

**EXECUTIVE BOARD SUMMARY NOTE
7 FEBRUARY 2011**

PART 1: GENERAL BUSINESS

Present

Title
Permanent Secretary
NHS Chief Executive
Acting Chief Medical Officer
Director General for Social Care, Local Government & Care Partnership
Director General for Finance & Chief Operating Officer

In attendance for item 2 only

Deputy Director, Senior Strategy Adviser
Team Member, Strategy Division

Secretariat

Deputy Director, Development and Delivery
Team Member, Development and Delivery

Minutes and Action Points

- 1.1. The EB minutes of 13 January 2011 were agreed. All actions were confirmed as completed or in hand.

Big Society

- 2.1. The Director General for Social Care, Local Government and Care Partnership spoke to this item. "Big Society" was central to the Government's public service reform agenda, and involved a fundamental re-positioning of the relationships between individuals and communities, services and the state. Following agreement at the Departmental Board meeting on 27 January, the team had embarked upon a short strategic project to examine the potential of Big Society ideas and approaches to transform health and care over the next decade. The team would work closely with Directorates over the next two months, as well as consulting key government departments on approaches and policy. Strong progress had already been made around three concepts: social action, community empowerment and opening up public services.
- 2.2. The Board discussed the role that DH should play in helping to bring Big Society to life and how DH could re-position the relationship between state and society in relation to health and care issues.
- 2.3. The Permanent Secretary thanked the Director General for Social Care, Local Government and Care Partnership and his team for a helpful paper and

discussion.

Finance in the New System

- 3.1 The Director General for Finance & Chief Operating Officer explained to Board members that in the new health and care system, money would be allocated differently from the way it was done now. He set out the differences between allocations now and allocations in the new system, and agreed to organise a series of meetings with the Secretary of State and Ministers to discuss the different aspects of finance in the new system.

PART 2: TRANSITION BUSINESS

The following people joined the meeting for part 2.

Director General, Workforce

Director General, Corporate Development Directorate

Director General, Communications

In attendance

Transition Managing Director – Public Health England

Director of NHS Finance

Policy Adviser NHS (CE)

Secretariat

Deputy Director, Transition Programme Finance & Policy

Policy Manager, Integrated Programme Office

Transition Status and Risk Update

- 4.1 The Director General for Finance & Chief Operating Officer provided a brief update on the Transition Programme Gateway Review, and said the review team had been largely positive about the programme structure, governance arrangements to date, and developmental work. The Review Team recognised the programme was now at the cusp of a 'phase change' from policy development / design to implementation.
- 4.2 Board members agreed that further work on the critical path was necessary, so that everyone was clear about what needed to be done by when. It was also agreed that the Department must remain able to respond to 'emergency situations', and that the work on Emergency Preparedness during Transition would be discussed at the next meeting.

Setting Up Public Health England Update

- 5.1 The Transition Managing Director for Public Health England set out to the Board the refreshed governance arrangements for Public Health England.

5.2 A National Public Health England (PHE) Programme Board had been set up with the remit of making key strategic decisions, to enable the creation of the national PHE organisation. A new Health and Local Authority Transition Programme Board would be created from the current Local Democratic Legitimacy Board chaired by the Director General for Social Care, Local Government & Care Partnership, and this would meet for the first time in March, to address local public health system issues.

Transition Implementation Costs

6.1 The Director of NHS Finance introduced this item, and set out the latest assumptions on Transition Costs. This work was closely aligned to the critical path planning and once the design issues were confirmed, it should then be possible to confirm cost envelopes.

AOB

7.1 A number of recent press reports had made inaccurate statements about Transition, and it was agreed to provide the media with clearer information.