

## Notice of appointment of an administrator by holder of qualifying floating charge

Pursuant to paragraphs 14 and 18 of Schedule B1 to the Insolvency Act 1986 and Rule 2.10 of the Insolvency (Scotland) Rules 1986

Name of Company

Company number

(a) Name and address of holder of qualifying floating charge

1. (a) \_\_\_\_\_

\_\_\_\_\_ (“the appointor”)

(b) Give name(s) and address(es) of administrator(s)

gives notice that (b) \_\_\_\_\_

(c) Insert name and address of registered office of company

is/are hereby appointed as administrator(s) of (c) \_\_\_\_\_

\_\_\_\_\_ (“the company”)

2. The amount of the company’s share capital paid up or credited as paid up is £ \_\_\_\_\_

3. The statement(s) of the proposed administrator(s) is/are attached.

4. The appointor is the holder of the following qualifying floating charge:

(d) Give details of charge relied on, date registered and financial limit (if any)

(d) \_\_\_\_\_

\_\_\_\_\_

5. The above charge is enforceable at the date of this appointment.

†Delete if not applicable

6. † [The appointor has given at least two business days’ written notice to the holder of any prior qualifying floating charge(s), and a copy of that notice, \*(which was lodged in \_\_\_\_\_

(court) on \_\_\_\_\_ (date)) is attached.]

**OR**

†Delete if not applicable

† [all the holders of any prior qualifying floating charges have consented in writing to the making of this appointment and copies of the written consents are attached.]

**OR**

†Delete if not applicable

† [there are no prior qualifying floating charges.]

\*Delete as applicable

7. The company \*is/is not, at the date of this notice, the subject of insolvency proceedings:

(e) Give details of any current or outstanding insolvency proceedings

e) \_\_\_\_\_

\_\_\_\_\_

\*Delete as applicable

8. The company \*is/is not \*an insurance undertaking/a credit institution/an investment undertaking providing services involving the holding of funds or securities for third parties/a collective investment undertaking under Article 1.2 of the EC Regulation.

\*Delete as applicable

9. For the following reasons it is considered that the EC Regulation\*will/will not apply. If it does, these proceedings will be (f) \_\_\_\_\_ proceedings as defined in

(f) State whether main, secondary or territorial proceedings

Article 3 of the Regulation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. The appointment is in accordance with Schedule B1 to the Insolvency Act 1986

11. Where there are joint administrators, a statement for the purposes of paragraph 100(2) of Schedule B1 to the Insolvency Act 1986 is attached.

12. This notice and accompanying documents are to be lodged in (g) \_\_\_\_\_

(g) Insert name and address of court in which notice to be lodged

\_\_\_\_\_  
\_\_\_\_\_

to which any application for orders in relation to the administration should be made. Any enquiries in connection with this notice should be addressed not to the court but to the administrator at the address stated in this form.

13. I(h) \_\_\_\_\_

(h) Insert name and address

\_\_\_\_\_  
\_\_\_\_\_

(If making the declaration on behalf of appointor indicate capacity e.g. director/solicitor)

do solemnly and sincerely declare that the information provided in this notice is, to the best of my knowledge and belief, true'

**AND I making this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835.**

Declared at \_\_\_\_\_

Signed \_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_ 20

before me \_\_\_\_\_

A Notary Public or Justice of the Peace or Solicitor

**Endorsement to be completed by the court**

This notice and the attached documents were lodged on

(i) \_\_\_\_\_

(i) Insert date and time

