

The National Archives

Introduction

This Supplementary Estimate is required for the following purposes:

£			
Changes in budgets, non-budget voted provision and cash	Increases	Reductions	Total
i. To reflect the utilisation of a provision for which payment was made in 2011-12	290,000		
Total change in Resource DEL (Voted)	<u>290,000</u>	-	290,000
i. To reverse out the provision for which payment was made in 2011-12		-290,000	
ii. To reverse out excess provision no longer required		-11,000	
Total change in Resource AME (Voted)	-	<u>-301,000</u>	-301,000
i. To reflect the additional cash requirements associated with utilising the aforementioned provision	290,000		
ii. To reflect the reduced cash associated with the provision no longer required		-11,000	
Total change in Net cash requirement	<u>290,000</u>	<u>-11,000</u>	279,000

Part I

	Voted	Non-Voted	Total
Departmental Expenditure Limit			
Resource	290,000	-	290,000
Capital	-	-	-
Annually Managed Expenditure			
Resource	-301,000	-	-301,000
Capital	-	-	-
Total Net Budget			
Resource	-11,000	-	-11,000
Capital	-	-	-
Non-Budget Expenditure	-		
Net cash requirement	279,000		

Supplementary amounts required in the year ending 31 March 2012 for expenditure by The National Archives on:

Departmental Expenditure Limit:Expenditure arising from:

ensuring the UK public record - past and future - remains authentic, available and accessible to all including; providing leadership and support to the archive sector across England and Wales; leading on policy and best practice in knowledge and information management for the public sector; setting standards and driving forward the public sector information re-use agenda; official publishing services for the whole of government including publishing all UK legislation and making it accessible online; managing Crown and Parliamentary copyright; administration of The National Archives and other non-cash items.

Income arising from:

sale of copies of documents; sale of publications and other items and services; professional fees; fees receivable from service providers; sale of non current assets; grants received to carry out specific projects; reproduction fees and royalties for the publication of images; Crown copyright fees and royalties; fees for the management of third parties' copyright; fees for the management of the Office of the Queen's Printer for Scotland; income from contractual arrangements for official publishing and partnerships to make historical records electronically accessible; and sales and recovery of costs for goods/services provided to other government departments, public bodies and the general public.

Annually Managed Expenditure:Expenditure arising from:

early retirement provisions for staff and other AME non-cash items.

The National Archives will account for this Estimate.

Part II: Changes Proposed

						£'000			
Present		Net Resources Changes		Revised		Present	Net Capital Changes	Revised	
Admin	Prog	Admin	Prog	Admin	Prog	7	8	9	
1	2	3	4	5	6				
Spending in Departmental Expenditure Limits (DEL)									
Voted expenditure									
	12,120	25,730	-3,120	3,410	9,000	29,140	3,920	-	3,920
<i>Of which:</i>									
A	The National Archives (DEL)								
	12,120	25,730	-3,120	3,410	9,000	29,140	3,920	-	3,920
Total Spending in DEL									
			-3,120	3,410					-
Spending in Annually Managed Expenditure (AME)									
Voted expenditure									
	-	-100	-	-301	-	-401	-	-	-
<i>Of which:</i>									
B	The National Archives (AME)								
	-	-100	-	-301	-	-401	-	-	-
Total Spending in AME									
			-	-301					-
Total for Estimate									
			-3,120	3,109					-
<i>Of which:</i>									
Voted expenditure									
			-3,120	3,109					-
Non-voted expenditure									
			-	-					-

£'000

	Present Plans	Changes	Revised Plans
Net cash requirement	36,110	279	36,389

Part II: Revised subhead detail including additional provision

£'000

Revised Plans								
Resources						Capital		
Gross 1	Administration Income 2	Net 3	Gross 4	Programme Income 5	Net 6	Gross 7	Income 8	Net 9
Spending in Departmental Expenditure Limits (DEL)								
Voted expenditure								
9,150	-150	9,000	38,822	-9,682	29,140	3,920	-	3,920
<i>Of which:</i>								
A The National Archives (DEL)								
9,150	-150	9,000	38,822	-9,682	29,140	3,920	-	3,920
Total Spending in DEL								
9,150	-150	9,000	38,822	-9,682	29,140	3,920	-	3,920
Spending in Annually Managed Expenditure (AME)								
Voted expenditure								
-	-	-	-401	-	-401	-	-	-
<i>Of which:</i>								
B The National Archives (AME)								
-	-	-	-401	-	-401	-	-	-
Total Spending in AME								
-	-	-	-401	-	-401	-	-	-
Total for Estimate								
9,150	-150	9,000	38,421	-9,682	28,739	3,920	-	3,920
<i>Of which:</i>								
Voted expenditure								
9,150	-150	9,000	38,421	-9,682	28,739	3,920	-	3,920
Non-voted expenditure								
-	-	-	-	-	-	-	-	-

Part II: Resource to cash reconciliation

£'000

	Present Plans	Changes	Revised Plans
Net Resource Requirement	37,750	-11	37,739
Net Capital Requirement	3,920	-	3,920
Accruals to cash adjustments	-5,560	290	-5,270
<i>Of which:</i>	-		
<i>Adjustments to remove non-cash items:</i>	-		
Depreciation	-5,600	-	-5,600
New provisions and adjustments to previous provisions	-	-	-
Departmental Unallocated Provision	-	-	-
Supported capital expenditure (revenue)	-	-	-
Prior Period Adjustments	-	-	-
Other non-cash items	-60	-	-60
<i>Adjustment for NDPBs:</i>	-		
Remove voted resource and capital	-	-	-
Add cash grant-in-aid	-	-	-
<i>Adjustments to reflect movements in working balances:</i>	-		
Increase (+) / Decrease (-) in stock	-	-	-
Increase (+) / Decrease (-) in debtors	-	-	-
Increase (-) / Decrease (+) in creditors	-	-	-
Use of provisions	100	290	390
Removal of non-voted budget items	-	-	-
<i>Of which:</i>	-		
Consolidated Fund Standing Services	-	-	-
Other adjustments	-	-	-
Net Cash Requirement	36,110	279	36,389

Part III: Note A - Forecast Operating Cost Statement & Reconciliation Table

	£'000
	Revised Plans
Gross Administration Costs	9,150
<i>Less:</i>	
Administration DEL Income	-150
Net Administration Costs	9,000
Gross Programme Costs	38,421
<i>Less:</i>	
Programme DEL Income	-9,682
Programme AME Income	-
Non-budget income	-
Net Programme Costs	28,739
Total Net Operating Costs	37,739
<i>Of which:</i>	
Resource DEL	37,750
Capital DEL	-
Resource AME	-11
Capital AME	-
Non-budget	-
<i>Adjustments to include:</i>	
Departmental Unallocated Provision (resource)	-
Consolidated Fund Extra Receipts in the budget but not in the OCS	-
<i>Adjustments to remove:</i>	
Capital in the OCS	-
Non-Budget Consolidated Fund Extra Receipts in the OCS	-
Other adjustments	-
Total Resource Budget	37,739
<i>Of which:</i>	
Resource DEL	38,140
Resource AME	-401
<i>Adjustments to remove:</i>	
Consolidated Fund Extra Receipts in the resource budget	-
Other adjustments	-
Total Resource (Estimate)	37,739

Part III: Note B - Analysis of Departmental Income

	£'000
	Revised Plans
Voted Resource DEL	-9,832
<i>Of which:</i>	
Administration	
Sale of goods and services	-150
<i>Of which:</i>	
Section A: The National Archives (DEL)	-150
Total Administration	<u>-150</u>
Programme	
Sale of goods and services	-9,682
<i>Of which:</i>	
Section A: The National Archives (DEL)	-9,682
Total Programme	<u>-9,682</u>
Total Voted Resource Income	<u>-9,832</u>

Part III: Note C - Analysis of Consolidated Fund Extra Receipts

No CFER income or receipts are expected in 2011-12.

Part III: Note D - Explanation of Accounting Officer responsibilities

The Accounting Officer prepares resource accounts for each financial year.

The following individuals are responsible for the expenditure within this Estimate:

Accounting Officer	Oliver Morley
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Oliver Morley has personal responsibility for the proper presentation of the department's resource accounts and their transmission to the Comptroller & Auditor General, and is also responsible for the use of public money and stewardship of assets.

In discharging these responsibilities, particular regard is given to:

- observing any accounting and disclosure requirements (including any Accounts Direction) and applying suitable accounting policies on a consistent basis;
- making judgements and estimates on a reasonable basis;
- stating whether applicable accounting standards, as set out in the Financial Reporting Manual (FReM), or an organisation's version of it, have been followed, and explain any material departures in the accounts; and
- preparing the accounts on a going concern basis.

The responsibilities of an Accounting Officer, including responsibility for regularity and propriety of the public finances for which an Accounting Officer is answerable, for keeping proper records and safeguarding assets, are also set out in Chapter 3 of *Managing Public Money*.

