

[REDACTED]

From: [REDACTED]
Sent: 20 December 2011 15:15
To: [REDACTED]
Subject: FW: 11FOI 154 david taylor visitors books.doc

[REDACTED] I copied you the reply earlier today, could you dispatch please?
Thanks

From: Hillcoat, Stephen **On Behalf Of** Wales Office, Private Office
Sent: 20 December 2011 13:44
To: [REDACTED] Wales Office, Private Office
Cc: Hazlewood, Richard
Subject: RE: 11FOI 154 david taylor visitors books.doc

[REDACTED]

SJG

Stephen Hillcoat

Principal Private Secretary to Secretary of State
| Wales Office | Gwydyr House
| Whitehall | London | SW1A 2NP
Telephone: [REDACTED]

Prif Ysgrifennydd Preifat Ysgrifennydd Gwladol Cymru
| Swyddfa Cymru | Tŷ Gwydyr
| Whitehall | Llundain | SW1A 2NP
Ffôn: [REDACTED]

From: [REDACTED]
Sent: 19 December 2011 16:17
To: Wales Office, Private Office
Cc: Hazlewood, Richard
Subject: 11FOI 154 david taylor visitors books.doc

PO - could you ask ministers to note the proposed FOI answer please [REDACTED]

Many thanks

[REDACTED]

SJG

<< File: 11FOI 154 david taylor visitors books.doc >>

[REDACTED]
Head of Corporate Services and Security Policy
Wales Office
Gwydyr House
Whitehall
London SW1A 2NP
[REDACTED]

[REDACTED]

From: [REDACTED]
Sent: 13 January 2012 12:14
To: Jones, Glynne
Subject: FW: 12FOI 004 David Taylor Visitors' book May 2010

Glynne, David Taylor has asked for a copy of our visitor's book for May 2010. We have conducted a search of what we have, and the earliest visitors book we hold is 17 October 2010 onwards, and so we do not hold any information.

[REDACTED]

Thanks

[REDACTED]

536

[REDACTED]

Head of Corporate Services and Security Policy
Wales Office
Gwydyr House
Whitehall
London SW1A 2NP

[REDACTED]

Pennaeth Gwasanaethau Corfforaethol a Polisi Diogelwch
Swyddfa Cymru
Tŷ Gwydir
Whitehall
Llundain SW1A 2NP

[REDACTED]

Tracking:

Recipient
Jones, Glynne

Read
Read: 13/01/2012 12:18



Wales Office | Swyddfa Cymru

Gwydyr House
Whitehall
London
SW1A 2NP

Tŷ Gwydyr
Whitehall
Llundain
SW1A 2NP

Tel/Ffôn: 020 7270 0534

Fax/Ffacs: 020 7270 6146

E-mail/E-bost: walesofficefoi@walesoffice.gsi.gov.uk

Ref: 11 FOI 154

19 December 2011

David Taylor
david.taylor@parliament.uk

Dear Mr Taylor

FREEDOM OF INFORMATION ACT REQUEST

Thank you for your email of 5 December 2011 asking to be provided with a copy of the Wales Office Gwydyr House visitor's book since May 2010.

We have handled your request under the Freedom of Information Act 2000. We have conducted a thorough search of our paper and electronic records and we hold information relevant to your request.

However, the documents held for the period you specify do not contain the level of detail which would make it possible to disentangle that information from visits which were of a party political or personal nature. We shall not therefore be able to answer your request without further refinement.

Section 12 of the Freedom of Information Act makes provision for public authorities to refuse requests for information where the cost of dealing with them would exceed the appropriate limit. The appropriate limit for central Government is set at £600, which represents the estimated cost of one person spending 3 ½ working days in determining whether the Department holds the information, and locating, retrieving and extracting the information.

If a request is too broad or general in nature (for example, seeking all information on a topic over an extended period of time) as in this case, then public authorities have a duty to provide advice and assistance to the applicant in order to focus the request. Your request is a very widely-framed application for information and we estimate that it will take us more than 3 ½ days to locate, retrieve and extract this information. To assist you in refining your request, I provide below details of where and why I feel more specific information is reasonably required.

It would be helpful if you could indicate a time period in which you are most interested in obtaining information on, as your request as it is currently framed is too broad.

I would also like to point out that my initial assessment is that some of the information you request may be exempt under the Act. However, should you wish to submit a narrower request, any appropriate exemptions would be assessed in detail (with necessary consideration of the public interest in the release of information where appropriate).

I will be unable to proceed with your request as identified above without clarification of the information you wish to receive.

If you are unhappy with the decision made in relation to your request, you may ask for an internal review. The internal review will be carried out by someone who did not make the original decision, and they will re-assess how the Department handled the original request. If you wish to do this, please write to:

Freedom of Information Team
Wales Office
Gwydyr House
Whitehall
London SW1A 2NP

Email: walesofficefoi@walesoffice.gsi.gov.uk

If you remain dissatisfied after an internal review decision, you have the right to apply to the Information Commissioner's Office under Section 50 of the Act. You can contact the Information Commissioner's Office at the following address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

If you have any queries about this letter, please contact me at the above address. Please remember to quote the reference number above in any future communications.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Stephen Knight', written over a horizontal line.

Stephen Knight
Freedom of Information Team

From: Hazlewood, Richard

Sent: 12 December 2011 16:02

To: Wales Office FOI; [REDACTED]

Subject: RE: TRIM Wales Office - Document : W11/16196 : 11FOI 154 David Taylor visitors books. 12-12-2011

This is fine. Please keep me posted as to Mr Taylor's reply.

R

Richard Hazlewood
Special Adviser - Ymgynghorydd Arbennig
Wales Office - Swyddfa Cymru

[REDACTED]
www.walesoffice.gov.uk

-----Original Message-----

From: [REDACTED], On Behalf Of Wales Office FOI

Sent: 12 December 2011 15:50

To: Hazlewood, Richard; [REDACTED]

Subject: TRIM Wales Office - Document : W11/16196 : 11FOI 154 David Taylor visitors books. 12-12-2011

Any comment please by Wednesday

Thanks

[REDACTED]

10/02/2012

[REDACTED]

From: [REDACTED]
Sent: 12 December 2011 15:20
To: Wales Office FOI
Subject: FOI for clearance

Attachments: 11FOI 154 david taylor visitors books.doc

[REDACTED] can you arrange for clearance please? Glynne has seen.
Thanks



11FOI 154 david
taylor visitor...

[REDACTED]
Head of Corporate Services and Security Policy
Wales Office
Gwydyr House
Whitehall
London SW1A 2NP
[REDACTED]

Pennaeth Gwasanaethau Corfforaethol a Polisi Diogelwch
Swyddfa Cymru
Tŷ Gwydir
Whitehall
Llundain SW1A 2NP
[REDACTED]

Tracking:

Recipient
Wales Office FOI

Read
Read: 12/12/2011 15:50

[REDACTED]

From: [REDACTED]
Sent: 12 December 2011 13:47
To: Jones, Glynne
Subject: 11FOI 154 david taylor visitors books.doc

Attachments: 11FOI 154 david taylor visitors books.doc

Glynne, any comments on the attached draft?
Thanks

[REDACTED]



11FOI 154 david
taylor visitor...

[REDACTED]
From: [REDACTED]
Sent: 07 December 2011 12:10
To: Jones, Glynne; [REDACTED]
Subject: FOI request received

[REDACTED] I have received this FOI request. My immediate thought is that there are privacy implications here - what do you think?
Thanks
[REDACTED]

Dear sir

Under the Freedom of Information Act, I request that you provide me with a copy of the Wales Office Gwydr House visitor's book since May 2010.

Yours,

David Taylor

[REDACTED]
Head of Corporate Services and Security Policy
Wales Office
Gwydyr House
Whitehall
London SW1A 2NP
[REDACTED]

Pennaeth Gwasanaethau Corfforaethol a Polisi Diogelwch
Swyddfa Cymru
Ty Gwydir
Whitehall
Llundain SW1A 2NP
[REDACTED]

Tracking:

Recipient

Jones, Glynne
[REDACTED]

Read

Read: 07/12/2011 12:13

From: Hazlewood, Richard
Sent: 23 January 2012 14:45
To: Knight, Stephen; [REDACTED]
Cc: Jones, Glynne
Subject: RE: Draft FOI - David Taylor, visitors books

Thanks. Useful to know.

R

Richard Hazlewood
Special Adviser - Ymgynghorydd Arbennig
Wales Office - Swyddfa Cymru

[REDACTED] (Cardiff/Caerdydd)
[REDACTED] (London/Llundain)

www.walesoffice.gov.uk

From: [REDACTED]
Sent: 23 January 2012 14:45
To: Hazlewood, Richard; [REDACTED]
Cc: Jones, Glynne
Subject: RE: Draft FOI - David Taylor, visitors books

Both methods involved visitors books, but the ones before October 2010 seem to have been destroyed (which would be in-keeping with our obligations under the Data Protection Act).

[REDACTED]

From: Hazlewood, Richard
Sent: 23 January 2012 14:40
To: [REDACTED]
Cc: Jones, Glynne
Subject: RE: Draft FOI - David Taylor, visitors books

This is fine. What was the method of recording visitors to GH in May 2010 and did it differ from the way we did things in, say March 2010?

R

Richard Hazlewood
Special Adviser - Ymgynghorydd Arbennig

- Swyddfa Cymru

[REDACTED]
[REDACTED]
walesoffice.gov.uk

From [REDACTED]
Sent: 23 January 2012 14:38
To: Hazlewood, Richard [REDACTED]
Cc: Jones, Glynne
Subject: Draft FOI - David Taylor, visitors books

All, any comments on the attached draft FOI letter?
Thanks

[REDACTED]
<< File: 12FOI 004 David Taylor May 2010 visitors book.doc >>

[REDACTED]
Head of Corporate Services and Security Policy
Wales Office
Gwydyr House
Whitehall
London SW1A 2NP
[REDACTED]

Pennaeth Gwasanaethau Corfforaethol a Polisi Diogelwch
Swyddfa Cymru
Tŷ Gwydir
Whitehall
Llundain SW1A 2NP
[REDACTED]

[REDACTED]

From: [REDACTED]
Sent: 23 January 2012 14:38
To: Hazlewood, Richard [REDACTED]
Cc: Jones, Glynne
Subject: Draft FOI - David Taylor, visitors books

Attachments: 12FOI 004 David Taylor May 2010 visitors book.doc

All, any comments on the attached draft FOI letter?
Thanks



12FOI 004 David
Taylor May 201...

[REDACTED]
Head of Corporate Services and Security Policy
Wales Office
Gwydyr House
Whitehall
London SW1A 2NP

[REDACTED]
Pennaeth Gwasanaethau Corfforaethol a Polisi Diogelwch
Swyddfa Cymru
Tŷ Gwydir
Whitehall
Llundain SW1A 2NP



Gwydyr House
Whitehall
London
SW1A 2NP

Tŷ Gwydyr
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Tel/Ffôn: 020 7270 0534

Fax/Ffacs: 020 7270 6146

E-mail/E-bost: walesofficefoi@walesoffice.gsi.gov.uk

Ref: 12FOI 004

19 January 2012

David Taylor
david.taylor@parliament.uk

Dear Mr Taylor

FREEDOM OF INFORMATION ACT REQUEST

Thank you for your further email of 11 January 2012 asking to be provided with a copy of the Wales Office Gwydyr House visitor's book for May 2010.

We have handled your request under the Freedom of Information Act 2000. We have conducted a search of our paper and electronic records and we not hold information relevant to your request.

If you are unhappy with the decision made in relation to your request, you may ask for an internal review. The internal review will be carried out by someone who did not make the original decision, and they will re-assess how the Department handled the original request. If you wish to do this, please write to:

Freedom of Information Team
Wales Office
Gwydyr House
Whitehall
London SW1A 2NP

Email: walesofficefoi@walesoffice.gsi.gov.uk

If you remain dissatisfied after an internal review decision, you have the right to apply to the Information Commissioner's Office under Section 50 of the Act. You can contact the Information Commissioner's Office at the following address:

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Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

If you have any queries about this letter, please contact me at the above address. Please remember to quote the reference number above in any future communications.

Yours sincerely

A handwritten signature in black ink, appearing to read "Stephen Knight". The signature is written in a cursive style and is positioned above a solid horizontal line that spans the width of the signature.

Stephen Knight
Freedom of Information Team

[REDACTED]

From: [REDACTED]
Sent: 20 January 2012 08:05
To: Jones, Glynne
Subject: RE: 12FOI 004 David Taylor May 2010 visitors book.doc

Our books only go back to October 2010; presumably the ones before that have been destroyed.

From: Jones, Glynne
Sent: 19 January 2012 17:26
To: [REDACTED]
Subject: RE: 12FOI 004 David Taylor May 2010 visitors book.doc

Thanks [REDACTED] So don't we have a visitor's book for May 2010 or is it the case that there's simply no entries in it?

From: [REDACTED]
Sent: 19 January 2012 14:47
To: Jones, Glynne
Subject: FW: 12FOI 004 David Taylor May 2010 visitors book.doc

Are you happy with the attached?

[REDACTED]

<< File: 12FOI 004 David Taylor May 2010 visitors book.doc >>



Wales Office | Swyddfa Cymru

Gwydyr House
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London
SW1A 2NP

Tŷ Gwydyr
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E-mail/E-bost: walesofficefoi@walesoffice.gsi.gov.uk

Ref: 12FOI 004

19 January 2012

David Taylor
david.taylor@parliament.uk

Dear Mr Taylor

FREEDOM OF INFORMATION ACT REQUEST

Thank you for your further email of 11 January 2012 asking to be provided with a copy of the Wales Office Gwydyr House visitor's book for May 2010.

We have handled your request under the Freedom of Information Act 2000. We have conducted a search of our paper and electronic records and we not hold information relevant to your request.

If you are unhappy with the decision made in relation to your request, you may ask for an internal review. The internal review will be carried out by someone who did not make the original decision, and they will re-assess how the Department handled the original request. If you wish to do this, please write to:

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Gwydyr House
Whitehall
London SW1A 2NP

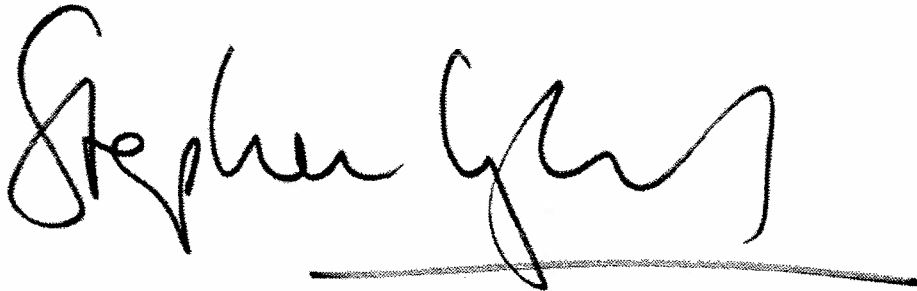
Email: walesofficefoi@walesoffice.gsi.gov.uk

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Yours sincerely

A handwritten signature in black ink that reads "Stephen Knight". The signature is written in a cursive style and is positioned above a solid horizontal line.

Stephen Knight
Freedom of Information Team