

28 June 2011

NHS Strategic Health Authority (SHA) Chief Executives

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Dear Colleague

STRATEGIC HEALTH AUTHORITIES (SHA) ESTATES CAPABILITIES

Following the Government response to the recent Future Forum listening exercise this note is intended to help Strategic Health Authorities identify the range of areas where there are work programmes that will require estates and property capability to discharge their responsibilities.

The work areas include:

- Oversight of the approval process and associated issues relating to the transfer of the Primary Care Trust (PCT) operational estate to transferees, identified in accordance with the rules being defined with cross government input;
- The rationalisation of the PCT and SHA administrative estate within parameters defined by the Department of Health. This work will support the definition and provision of the office accommodation required to support the sub-national structure of the NHS Commissioning Board and other Arms Length Bodies (ALBs);
- Conduct of the approval process required in connection with the Secretary of State Direction concerning all transactions involving property dated 16th February 2011;
- The oversight of property matters related to a range of functions currently hosted by or associated with PCTs and SHAs including Deaneries and Public Health Observatories;
- Dealing with residual estates and property matters;
- Supporting the delivery of the Foundation Trust pipeline;
- Supporting the estates aspects of the Quality, Innovation, Productivity and Prevention (QIPP) programme including the redesign of care pathways;
- Input to the Capital Approval and Delivery process;
- Leadership and development.

If you have any concerns regarding the above, please do not hesitate to contact me to discuss.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'R. Smith', written in a cursive style.

Professor Rob Smith
Director, Gateway Review and Estates & Facilities Division (GREFD)