Form SSP02a/F/01 – Training Needs Matrix

Name	Position	Role or responsibility within POEMS	POEMS and POSMS Awareness		Auditor skills		EMS Implementation and Management		SMS Implementation and Management		Other E.g. specific technical knowledge	
			Required	Actual	Required	Actual	Required	Actual	Required	Actual	Required	Actual

SSP02a/F/02 – General Awareness Training Declaration Form

Name:	
Responsibilities:	
Project:	
Date of Training:	
I confirm that I have received and understood the General Awareness Training for POEMS and POSMS	....*Signature*
Comments	