
		Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Total	Q1	Q2	Q3	Q4	National	
CR003	Staff Absence	Sickness																		
CU036	Correspondence Response Times																			94.44 %
		95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %	95.00 %
CU063	Water Consumption																			
CU094	Energy (CO2e) Efficiency																			
CU081	Prison Cost Analysis (PCA)	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3