

Chapter 5 annex A

Draft letter explaining that the person is a British citizen without the need for registration/naturalisation

Dear

Thank you for your application for British citizenship (for yourself and ...) (for ...). Citizenship is a matter which can be determined conclusively only by the courts but from the information provided it appears that you/your ... are/is already a British citizen.

As you/your ... were/was born/adopted in the United Kingdom/the Falkland Islands (on) after 1 January 1983 and (one of your parents/you/your husband/wife/your adopter/one of your adopters) was (a British citizen/settled in the United Kingdom/the Falkland Islands) at that time, you/your ... appear to have become a British citizen on (date of birth/adoption) under section 1(1)/1(5) of the British Nationality Act 1981/section 1(2)/1(4) of the British Nationality (Falkland Islands) Act 1983.

As you/your ... were/was born/adopted in a qualifying territory for the purposes of the British Nationality Act 1981 (on) after 21 May 2002 and (one of your parents/you/your husband/wife/your adopter/one of your adopters) was (a British citizen/settled in the United Kingdom/that territory) at that time, you/your ... appear to have become a British citizen on (date of birth/adoption) under section 1(1)/1(5) of the British Nationality Act 1981.

As you/your ... were adopted (on) after 1 June 2003 under the terms of the 1993 Hague Convention on Intercountry Adoptions and (one of your adoptive parents/you/you and your husband/wife) was/were a British citizen who was/were habitually resident in the United Kingdom at that time, you/your ... appear(s) to have become a British citizen on (date of birth/adoption) under section 1(5) of the British Nationality Act 1981.

The production of (list of appropriate documents) should normally be sufficient to establish you/your .. citizenship for all ordinary purposes, for example if you/your .. wish(es) to apply for a British passport. Please note that additional evidence of identity, such as a driving licence, a banker's card or, in the case of a child, a school record may be requested in certain cases.

An application for a British passport should be made to your regional Passport Office at Application forms can be obtained from main Post Offices.

The fee of ... submitted with the application will be refunded in full shortly.

Yours