

# Freedom of Information request 1427/2011

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## Information request

We are a small construction company working in Staffordshire, and we have been advised by the HSE that as we are using our own Accident and Incident reporting forms/templates and not the published Accident Book, that we may require confirmation/approval from the DWP that we are working in accordance with the Data Protection Act.

I have been given a contact name of Diana Combes, but unfortunately have been unsuccessful in locating a contact telephone number, therefore apologies if this is not your department but would it be possible for you to either forward my details over to the correct person, or perhaps let me know via return of e-mail, who it is that I need to contact.

## DWP response

The contact details for the person who approves the format and content of alternative accident reporting books is;

Diana Combs, Team Leader  
Benefit and Labour Market Products Division  
Quarry House  
Quarry Hill  
Leeds  
West Yorkshire  
LS2 7UA

Email : [Diana.Combs@jobcentreplus.gsi.gov.uk](mailto:Diana.Combs@jobcentreplus.gsi.gov.uk)

The preferred means of contact is by email.