

## SUMMARY MINUTES

Draft

### NHS COMMISSIONING DEVELOPMENT BOARD MEETING

23 November 2010

### ACTION NOTE

Attendees	Barbara Hakin (DH) Hannah Farrar (London) Candy Morris (South East Coast CE) Joe Rafferty (North West) Charles Waddicor (South Central) Karen Wheeler (DH) Claire Aldiss (DH) Colin Douglas (DH)	Ailsa Claire (Y&H) Tim Rideout (DH) Wendy Saviour (East Midlands) Paul Zollinger-Read (EofE) Ian Carruthers (South West CE) Christine Beasley (DH) Bob Alexander (DH) Alex Morton(DH)	Moira Dumma (West Midlands) Sir Bruce Keogh (DH) John Bewick (South West) Richard Barker (North East) Guy Boersma (South East Coast) Ben Dyson (DH) Lisa Langton (DH)
	Andrew Larter	item 2	
	Kathy McLean	item	

No.	Agenda item	Key points / Action	Action
1.	<b>Introduction and minutes of last meeting</b>	The minutes of the previous meeting were agreed.	
2.	<b>Health and Wellbeing Boards</b>	Andrew Larter introduced a paper on Early implementers for Health and Well-being Boards and provided an update on progress.  The group noted the approach to HWB pathfinders and clarity was sought on HWB pathfinders process, the relationship between HWB pathfinders and GP pathfinders, the national offer to HWB pathfinders and cross boundary issues. The group emphasised the importance of local connections and discussed further opportunities.	
3.	<b>Commissioning Support</b>	Liz Bowsher gave a comprehensive presentation to the group on Commissioning Support.	
4.	<b>GP Consortia</b>	Claire Aldiss gave a comprehensive presentation to the group on GP Consortia, updating the group on the pathfinder process, the development of consortia and the Bill.  The Board discussed the differing expectations of consortia and the need for a clear message, across teams.	

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5.	<b>NHS CB</b>	Tim Rideout gave a comprehensive presentation to the group on the group on the NHS Commissioning Board.	
6.	<b>Discussion</b>	<p>The Board broke out into three working groups to discuss aspects of the programme in more detail.</p> <p><b>Public Health – John Bewick</b> The main points of discussion were recognising the role of central government in public health as part of the changes, responsibilities and interface issues.</p> <p><b>Economic Regulator – Richard Barker</b> The group had considered the opportunity for joint work with provider development to look at this across the two areas.</p> <p>Richard Barker will lead the development of a joint workshop with the Provider Development Board to test ideas and concepts. Volunteers from the Board to take part are asked to contact Richard.</p> <p><b>Quality</b> The group had considered quality in commissioning, debating the interdependence between commissioners and providers and its complexity. The group had also considered the role, remit and scope of CQC in relation to commissioning quality.</p>	Richard Barker
7.	<b>Stakeholder Engagement</b>	Alex Morton presented a paper on Stakeholder Engagement, which highlighted the team's approach to stakeholder engagement detailing the bespoke approach and provided an update on progress to date.	
8.	<b>AOB</b>	<p><b>Simulation opportunity</b> Barbara Hakin highlighted the opportunity for SHAs to have a facilitated simulation event. Laurie McMahon had offered to undertake 5 simulation events, which would be based around care pathway redesign and aimed at primary and secondary care clinicians/ health communities.</p> <p><b>Pathfinders</b> The announcement of pathfinders is scheduled for 7 December. A national listening event will take place in January 2010, date to be confirmed.</p>	<p>SHA DoCDs</p> <p>Alex Morton</p>

**Next Meeting:- 10.00 - 13.00, 13 January 2011, The Library, Richmond House**

**PLEASE NOTE THE MEETING SCHEDULED FOR DECEMBER 2010 HAS BEEN CANCELLED.**