



Please read the guidance notes before completing this form in CAPITALS and BLACK INK

Section 1 - Customer Details

1.1 GRO Customer Account Number

Grid for GRO Customer Account Number

1.2 Title

Grid for Title

Forename

Grid for Forename

Surname

Grid for Surname

Company Name

Grid for Company Name

Address

Grid for Address

Grid for Address

Town

Grid for Town

County

Grid for County

Country

Grid for Country

Postcode

Grid for Postcode

1.3 Email

(please use capital letters)

Grid for Email

@

Grid for Email

Telephone

Grid for Telephone

Section 2 - Details of Overseas Birth

Please refer to Guidance Notes for required information

2.1 Forenames at Birth

Grid for Forenames at Birth

Surname at Birth

Grid for Surname at Birth

2.2 Date of Birth

Grid for Date of Birth (dd - mm - yyyy)

Male

Male checkbox

Female

Female checkbox

Place of Birth

Grid for Place of Birth

Nationality at Birth

Grid for Nationality at Birth

2.3 Mother's Forenames

Grid for Mother's Forenames

Maiden Surname

Grid for Maiden Surname

Father's / *Parent's Forenames

Grid for Father's / *Parent's Forenames

Surname

Grid for Surname

Father's Occupation (at time of birth)

Grid for Father's Occupation

2.4 Applying for your own certificate?

Applying for your own certificate checkbox

Adopted and applying for your original certificate?

Adopted and applying for your original certificate checkbox

Section 3 - GRO Index Reference

Index Reference should include the type of record, volume & page number.

Index Reference

Year of Registration

Section 4 - Other Information

4.1 Your Reference

4.2 Priority Despatch 4.3 Number of Certificates Full Short

Section 5 - Payment Information

5.1 Total Value of Application £ .

5.2 Payment by Cheque Payment by Postal Order

Cheque / Postal Order Number

5.3 Payment by Debit/Credit Card Visa MasterCard Maestro/Visa Debit

Card Number Security Number

Expiry Date - Start Date - Issue Number (if applicable)

Name of Cardholder (as it appears on the card)

WorldPay ID (for official use only)

Please note that the application fee includes a return postal charge, therefore customers are NOT required to send a SAE with their application form

Please return to the following address by post.
General Register Office, PO Box 2
Southport, Merseyside
United Kingdom, PR8 2JD

For the purpose of detecting and preventing crime, information relating to an application may be passed to other Government departments or law enforcement agencies.

