Research Uptake Checklist

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| **Question** | **Y/N** | **Comments** |
| **Stakeholder engagement** | | |
| Is there a plan to map relevant stakeholders? |  |  |
| Will the research design take into consideration the needs of end users? |  |  |
| Are there plans for on-going engagement with stakeholders throughout the programme? |  |  |
| Are there plans to facilitate evidence-informed discussions? |  |  |
| **Capacity Building** | | |
| Will an assessment of internal capacity to carry out and communicate research be done? |  |  |
| Will an assessment of external capacity to make use of research results be done? |  |  |
| Is the mix of capacity building approaches proposed appropriate? |  |  |
| Does the programme team have the capacity to implement their capacity building strategy? |  |  |
| **Communicating** | | |
| Are there plans to carry out research synthesis during the inception phase and/or later? |  |  |
| Is the programme team aware of DFID’s open and enhanced access policy? |  |  |
| Will outputs be published in peer review journals? |  |  |
| Is there a plan to package and communicate findings to non-specialist audiences? |  |  |
| **Monitoring and Evaluation** | | |
| Is research uptake appropriately reflected in the framework for results/logframe? |  |  |
| Is there a strategy for gathering and recording data on research uptake? |  |  |
| Is there an appropriate evaluation strategy? |  |  |
| Is sufficient resource allocated to monitoring and evaluation? |  |  |
| Is there a strategy for sharing learning on research uptake? |  |  |