|  |  |
| --- | --- |
| Education Funding Agency Logo | Report Template SFC2:Significant Acquisitions |

*Please complete this form using the information on the* [*DfE website.*](http://www.education.gov.uk/aboutdfe/executiveagencies/efa/schoolscapital/landandproperty/g00227303/capital-transactions-sfc)

|  |  |
| --- | --- |
| Name of Sixth-form College |  |
| Address |  |
| Postcode |  |
| College Lead Contact |  |
| Role in College |  |
| Telephone Number |  |
| Email |  |

|  |
| --- |
| 1. State the type of property development / transaction |
|  |

|  |
| --- |
| 2. Describe the project including the details on the proposed works. |
|  |

|  |
| --- |
| 3. State the total project cost and confirm the funding sources |
|  |

|  |
| --- |
| 4. Explain the reason for undertaking the project. |
|  |

|  |
| --- |
| 5. State what impact the project will have on the condition of the college’s buildings |
|  |

|  |
| --- |
| 6. Confirm you have obtained a valuation report |
|  |

**Declaration**

I certify that the information provided above is complete and correct.

Signature *(Principal) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Name *(print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Email the completed, signed and scanned document to:*

[**mark.nightingale1@education.gsi.gov.uk**](mailto:mark.nightingale1@education.gsi.gov.uk)