

## DVLA Equality Impact Assessment Stage One - initial screening

<b>Name of function / policy / project</b>	Office Relocation
<b>Directorate / work area</b> <b>Name of assessors</b>	LSN/ED Bangor Local Office Trevor Rolfe

**Write a brief description of your function and its aims. If screening a project focus on the service or policy the project is set-up to review or improve.**

Relocation of the Bangor Local Office from Penrhos Road, Bangor to Ty Glyder, 339 High Street, Bangor.

**Indicate the impact for each protected characteristic and give your reason. Include any positive impacts that resulted in improved access or services.**

<b>Protected Characteristic</b>	<b>Say if impact is positive, negative or no impact</b>	<b>Reason</b>
<b>Age</b>	No Impact	The relocation site provides comparable facilities and provision as the current location
<b>Disability</b>	No Impact	As above
<b>Race</b>	No Impact	As above
<b>Sex</b>	No Impact	As above
<b>Gender reassignment</b>	No Impact	As above
<b>Religion or belief</b>	No Impact	As above
<b>Sexual orientation</b>	No Impact	As above
<b>Marriage &amp; Civil partnerships</b>	No Impact	As above
<b>Pregnancy &amp; Maternity</b>	No Impact	As above
<b>Other equality issues</b>	No Impact	As above

**You must complete a full EQIA if:**

- You find a negative impact on any protected characteristic.
- This is a high profile or major policy that will either affect many people or have a severe effect on some people.

<b>Is a full EQIA required?</b>	<b>No</b>
<b>If no, please explain briefly:</b>	
<ul style="list-style-type: none"> <li>• why you have reached this conclusion</li> <li>• what your evidence is</li> <li>• describe any feedback from stakeholders that supports your conclusion.</li> </ul>	
EMG have negotiated with the Office Manager on a suitable layout plan for the new office but can identify no impacts and therefore a full EQIA is considered unnecessary. Plan attached.	
<b>Person responsible for function: sign-off and date completed.</b>	xxxx

Retain a copy and send a copy to [eqia@dvla.gsi.gov.uk](mailto:eqia@dvla.gsi.gov.uk) .