



Companies House

# Limited liability partnership incorporation and names

This guide is available in alternative formats which include Braille, large print and audio tape. For further details please email our enquiries section or telephone our contact centre on 0303 1234 500.

## Is this guide for you?

This guide will be relevant to you if:

- you want to incorporate a limited liability partnership
- you want to check which names are acceptable for a limited liability partnership
- you want to change an existing limited liability partnership's name

## Overview

This guide will tell you what you need to do to incorporate a limited liability partnership (LLP) and the controls applied to the use of certain LLP names. It also tells you how you can change your LLP name after incorporation. This guide applies to all LLPs registered in the United Kingdom (UK) i.e. England, Wales, Scotland and Northern Ireland.

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This guide answers many frequently asked questions and provides information on completing the most commonly used filings relating to this area. The guide is not drafted with unusual or complex transactions in mind. Specialist professional advice may be needed in those circumstances.

## Introduction

This guide sets out the main requirements for incorporating a Limited Liability Partnership (LLP) in the United Kingdom i.e. England, Wales, Scotland and Northern Ireland. It includes information and advice about:

- how to incorporate an LLP
- the type of LLP you wish to incorporate
- the members
- choosing your LLP name including controls and restrictions
- changing your LLP name
- disclosure of LLP name and other information

Additional LLP information can be found in the following guides:

‘Life of a Limited Liability Partnership’

‘Limited Liability Partnerships Strike Off’, ‘Dissolution and Restoration’

‘Limited Liability Partnerships Late Filing Penalties’.

You will find the relevant legislation for LLP incorporation and names in:

- The Limited Liability Partnerships Act 2000
- The Limited Liability Partnerships (Application of the Companies Act 2006) Regulations 2009 SI 2009/1804

which apply parts of the Companies Act 2006 and regulations applicable to LLPs.

Companies House cannot advise you whether an LLP is the best vehicle for your business. Setting up an LLP brings many obligations. It may be worthwhile taking advice from a solicitor or accountant to check whether an LLP is the best way for you to run your business.

## **Chapter 1 Incorporating a new LLP**

### **1. What is an LLP?**

An LLP is a form of legal business entity with limited liability for the members.

### **2. What is the difference between an LLP and a limited company?**

The main difference is that an LLP has the organisational flexibility of a partnership and is taxed as a partnership. In other respects it is very similar to a private company.

### **3. Who can incorporate an LLP?**

Two or more persons associated for carrying on a lawful business with a view to profit can incorporate an LLP by subscribing to its incorporation document. In law, 'person' includes individuals and companies or firms. LLPs are not applicable for all activities, for example, non-profit making activities.

### **4. How do I incorporate a new LLP and what fees apply?**

There are two ways to incorporate an LLP:

#### **Electronic Software Filing**

Electronic incorporations can be submitted electronically through suitably enabled software however, many incorporation agents and software providers have developed their systems to the point where they are able to offer customers a web-based electronic service (this is chargeable). This means that occasional as well as regular customers can apply for incorporation.

Many of the businesses shown on our list of software suppliers provide web-based services and depending on the volume of filings you anticipate making, it may be more practical for you to use their services.

You can find more information about software filing and a list of providers on our website.

The standard fee for electronic filing is £13 (or £30 for the 'Same-Day' service for applications received by 3pm Monday to Friday). Straightforward applications are normally processed within 24 hours.

#### **Paper filing**

Paper documents, which must be sent to the appropriate office, take longer to process than electronic documents. The standard registration fee is £40 (or £100 for 'Same-Day' service for applications received by 3pm Monday to Friday). Cheques should be made payable to Companies House.

Straightforward applications are normally processed within 5 days of receipt. The £40 standard registration fee does not apply where documents are filed by a

Welsh LLP (with the situation of its registered office in Wales only) filing in the Welsh language. The fee in such cases is £20 (or £100 for a 'Same-Day' service for applications received by 3pm Monday to Friday).

When filing 'Same Day' applications by post, courier or by hand please ensure that you clearly mark the envelope "Same- Day Incorporation".

## **5. What documents are required to incorporate my LLP?**

You can incorporate an LLP yourself or you can use a company formation agent, accountant or solicitor. You need to complete an "Application to register a limited liability partnership" – form LL IN01 and send this together with the fee to Companies House. The form LL IN01 is available on our website or from the sources listed in Chapter 9.

You may not be able to have the LLP name that you want if your proposed name is the 'same as' that of another LLP or other body already on the registrar's index of names. There is an exception to this if an existing LLP or company is in the same group as your LLP and consents to the use of your proposed LLP name. We cover the restrictions on names in more detail in Chapter 3.

You can check the registrar's index of names by using the WebCheck service on our website.

Further information about choosing an LLP name is in Chapter 3 and we advise you to read that information before deciding a name for your proposed LLP.

## **6. Can I reserve my proposed name?**

No. You cannot reserve a name. We cannot guarantee to process applications in strict order of the time or date of their receipt. Normally, electronic documents are processed more quickly than paper documents.

## **7. What is included in the "Application to register a limited liability partnership" – form LL IN01?**

The form LLIN01 requires you to give the following information:

- the LLP's name
- where the registered office of the LLP is to be situated (i.e. England and Wales, Wales, Scotland or Northern Ireland)
- the registered office address
- whether the LLP is to have specified members as designated members or whether all members are to be designated members
- details of each proposed member, including whether that member is to be a designated member

- if your LLP name contains a prescribed or sensitive word, you will need to confirm you have requested approval from a government department or other body. A copy of this approval must be included with your application
- a statement of compliance

## 8. What is the registered office?

The registered office must be a physical location where notices, letters and reminders can be delivered to the LLP by hand or post, it need not be the place of business. It is important that all correspondence sent to this address is dealt with promptly. If the address is not effective for delivering documents, the LLP could risk being struck off the register or wound up by a creditor.

If your LLP is registered with the registrar for England and Wales, its registered office must be situated in England or Wales.

If the LLP has been registered as only being situated in Wales then it cannot be situated outside of Wales.

If your LLP is registered with the registrar for Scotland, its registered office must be situated in Scotland.

If your LLP is registered with the registrar for Northern Ireland, its registered office must be situated in Northern Ireland.

Once your LLP is incorporated it is important that you notify Companies House whenever this address changes, as the change of address is not effective until we register the notice. For more information on changing your registered office please visit our guide on 'Life of a Limited Liability Partnership'.

## 9. What happens when you receive my application?

We will carry out a number of examination checks and if the application is correctly completed, the proposed name is acceptable and the fee has been paid, we will register the LLP and issue a certificate of incorporation.

**Please note:** the incorporation does not take effect until Companies House has issued the certificate of incorporation. You should bear this in mind before obtaining stationery or creating bank accounts.

## 10. What is the certificate of incorporation?

The certificate of incorporation is conclusive evidence that the requirements of the LLP Act 2000 have been complied with and the LLP is duly registered under the Act.

The certificate will state:

- the name and registered number of the LLP
- the date of its incorporation
- whether the LLP's registered office is situated in England and Wales (or in Wales), Scotland or Northern Ireland

The certificate must be signed by the registrar or authenticated by the registrar's official seal.

## **Chapter 2**

### **Members and designated members**

#### **1. What is the minimum number of designated members a LLP requires?**

Every LLP must have at least two, formally appointed designated members at all times. If there are fewer than two designated members then every member is deemed to be a designated member.

Once your LLP is incorporated it is important that you notify Companies House whenever any of the members' details change. More information on what you need to file is covered in the 'Life of a Limited Liability Partnership' guide.

#### **2. What is the difference between a member and a designated member?**

With the agreement of the other members, a member may become a designated member at any time. Designated members have the same rights and duties towards the LLP as any other member. The LLP agreement and the general law govern these mutual rights and duties.

However, the law also places extra responsibilities on designated members. In particular, designated members are responsible for:

- appointing an auditor (if one is needed)
- signing the accounts on behalf of the members
- delivering the accounts to Companies House
- notifying Companies House of any membership changes or change to the registered office address or name of the LLP
- preparing, signing and delivering the annual return to Companies House
- acting on behalf of the LLP if it is wound up and dissolved

They are also accountable in law for failing to carry out these legal responsibilities.

### **3. Can anyone be a member of an LLP?**

It is up to the members to decide who should be appointed to the LLP. The only restrictions are they must not:

- have been disqualified from acting as a company director or member of an LLP (unless the court has given them permission to act for a particular LLP)
- be an un-discharged bankrupt (unless the court has given them permission to act for a particular LLP)

## **Chapter 3 Choosing an LLP name**

Before choosing a name you should use our WebCheck service to ensure your chosen name is not the 'same as' an existing name on the index of company names. You should also check the Trade Marks Register of the UK Intellectual Property Office to ensure that the proposed name is not identical or similar to an existing trade mark. The address and contact information can be found on this website. You can also contact the Institute of Trade Mark Attorneys via their website. The registration of an LLP or company name does not mean the name or part of a name might not infringe other laws such as trade mark law.

### **1. Can I choose any name I want for my LLP?**

No. Although the vast majority of applicants register their chosen name there are some restrictions that affect a choice of name.

The following restrictions and controls are set out in Part 3 of the Limited Liability Partnerships (Application of Companies Act) Regulations 2009 (2009/1804).

- restrictions on the use of words and expressions (including abbreviations) which indicate the type of legal structure, e.g. "limited", "unlimited", "PLC", "limited liability partnership"
- restrictions on where certain words and expressions that describe a particular form of legal structure, e.g. "Community Interest Company" can only be used at the end of a name and "Right to Manage" ("RTM") cannot be used anywhere in a name unless it is an RTM company
- rules which prevent a name which is the 'same as' an existing name on the index from being registered (see questions 3-7)
- controls over the use of certain characters, signs, symbols and punctuation (the regulations also specify what is permitted in a company name)

The following restrictions apply under sections 53-55 and 1197-8 of the Companies Act 2006 as applied by regulation 8 or 17 of the Limited Liability Partnerships (Application of Companies Act 2006) Regulations 2009:

- a name that could suggest a connection with the UK Government, a devolved administration, a local authority or a specified public authority
- a name that includes “sensitive” words or expressions included in regulations
- a name that includes words that would constitute an offence
- an offensive name
- a name which is the ‘same as’ an existing name on the index
- the use of certain characters, signs, symbols and punctuation in an LLP name

## **2. What is meant by the ‘same as’?**

If two LLP names are so similar they are likely to confuse the public as to which LLP is which, then they are the ‘same as’. The regulations set out the words and expressions that must be disregarded (see question 3) and the words, expressions, signs and symbols that are to be regarded as the same (see question 4)

## **3. What will be disregarded?**

The following are disregarded at the end of the name:

- Limited; Unlimited; Public Limited Company; Community Interest Company; Right to Enfranchisement; Right to Manage; European Economic Interest Grouping; Investment Company with Variable Capital; Limited Partnership; Limited Liability Partnership; Open-Ended Investment Company; Charitable Incorporated Organisation; Industrial and Provident Society; Co-Operative Society; Community Benefit Society.
- Cyfyngedig; Anghyfyngedig; Cwmni Cyfyngedig Cyhoeddus  
Cwmni Buddiant Cymunedol  
Cwmni Buddiant Cymunedol Cyhoeddus Cyfyngedig  
Hawl I Ryddfreniad; Cwmni RTM Cyfyngedig  
Cwmni Buddsoddi Â Chyfalaf Newidiol  
Partneriaeth Cyfyngedig; Partneriaeth Atebolrwydd Cyfyngedig  
Cwmni Buddsoddiad Penagored  
Sefydliad Elusennol Corfforedig.
- LTD; PLC; CIC RTE; RTM; EEIG; LP; LLP; CIO; CYF; CCC; CBC; Cwmni Buddiant Cymunedol CCC; PC; PAC; SEC.

- when preceded by a blank space, a full stop or “@” the following:
  - & co
  - & company
  - and co
  - and company
  - biz
  - co
  - co uk
  - co.uk
  - com
  - company
  - eu
  - GB
  - Great Britain
  - net
  - NI
  - Northern Ireland
  - org
  - org uk
  - org.uk
  - UK
  - United Kingdom
  - Wales
  - & cwmni
  - a’r cwmni
  - cwmni
  - cym
  - Cymru
  - DU
  - PF
  - Prydain Fawr
  - Y Deyrnas Unedig
- any of the above if preceded by and followed by brackets
- the punctuation, signs and symbols ‘ ’ , ( ) , [ ] , { } , < > , ! , « » , “ , ” , " , \ . / , ? , \ , /
- characters “\*”, “=”, “#” “%” and “+” when used as one of the first three characters in a name
- “s” at the end of a name (irrespective of whether it is a plural)
- “the” and “www” at the beginning of a name
- any characters after the first 60 characters in a name

#### **4. What words and expressions will be regarded as the ‘same as’?**



“PLUM TECHNOLOGY LLP” is the same as “PLUM TECHNOLOGY & COMPANY LLP” and

“STONE COMPANY LLP” is the same as “STONE AND COMPANY (UK) LLP”

## **6. Are there any exceptions to the ‘same as’ rules?**

Yes. The ‘same as’ rule does not apply if:

- the proposed LLP is intended to be part of the same group as an existing ‘same as’ LLP or company and
- the existing LLP or company consents to the registration of the proposed name
- the application to register includes a letter/statement from the existing LLP or company confirming that it consents to the registration of the proposed LLP name and that it will form part of the same group.

## **Chapter 4**

### **Sensitive words and expressions**

#### **1. What are 'sensitive words and expressions'?**

The sensitive words and expressions set out in The Company, Limited Liability Partnership and Business Names (Sensitive Words and Expressions) Regulations 2014 SI 2009/3140) require approval by the Secretary of State to be used in the name of company or LLP name, or a business name.

The controls exist to ensure a name does not mislead or harm the public. It may not be appropriate to use a certain word if it:

- suggests business pre-eminence, a particular status, or a specific function, for example, names that include “British”, “Institute” or “Tribunal”.
- implies a connection with the UK Government, a devolved administration or a local or specified public authority.
- Includes a word which represents a regulated activity.
- Includes a word whose use could be an offence.

Annex A sets out the approval criteria to use a sensitive word or expression included in the regulations. Information intended to support a proposed name, such as a letter or email of non-objection from a specified body, must be included with the ‘application to register an LLP (LLIN01) or to use a business name.

#### **2. Are any other words restricted?**

Yes. You will need approval if you want to use a name which:

- could imply a connection with the UK government, a devolved administration or a local or specified public authority. Annex B includes a list of words and expression that require prior approval and includes details of contact bodies and approval criteria.
- is protected or regulated by other legislation. Annex C includes a list of protected words, contact bodies and approval criteria.

## **Chapter 5**

### **Change of LLP name**

#### **1. Can I choose any name when I change the name of my LLP?**

No. The restrictions are identical to the ones applying on incorporation. So, before you decide on a new name for your LLP, please read Chapters 3 and 4.

If your proposed name is 'too like' a name already on the registrar's index of names and an objection is made, then the Secretary of State may direct your LLP to change its name. Further information on the Secretary of State's powers to issue a direction is in Chapter 6.

#### **2. How can I change my LLP's name?**

In order to change an LLP's name you will need to submit: form LLNM01 - Notice of change of name of a LLP

#### **Electronic Software Filing**

If your change of name application does not contain any sensitive words it may be submitted to Companies House using our Software filing service. The standard fee is £8 and £30 for the 'Same Day' service. We aim to process the documents within 24 hours of receipt, or same day if Same Day service required. Change of Name can only be submitted electronically through suitably enabled software however many incorporation agents and software providers have developed their systems to the point where they are able to offer customers a web-based electronic service (this is chargeable). This means that occasional as well as regular customers can apply for electronic Change of Name.

Please note that it is not yet possible to file a change of name application in Welsh using our electronic services.

#### **Paper filing**

Our standard fee is £10 and the fee for the 'Same-Day' service is £50 (for applications received by 3pm Monday to Friday). We aim to process standard paper documents within 5 days of receipt. Please make the cheque payable to 'Companies House' and write the LLP number on the reverse.

If you post your same-day application we will make every effort to register the change of name on the same day as we receive it. If the application is urgent you may wish to consider whether to use the Royal Mail's special delivery service.

If your application contains any sensitive words it can only be submitted to Companies House in paper format.

You must complete a notice of change of name – LL NM01. This should then be signed by a designated member and sent to Companies House, with the fee and any additional information to justify the name.

If all is in order, Companies House will then process the form and issue the LLP with a Certificate of Incorporation on Change of Name. The name of the LLP is not changed until the new certificate is issued.

**When filing 'Same-Day' applications by post, courier or by hand please ensure you mark the envelope 'Same-Day change of name'.**

## **Chapter 6 Objections to LLP names**

### **1. Could I be required to change my LLP name after incorporation?**

Yes. You could be required to change your registered name following a complaint if:

- the name is 'too like' an existing name on the index
- misleading information to support the use of a sensitive word or expression was provided at the time of registration
- the name gives so misleading an indication of the LLP's activities, it is likely to cause harm to the public
- the name is the same as a name associated with the applicant (complainant) in which he has goodwill; or it is sufficiently similar to be likely to mislead by suggesting a connection between the LLP and the applicant ("opportunistic registration")

### **2. What are 'too like' names?**

A name may be 'too like' an existing name if it differs from another name on the index by only a few characters, signs symbols or punctuation or if it looks and sounds the same.

When considering a complaint on grounds of 'too like' we cannot take account of factors such as alleged trademark infringement, implied association, possible passing off, geographic location or similarity of activities. The Secretary of State must give any direction within twelve months of the LLP's registration by the name in question. The LLP normally has 12 weeks to change its name.

The vast majority of names are available to register but to avoid the possibility of incurring additional costs of changing stationary, signage, website etc. we advise applicants to check the index of company names before proceeding with their application.

### **3. How is the rule on misleading information applied?**

An LLP may need to change its name if, within 5 years of registration, it no longer justifies the use of a previously approved sensitive word because:

- misleading information was provided when the name was registered; or
- It is no longer fulfilling an undertaking or assurance given to support the name

### **4. What is meant by misleading indication of activities?**

An LLP may need to change its name if it gives so misleading an indication of the nature of the LLP's activities it is likely to harm the public. There is no time limit for making a complaint and following any direction given by the Secretary of State, an LLP normally has 6 weeks to change the name in question.

### **5. Can Companies House reject a 'too like' name when an LLP files its application to register the LLP?**

No. You can only make objections on grounds of 'too like' after Companies House has registered the LLP. We can only reject 'same as' names before registration.

To avoid the possibility of a 'too like' objection, we advise applicants to make a search of the index of names before they apply to form an LLP or change the name of an existing LLP.

### **6. What is Opportunistic Registration?**

Opportunistic registration is the term applied to a company or LLP which registers a name which is the same as an existing name to one in which another person has goodwill or if a name is so similar the public are unable to distinguish between one name and another.

The Company Names Tribunal ("CNT"), a part of the Intellectual Property Office considers complaints about opportunistic registration. This provision provides a remedy for parties who believe the registration of a company or LLP name in which they have a goodwill causes them harm. If the CNT upholds a complaint the Company Names Adjudicator may issue an Order requiring the company in question to change its name. If the LLP fails to comply by voluntarily changing its name the Adjudicator may give Notice to the Registrar of Companies to change the name of the LLP to its LLP number, so that its number becomes its name.

Further information, including application forms and contact information is available on the Company Names Tribunal website.

## **Chapter 7 Business Names**

### **1. What is a Business Name?**

A “business name” is any name under which someone carries on business other than their own. In the case of a company or limited liability partnership, it means a name that is not its registered name. In the case of a sole trader, it means a name other than a surname with or without forenames or initials. In the case of a partnership, it means a name other than the partners’ names.

### **2. Which provisions of the Companies Act 2006 apply to my business name?**

Business names are not registered under the Companies Act but some of the rules included in the Act do apply, principally:

- restrictions on the use of certain words in the name and names that could imply a connection with a government department or public body (see chapter 3)
- inappropriate and misleading use of a name ending, e.g. “limited” at the end of the name. If the LLP is trading there are rules to prevent the use of names that could mislead the public (see chapter 4)
- rules requiring the names of sole traders and partnerships using a business name to be displayed on stationery and signs at business premises (see questions 4-5)

### **3. How do I obtain approval to use a sensitive word in my business name?**

If your business name includes any of the words and expressions included in Annexes A-C you must obtain the written views of that body and send it to Companies House with your letter seeking permission to use the name. If you use such a name without prior approval, you will be committing an offence and may be subject to a fine.

You should also ensure your business name does not infringe an existing trade mark Further information about trade marks is included in chapter 7.

#### **4. Do I need to display my business name?**

If you are a sole trader or partnership that uses a different trading name, you must display your own name (sole trader) or all the partners' names (partnership) in a prominent position at all your business premises.

#### **5. What must I include in business stationery?**

If you use a business name, you must include your own or the partners' names in legible characters on:

- business letters
- written orders for goods or services to be supplied to the business
- business emails
- invoices and receipts issued in the course of the business
- written demands for payment of debts arising in the course of the business

You must also include an address in the UK to enable business documents to be served on the sole trader or any partner shown on business stationery.

### **Chapter 8**

#### **Disclosure of LLP name and other specified information (Trading Disclosures")**

##### **1. What is meant by trading disclosures?**

Regulations made under the Companies Act 2006 require an LLP to display its name at its registered office and other places of business, on business documents and on websites. The purpose of the regulations is that the legal identity of every LLP should be revealed to anyone who have, or may wish to have, dealings with it.

The requirements are included in 'The Company, Limited Liability Partnership and Business (Names and Trading Disclosures) Regulations 2015 (SI 2015/17)

##### **2. Where must I display my LLP's name?**

Every LLP, unless it has been continuously dormant since incorporation, must display a sign with its registered name at:

- its registered office
- any inspection place

- at any location at which it carries on business (unless it is primarily used for living accommodation) or if the LLP's activities are likely to attract violent objections

It must also include its registered name in all business communications (hard copy and electronic).

### **3. How must I display the sign with my LLP name?**

You must display a sign with your LLP name:

- in characters that can be read with the naked eye
- in such a way that visitors to that office, place or location may easily see it at any time
- continuously, but if the location is shared by 6 or more LLPs, each such LLP must either display its registered name for at least fifteen continuous seconds at least once in every three minutes, or make its registered name available for inspection on a register by any visitor.

### **4. How must I display the LLP name in communications?**

You must include your LLP's registered name in all forms of business communications and documents whether in hard copy or electronic including:

- business letters, notices and other official publications
- business emails
- bills of exchange, promissory notes, endorsements and order forms
- cheques purporting to be signed by or on behalf of the LLP
- orders for money, goods or services purporting to be signed by or on behalf of the LLP
- bills of parcels, invoices and other demands for payment, receipts and letters of credit
- all other forms of business correspondence and documentation

### **5. Must I display my LLP name on my website?**

Yes. Every LLP must disclose its registered name on its websites and on any part of a website relating to it which it has authorised. You do not need to include the LLP name on every page but it must be visible and easily read.

### **6. Are there any exceptions to the requirement to display an LLP's name?**

There are two exceptions:

- an insolvent LLP, i.e. one in respect of which a liquidator, administrator, or administrative receiver has been appointed is not required to display its registered name at any premises which are also the place of business of those insolvency specialists
- if every member of the LLP is one whose residential address cannot be disclosed by the registrar to a credit reference agency, then the LLP does not have to display its registered name at any place at which it carries on business (but this exception does not extend to the LLP's registered office or inspection place for the LLP's records)

## **7. What additional information must I disclose?**

On all your business letters, order forms and websites you must display:

- the part of the UK in which the LLP is registered (i.e. England and Wales, or Wales, or Scotland, or Northern Ireland)
- the LLP's registered number
- the address of the LLP's registered office
- where the LLP name ends with the abbreviation LLP, llp, or the Welsh equivalent, the fact that it is a limited liability partnership or the Welsh equivalents

## **8. What information must the LLP provide?**

If anyone with whom the LLP deals in the course of business makes a written request for:

- the address of its registered office
- the address of any place of inspection
- the type of LLP records kept at the registered office or inspection place

The LLP must provide the information in writing within five working days of the receipt of that request.

## **9. Do I have to display members' names?**

If the LLP includes the name of any member on its business letters, other than in the body of the letter or as a signatory to it, it must include all the members' names. It cannot be selective about which names to include.

However if the LLP has more than 20 members providing it keeps a list of all the members' names at its principal place of business and the document states that the list is available for inspection it need not show the members' names.

#### **10. What if the LLP is being wound up?**

If the LLP is being wound up, is in administration, receivership or a moratorium is in force in respect of its debts then every invoice, order for goods, business letter or order form (in hard copy, electronic or any other form) must contain a statement that the LLP is being wound up.

#### **11. What is an overseas LLP and what disclosures requirements apply?**

An Overseas LLP carrying on business in the UK must display the LLP's name and the country in which it is incorporated or otherwise established at every location where it carries on business in the United Kingdom.

The Overseas LLP must display its LLP name and country of incorporation:

- in characters that can be read with the naked eye
- in such a way that visitors to that office, place or location may easily see it
- so that it can be seen at any time, i.e. not only during business hours
- continuously, but if the location is shared by 6 or more LLPs, each such name and country of incorporation must be displayed for at least fifteen continuous seconds at least once in every three minutes, or be available for inspection on a register by any visitor.

The Overseas LLP must also state the LLP's name and country of incorporation in all forms of business communications and documents whether in hard copy or electronic, including:

- business letters, notices and other official publications
- business emails
- bills of exchange of promissory notes, endorsements and order forms
- cheques purporting to be signed by or on behalf of the Overseas LLP
- orders for money, goods or services purporting to be signed by or on behalf of the Overseas LLP
- bills or parcels, invoices and other demands for payment, receipts and letters of credit
- applications for licenses to carry on trade or activity

- other forms of business correspondence and documentation
- its websites.

## **12. What is meant by an Overseas LLP?**

An Overseas LLP is a body incorporated or otherwise established outside the United Kingdom whose name under its law of incorporation, or establishment, includes (or when translated into English includes) the words “limited liability partnership” or the abbreviation “LLP” or “llp”.

## **Chapter 9 Quality of documents**

### **1. What happens to the documents I send to Companies House?**

We scan the paper documents and forms you deliver to us to produce an electronic image. We then store the original, paper documents and use the electronic image as the working document.

When a customer searches the public record, they see the electronic image reproduced on-line. So it is important not only that the original is legible, but that it can also produce a clear copy.

When you submit a document electronically, we automatically create an electronic image from the data you have provided us with.

This chapter sets out some guidelines to follow when preparing a document for filing at Companies House.

### **2. How should I set out documents?**

#### **Documents submitted electronically**

Documents submitted electronically must comply with the specifications set out by the registrar in his rules on electronic filing. The formats for software filing and webfiling are contained in the rules published on the website, and our website contains all the formats you will need to file via that method. Many of the businesses shown on our list of software suppliers provide web-based services and depending on the volume of filings you anticipate making, it may be more practical for you to use their services. Electronic applications are processed faster than those filed on paper. We aim to process electronic documents within 24 hours of receipt

#### **Paper documents**

Generally, every paper document sent to Companies House must state in a prominent position the registered name and number of the LLP. There are a few

exceptions to this rule, which are set out in the published registrar's rules.

Paper documents should be on A4 size, plain white paper with a matt finish. The text should be black, clear, legible, and of uniform density. Letters and numbers must be clear and legible so that we can make an acceptable copy of the document. The following guidelines may help:

**When you fill in a paper form please:**

- use black ink or black type
- use bold lettering (some elegant thin typefaces and pens give poor quality copies)
- don't send a carbon copy
- don't use a dot matrix printer

**Keep in mind - photocopies can result in a grey shade that will not scan well.**

**When you complete other documents, please remember:**

- the points already made relating to completing forms
- to use A4 size paper with a good margin
- to supply them in portrait format (that is with the shorter edge across the top)
- to include the LLP number and name

### **3. Where can I find out more about this?**

For further guidance on print requirements, please visit our website or email your enquiry or telephone 0303 1234 500.

## **Chapter 10 Further Information**

### **1. How do I deliver information to Companies House?**

For full details of all the ways of delivering documents to Companies House, electronically or on paper, please refer to the registrar's rules which appear on our website. The safest and most secure way to deliver statutory information to Companies House is to use our online filing services. We aim to process electronic documents within 24 hours of receipt. For more information and registration details please visit our website.

If you are delivering paper documents by post, courier, Document Exchange Service (DX) or Legal Post (in Scotland) and would like a receipt, Companies House will provide an acknowledgement if you enclose a copy of your covering letter with a pre-paid addressed return envelope. We will barcode your copy letter with the date of receipt and return it to you in the envelope provided.

**Please note:** an acknowledgement of receipt does not mean that a document has been accepted for registration at Companies House.

**Please Note:** Companies House does not accept any statutory documents by fax, PDF (except for electronically filed certified copies of charge instruments) or by email.

## 2. Do I have to pay to file documents at Companies House?

You do not have to pay a fee for many of the documents that you have to send to Companies House, **but some do require a fee and we will not accept them for registration without it.** For full details you should refer to our price list.

## 3. Can I file documents in other languages?

As a general rule the law requires that you file documents sent to Companies House in English. There are exceptions as detailed below. You can draw up and deliver documents in Welsh if you are an LLP with its registered office situated in Wales.

LLPs can deliver the following documents in other languages if the document is accompanied by a certified translation into English:

- for LLPs included in accounts of larger EEA (European Economic Area) or non-EEA groups, the group accounts and where appropriate the parent undertakings annual report
- charge instruments (or copy charge instruments)
- court orders

In addition, LLPs may also file voluntary certified translations of any document specified in section 1078 of the Companies Act 2006 as applied to LLPs by the Limited Liability Partnerships (Application of the Companies Act 2006) Regulations 2009. These are:

- constitutional documents i.e. the LLP's incorporation document; any notice under section 8(4) of the Limited Liability Partnerships Act 2000 or notice of change of LLP name
- notifications of change in the membership of the LLP or in particulars of members

- accounts and annual returns
- notification of any change in an LLP's registered office
- winding up documents

The voluntary translation must relate to a document delivered to Companies House on or after 1 October 2009. Voluntary translations can only be filed in an official language of the European Union and must be accompanied by Form LL VT01 which will link the translation to the original document.

#### **4. Where do I get forms and guides?**

This is one in a series of Companies House publications which provides a simple guide to the Companies Act and related legislation.

All statutory forms and guides are available, free of charge from Companies House.

The quickest way to obtain them is on our website or by telephoning 0303 1234 500. You can also obtain paper forms from company law stationers, accountants, solicitors and company formation agents.

**Annex A – Sensitive words and expressions, including public authorities, specified in regulations that cannot be used in an LLP name without the prior approval of the Secretary of State.** LLP requirements also apply to business names unless otherwise stated.

<p><b>Accounts Commission for Scotland</b></p>	<p>You cannot use this expression unless the department shown below confirms (letter or email) that it has no objection.</p> <p>The Secretary Accounts Commission for Scotland 110 George Street Edinburgh EH2 4LH</p> <p>Email: <a href="mailto:info@audit-scotland.gov.uk">info@audit-scotland.gov.uk</a></p>
<p><b>Accredit Accreditation Accredited Accrediting</b></p>	<p>You cannot use this word unless the department shown below confirms (letter or email) that it has no objection.</p> <p>Department for Business Innovation &amp; Skills Accreditation Policy 1 Victoria Street London SW1H 0ET</p>
<p><b>Adjudicator</b></p>	<p>This word normally implies the LLP has a quasi-judicial role similar to decisions made by a court of law, an administrative tribunal, an official ombudsman or government officials.</p> <p>You cannot use this word unless a government body or relevant body confirms (letter or email) that it has no objection.</p>
<p><b>Alba Na h-Alba Albannach</b></p> <p>(Registered names only)</p>	<p>The word cannot be used in any part of your LLP name if it implies a connection with a government department or body, or a local or specified public authority unless the relevant body confirms (letter or email) that it has no objection. This applies even if the word is a surname.</p> <p>If you wish to use this word at the start of your LLP name, you will need to demonstrate that the LLP is pre-eminent or very substantial in its field. You will also need to provide independent support from a representative body, trade association or other relevant body. The LLP's registered office or principal place of business must be in Scotland.</p> <p>If this word is used elsewhere in the name, the LLP's registered office or principal place of business must be in Scotland.</p> <p>If you want to use the word because it is a surname (and there is no government connection), you will normally be given approval if the proposed LLP name includes forenames or initials.</p>
<p><b>Association</b></p>	<p>For an LLP to be formed 2 or more persons associated for carrying on a lawful business with a view to profit must have subscribed their names to the incorporation document. This means that an LLP cannot be formed as a charitable or 'not for profit' enterprise.</p>

<p><b>Assurance Assurer</b></p>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Sensitive Business Names Team Financial Conduct Authority 25 The North Colonnade Canary Wharf London E14 5HS</p> <p>Email: SensitiveBusinessN@fca.org.uk</p>
<p><b>Audit Commission for Local Authorities and the National Health Service in England and Wales</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Chief Executive's Office Audit Commission 1st Floor, Millbank Tower Millbank London SW1P 4HQ</p>
<p><b>Auditor General for Northern Ireland</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Comptroller and Auditor General for Northern Ireland Northern Ireland Audit Office 106 University Street Belfast BT7 1EU</p> <p>Email: info@niauditoffice.gov.uk</p>
<p><b>Auditor General for Scotland Audit Scotland</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>The Secretary Auditor General for Scotland 110 George Street Edinburgh EH2 4LH</p> <p>Email: info@audit-scotland.gov.uk</p>
<p><b>Auditor General. Audit Office</b></p>	<p>You cannot use this expression unless the relevant body confirms (letter or email) that it has no objection.</p> <p><b>England:</b> Comptroller &amp; Auditor General Corporate Secretariat National Audit Office 157-197 Buckingham Palace Road London SW1W 9SP</p> <p>Email: enquiries@nao.gsi.gov.uk</p> <p><b>Wales:</b> Wales Audit Office 24 Cathedral Road Cardiff CF11 9LJ</p> <p>Email: info@wao.gov.uk</p>

	<p><b>Scotland:</b> Audit Scotland 110 George Street Edinburgh EH2 4LH</p> <p>Email: <a href="mailto:info@audit-scotland.gov.uk">info@audit-scotland.gov.uk</a></p> <p><b>Northern Ireland:</b> Northern Ireland Audit Office 106 University Street Belfast BT7 1EU</p> <p>Email: <a href="mailto:info@niauditoffice.gov.uk">info@niauditoffice.gov.uk</a></p>
<b>Auditor General for Wales</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Auditor General for Wales 24 Cathedral Road Cardiff CF11 9LJ</p> <p>Email: <a href="mailto:info@wao.gov.uk">info@wao.gov.uk</a></p> <p>or</p> <p>Archwilydd Cyffredinol Cymru 24 Heol y Gadeirlan Caerdydd CF11 9LJ</p> <p>Email: <a href="mailto:info@wao.gov.uk">info@wao.gov.uk</a></p>
<b>Banc Bank Banking</b>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Sensitive Business Names Team Financial Conduct Authority 25 The North Colonnade Canary Wharf London E14 5HS</p> <p>Email: <a href="mailto:SensitiveBusinessN@fca.org.uk">SensitiveBusinessN@fca.org.uk</a></p>
<b>Benevolent</b>	<p>For an LLP to be formed 2 or more persons associated for carrying on a lawful business with a view to profit must have subscribed their names to the incorporation document. This means that an LLP cannot be formed as a charitable or 'not for profit' enterprise.</p>
<b>Breatainn Bhreatainn Breatannach Bhreatanach Bhreatanaich Breatannaich</b>	<p>This word cannot be used in any part of your LLP name if it implies a connection with a government department or body, or a local or specified public authority unless the relevant body confirms (letter or email) that it has no objection. This applies even if the name is a surname.</p> <p>If you wish to use this word at the start of your LLP name you will need to demonstrate that the LLP is pre-eminent or very substantial in its field. You will also need to provide independent support from a representative body, trade association or other relevant body. If this word is not the first word in the name it will normally</p>

	<p>be allowed.</p> <p>If you want to use the word because it is a surname (and the name does not imply a connection with government), you will normally be given approval if the LLP name includes forenames or initials.</p>
<p><b>Brenin</b> <b>Frenin</b> <b>Brenhines</b> <b>Frenhines</b> ,</p>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Email: PAD@wales.gsi.gov.uk</p> <p>or write to:</p> <p>Brand Manager Strategic and Corporate Communications Welsh Government Cathays Park Cardiff CF10 3NQ</p>
<p><b>Brenhinol</b> <b>Frenhinol</b> <b>Brenhiniaeth</b> <b>Frenhiniaeth</b></p>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Email: PAD@wales.gsi.gov.uk</p> <p>or write to:</p> <p>Brand Manager Strategic and Corporate Communications Welsh Government Cathays Park Cardiff CF10 3NQ</p>
<p><b>Britain</b> <b>British</b></p>	<p>This word cannot be used in any part of your LLP name if it implies a connection with a government department or body, or a local or specified public authority unless the relevant body confirms (letter or email) that it has no objection. This applies even if the word is your surname.</p> <p>If you wish to use it at the start of your LLP name or 'of Britain' or 'of Great Britain' anywhere in the name, you will need to demonstrate that the LLP is pre-eminent or very substantial in its field by providing independent support from a representative body, trade association or other relevant body. If 'Britain' or 'British' is not the first word in the name it will normally be allowed.</p> <p>If you want to use the word because it is a surname (and the name does not imply a connection with government), you will usually be given approval if the LLP name includes forenames or initials.</p>
	.
<p><b>Chamber(s) of</b></p>	<p>This expression could imply representative or government status. To support your application you will need to set out the reasons for using this expression and you will need to obtain the views (letter or email) of an appropriate body.</p>
<p><b>Chamber(s) of:</b> <b>Commerce</b> <b>Business</b> <b>Industry</b> <b>Enterprise</b> <b>Training</b> <b>Trade</b></p>	<p>You cannot use 'Chamber of Commerce, Business, Enterprise, Industry, Trade or Training' without a letter or email of non-objection from one of the following bodies :</p> <p><b>England and Wales:</b></p> <p>Email: info@britishchambers.org.uk</p> <p>British Chambers of Commerce 65 Petty France</p>

	<p>London SW1H 9EU</p> <p><a href="http://www.britishchambers.org.uk/">http://www.britishchambers.org.uk/</a></p> <p><b>Scotland</b></p> <p>Email: <a href="mailto:admin@scottishchambers.org.uk">admin@scottishchambers.org.uk</a></p> <p>Scottish Chambers of Commerce 30 George Square Glasgow G2 1EQ</p> <p><a href="http://www.scottishchambers.org.uk/">http://www.scottishchambers.org.uk/</a></p> <p><b>Northern Ireland:</b></p> <p>Email: <a href="mailto:mail@northernirelandchamber.com">mail@northernirelandchamber.com</a></p> <p>22 Great Victoria Street, Belfast BT2 7BJ</p> <p><a href="http://northernirelandchamber.com/">http://northernirelandchamber.com/</a></p>
<b>Charitable Charity</b>	For an LLP to be formed two or more persons associated for carrying on a lawful business with a view to profit must have subscribed their names to the incorporation document. This means that an LLP cannot be formed as a charitable or 'not for profit' enterprise.
<b>Charter Chartered</b>	<p>You cannot use the word 'Chartered' in your proposed name without the consent of your professional body. If you decide to resubmit your application you will need to provide a letter or email of non-objection from the relevant body.</p> <p>If you are an existing body and wish to register as an LLP using 'Charter' or 'Chartered' in the name please provide evidence of your royal charter status.. Please note if you have already registered as a LLP you cannot use this word in another name. This does not apply to expressions such as 'Air Charter', 'Chartered Flights' or 'Chartered Travel'.</p>
<b>Chartered Accountant ICAEW</b>	<p>You cannot use the expression 'Chartered Accountant' (or the abbreviation ICAEW) without the consent of one of the bodies shown below. If you decide to resubmit your application you will need to provide a letter or email of non-objection from the relevant body.</p> <p>England and Wales: The Institute of Chartered Accountants in England and Wales Chartered Accountants' Hall Moorgate Place London EC2R 6EA</p> <p>Email: <a href="mailto:contactus@icaew.com">contactus@icaew.com</a></p> <p><b>Northern Ireland:</b> Chartered Accountants Ireland The Linenhall</p>

	<p>32-38 Linenhall Street Belfast BT2 8BG</p> <p><b>Scotland:</b> The Institute of Chartered Accountants of Scotland Head Office CA House 21 Haymarket Yards Edinburgh EH12 5BH</p> <p>Email: <a href="mailto:enquiries@icas.org.uk">enquiries@icas.org.uk</a></p>
<b>Chartered Secretary</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) it has no objection.</p> <p>The Institute of Chartered Secretaries and Administrators Saffron House 6-10 Kirby Street London EC1N 8TS Email: <a href="mailto:membersupport@icsaglobal.com">membersupport@icsaglobal.com</a></p>
<b>Chartered Surveyor</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Royal Institution of Chartered Surveyors RICS Parliament Square London SW1P 3AD</p> <p>Email: <a href="mailto:contactrics@rics.org">contactrics@rics.org</a></p>
<b>Child Maintenance</b>  <b>Child Support</b>	<p>These expressions imply a connection with services provided by the UK government. In England, Wales and Scotland services are provided by Child Maintenance Options, part of the Department for Work and Pensions and in Northern Ireland by Child Maintenance Choices.</p> <p>To use any of these expressions you will need to provide a copy of a letter or email of non-objection from one of these bodies. Further information can be found at:</p> <p>England, Wales and Scotland <a href="http://www.cmoptions.org">www.cmoptions.org</a>.</p> <p>Northern Ireland: <a href="http://www.nidirect.gov.uk/child-maintenance">www.nidirect.gov.uk/child-maintenance</a></p>
<b>Coimisean</b> <b>Choimisean</b> <b>Chomisein</b> <b>Coimisein</b>	<p>To use this word the LLP should normally be either an independent advisory body; a deliberative assembly; or a governing, supervisory or representative body of an activity, trade, business or profession. Evidence must be produced to show that the LLP will be what it claims, and that it has the support of whoever it claims it will govern, supervise, or look to it for expertise.</p> <p>You will also need to obtain a letter or email of non-objection from a government or body or other relevant organisation.</p>
<b>Comhairle</b> <b>Chomhairle</b> <b>Comhairlean</b> <b>Chomhairlean</b>	<p>To use this word the LLP should normally be either an independent advisory body; a deliberative assembly or a governing, supervisory or representative body of an activity trade, business or profession. Evidence must be produced to show that the LLP will be what it claims, and that it has the support of whoever it claims it will</p>

	<p>govern, supervise, or look to it for expertise.</p> <p>You will also need to obtain a letter or email of non-objection from a government body or other relevant organisation.</p>
<b>Comisiwn Gomisiwn Chomisiwn</b>	<p>To use this word the LLP should normally be an independent advisory body; a deliberative assembly; or a governing, supervisory or representative body of an activity, trade, business or profession. Evidence must be produced to show that the LLP will be what it claims, and that it has the support of whoever it claims it will govern, supervise, or look to it for expertise.</p> <p>You will also need to obtain a letter or email of non-objection from a government body or other relevant organisation.</p>
<b>Comisiwn Cynulliad Cenedlaethol Cymru</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>The National Assembly for Wales Cardiff Bay Cardiff CF99 1NA</p> <p>or</p> <p>Clerc y Cynulliad Cynulliad Cenedlaethol Cymru Bae Caerdydd Caerdydd CF99 1NA</p>
<b>Commission</b>	<p>To use this word the LLP should normally be an independent advisory body; a deliberative assembly; or a governing, supervisory or representative body of an activity, trade, business or profession.</p> <p>Evidence must be produced to show that the LLP will be what it claims, and that it has the support of whoever it claims it will govern, supervise, or look to it for expertise. You will also need to obtain a letter or email of non-objection from a government body or other relevant organisation.</p>
<b>Comptroller and Auditor General</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Corporate Secretariat National Audit Office Elizabeth 2 151 Buckingham Palace Road London SW1W 9SS</p> <p>Email: <a href="mailto:enquiries@nao.gsi.gov.uk">enquiries@nao.gsi.gov.uk</a></p>
<b>Comptroller and Auditor General for Northern Ireland</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Comptroller and Auditor General for Northern Ireland Northern Ireland Audit Office 106 University Street Belfast BT7 1EU</p> <p>Email: <a href="mailto:info@niauditoffice.gov.uk">info@niauditoffice.gov.uk</a></p>
<b>Co-operative</b>	<p>Co-operatives can operate under different legal structures, for example, as a LLP,</p>

	<p>an Industrial &amp; Provident Society or an unincorporated body. A proposed LLP or business wishing to use this word should meet the following conditions:</p> <ul style="list-style-type: none"> <li>• It should be owned and controlled by its members, who can only be members of the partnership</li> <li>• Membership should be voluntary and open i.e. it should not be artificially restricted in order to increase the value of the business or its assets</li> <li>• Members' should participate in the economic activity of the business</li> <li>• Profits should be distributed equally amongst the members' or at least in proportion to the extent each member has participated in the business</li> </ul> <p>An unincorporated business must provide a copy of its constitution to support its application to use this word. Co-operatives UK provide useful advice on how to create a suitable constitution.</p>
<b>Council</b>	<p>To use this word the LLP should normally be an independent advisory body; a deliberative assembly; or a governing, supervisory or representative body of an activity, trade, business or profession. Evidence must be produced to show that the LLP will be what it claims, and that it has the support of whoever it claims it will govern, supervise, or look to it for expertise.</p> <p>You will also need to obtain a letter or email of non-objection from a government body a local or specified public authority or a relevant body.</p>
<b>Cymru</b> <b>Gymru</b> <b>Chymru</b> <b>Nghymru</b> <b>Cymreig</b> <b>Cymraeg</b> <b>Chymraeg</b> <b>Chymreig</b> <b>Gymraeg</b> <b>Gymreig</b>  (Registered names only)	<p>This word cannot be used in any part of your LLP name if it implies a connection with a government department or body, or a local or specified public authority unless the relevant body confirms (letter or email) that it has no objection. This applies even if the word is your surname.</p> <p>If you wish to use this word at the start of your LLP name you would need to demonstrate that the LLP is pre-eminent or very substantial in its field. You will also need to provide independent support from a representative body, trade association or other relevant body. The LLP's registered office must be in Wales.</p> <p>If you want to use the words because it is a surname, you will usually be given approval if the name includes forenames or initials</p>
<b>Cyngor</b> <b>Chyngor</b> <b>Gyngor</b>	<p>To use these words the LLP should normally be an independent advisory body; a deliberative assembly; or a governing, supervisory or representative body of an activity, trade, business or profession. Evidence must be produced to show that the LLP will be what it claims, and that it has the support of whoever it claims it will govern, supervise, or look to it for expertise.</p> <p>You will also need to obtain a letter or email of non-objection from a government body, a local or specified public authority or a relevant body.</p>
<b>Cynulliad</b> <b>Cenedlaethol</b> <b>Cymru</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>The National Assembly for Wales Cardiff Bay Cardiff CF99 1NA</p> <p>or</p>

	<p>Clerc y Cynulliad Cynulliad Cenedlaethol Cymru Bae Caerdydd Caerdydd CF99 1NA</p>
<p><b>Dental Dentistry</b></p>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>General Dental Council Registration Development 37 Wimpole Street London W1G 8DQ</p> <p>Email: <a href="mailto:businessnames@gdc-uk.org">businessnames@gdc-uk.org</a></p>
<p><b>Dentist Dental Surgeon Dental Practitioner</b></p>	<p>These words and expressions are controlled by the Dental Act 1984 and cannot be included in your chosen name without a letter or email of non-objection from the following body.</p> <p>The Registrar General Dental Council 37 Wimpole Street London W1G 8DQ</p> <p>Email: <a href="mailto:businessnames@gdc-uk.org">businessnames@gdc-uk.org</a></p>
<p><b>Diùc Dhiùc Diùcan Dhiùcan Ban-diùc Bhan-dhiùc Bhan-dhiùcan Ban-diùcan</b></p>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Email: <a href="mailto:protocol@scotland.gsi.gov.uk">protocol@scotland.gsi.gov.uk</a></p> <p>or write to:</p> <p>The Scottish Government Protocol Team 3-D Bridge Victoria Quay Edinburgh EH6 6QQ</p>
<p><b>Dug Ddug Duges Dduges</b></p>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Email: <a href="mailto:PAD@wales.gsi.gov.uk">PAD@wales.gsi.gov.uk</a></p> <p>or write to:</p> <p>Brand Manager Strategic and Corporate Communications Welsh Government Cathays Park Cardiff CF10 3NQ</p>
<p><b>Duke Duchess</b></p>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection. Contact:</p> <p><b>England &amp; Northern Ireland:</b></p>

	<p>E-mail (faster &amp; preferred): <a href="mailto:royalnames@cabinetoffice.gov.uk">royalnames@cabinetoffice.gov.uk</a></p> <p>or write to:</p> <p>Cabinet Office  Constitutional Policy Team  4<sup>th</sup> Floor (South 1)  1 Horse Guards Road  London SW1A 2HQ</p> <p>To support and speed up your application please email the Cabinet Office with as much information as possible such as the reason(s) you wish to use this word; information about the LLP/organisation and its future plans; its present administration and activities; details of any Royal or Government associations; details of leading members and membership numbers; publications and if appropriate accounts for the last 3 years.</p> <p>If you wish to use the name to represent an existing public house, hotel or similar establishment please provide evidence including the length of time it has existed; if the name represents a street name, evidence of location; if the name is a surname; if it has long usage and any other relevant information</p> <p><b>Wales:</b>  Email: <a href="mailto:PAD@wales.gsi.gov.uk">PAD@wales.gsi.gov.uk</a></p> <p>or write to:</p> <p>Brand Manager  Strategic and Corporate Communications  The Welsh Government  Cathays Park  Cardiff CF10 3NQ</p> <p><b>Scotland:</b>  Email: <a href="mailto:protocol@scotland.gsi.gov.uk">protocol@scotland.gsi.gov.uk</a></p> <p>or write to:</p> <p>The Scottish Government  Protocol Team  3-D Bridge, Victoria Quay  Edinburgh EH6 6QQ</p>
<p><b>Ei Fawrhydi  Ei Mawrhydi</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Email: <a href="mailto:brandingqueries@wales.gsi.gov.uk">brandingqueries@wales.gsi.gov.uk</a></p> <p>or write to:</p> <p>Brand Manager  Strategic and Corporate Communications  Welsh Government  Cathays Park  Cardiff CF10 3NQ</p>
<p><b>England</b></p>	<p>This word cannot be used in any part of your LLP name if it implies a connection</p>

<b>English</b>	<p>with a government department or body, or a local or specified public authority unless the relevant body confirms (letter or email) that it has no objection. This applies even if the word is your surname.</p> <p>If you wish to use this word at the start of your LLP name or 'of England' anywhere in the name, you will need to show that the LLP is pre-eminent or very substantial in its field. You will also need to provide independent support from a representative body, trade association or other relevant body. The LLP's registered office or principal place of business must be in England.</p> <p>If the word is used elsewhere in the name, the LLP's registered office or principal place of business must be in England.</p> <p>If you want to use the word because it is a surname, you will usually be given approval if the LLP name includes forenames or initials.</p>
<b>Federation</b>	<p>For an LLP to be formed 2 or more persons associated for carrying on a lawful business with a view to profit must have subscribed their names to the incorporation document. This means that an LLP cannot be formed as a charitable or 'not for profit' enterprise.</p>
<b>Financial Conduct Authority</b>  <b>Financial Services Authority</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Sensitive Business Names Team  Financial Conduct Authority  25 The North Colonnade  Canary Wharf  London E14 5HS</p> <p>Email: SensitiveBusinessN@fca.org.uk</p>
<b>Financial Reporting Council</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>General Counsel &amp; Company Secretary  Financial Reporting Council  5th Floor, Aldwych House  71-91 Aldwych  London WC2B 4HN</p> <p>Email: enquiries@frc.org.uk</p>
<b>Foundation</b>	<p>For an LLP to be formed 2 or more persons associated for carrying on a lawful business with a view to profit must have subscribed their names to the incorporation document. This means that an LLP cannot be formed as a charitable or 'not for profit' enterprise.</p>
<b>Friendly Society</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Sensitive Business Names Team  Financial Conduct Authority  25 The North Colonnade  Canary Wharf  London E14 5HS</p> <p>Email: SensitiveBusinessN@fca.org.uk</p>
<b>Fund</b>	<p>You cannot use this word unless the body shown below confirms (letter or email)</p>

	<p>that it has no objection.</p> <p>Sensitive Business Names Team Financial Conduct Authority 25 The North Colonnade Canary Wharf London E14 5HS</p> <p>Email: SensitiveBusinessN@fca.org.uk</p>
<b>Government</b>	You cannot use this word if it implies a connection with Her Majesty's Government. If there is a connection you will need to obtain a letter or email of non-objection from a government department or body.
<b>The Governor and Company of the Bank of England</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>The Governor and Company of the Bank of England Threadneedle Street London EC2R 8AH</p>
<b>Gwasanaeth iechyd Wasanaeth iechyd</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Welsh Government Head of Communications Health &amp; Social Services Directorate General Head of Corporate Management South Wing, 4th Floor Cathays Park Cardiff CF10 3NQ</p>
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<b>Health and Safety Executive</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p><b>England, Wales and Scotland:</b></p> <p>Health and Safety Executive Redgrave Court Merton Road Bootle Merseyside L20 7HS</p> <p><b>Northern Ireland:</b></p> <p>Health &amp; Safety Executive for Northern Ireland 83 Ladas Drive</p>

	<p>Belfast BT6 9FR</p> <p>Email: mail@hse.ni.gov.uk</p>
<b>Health centre Health service</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p><b>England:</b>  Department of Health  Head of Brand Management  Skipton House  80 London Road  London SE1 6LH</p> <p><b>Wales:</b>  Welsh Government  Head of Communications  Health &amp; Social Services Directorate  General Head of Corporate Management  South Wing, 4th Floor  Cathays Park  Cardiff CF10 3NQ</p> <p><b>Scotland:</b>  Scottish Government  Health Directorate  Business Management and Support  Floor 2N.11  St Andrew's House  Regent Road  Edinburgh EH1 3DG</p> <p>Email: ceu@scotland.gsi.gov.uk</p> <p><b>Northern Ireland:</b>  Department of Health, Social Services and Public Safety  Office of the Permanent Secretary  DHSSPS  Room C4.15, Castle Buildings  Stormont Estate  Belfast BT4 3SQ</p> <p>Email: ops@dhsspsni.gov.uk</p>
<b>Health visitor</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Peter Pinto de Sa  Head of Office of the Chair and Chief Executive  Nursing &amp; Midwifery Council  23 Portland Place  London W1B 1PZ</p> <p>Email: ceoffice@nmc-uk.org</p>

<p><b>His Majesty Her Majesty</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p><b>England and Northern Ireland:</b> E-mail (faster and preferred): <a href="mailto:royalnames@cabinetoffice.gov.uk">royalnames@cabinetoffice.gov.uk</a></p> <p>or write to:</p> <p>Cabinet Office Constitutional Policy Team 4<sup>th</sup> Floor (South 1) 1 Horse Guards Road London SW1A 2HQ</p> <p>To support and speed up your application please email the Cabinet Office with as much information as possible such as the reason(s) why you wish to use this word information about the company/organisation and its future plans; its present administration and activities; details of any Royal or Government associations; details of leading members and membership numbers; publications and if appropriate accounts for the last 3 years.</p> <p>If you wish to use the name to represent an existing public house, hotel or similar establishment please provide evidence including the length of time it has existed; if the name represents a street name, evidence of location; if the name is a surname; if it has long usage and any other relevant information.</p> <p><b>Wales:</b> Email: <a href="mailto:brandingqueries@wales.gsi.gov.uk">brandingqueries@wales.gsi.gov.uk</a></p> <p>or write to:</p> <p>Brand Manager Strategic and Corporate Communications Welsh Government Cathays Park Cardiff CF10 3NQ</p> <p><b>Scotland:</b> Email: <a href="mailto:protocol@scotland.gsi.gov.uk">protocol@scotland.gsi.gov.uk</a></p> <p>or write to:</p> <p>Scottish Government Protocol Team 3-D Bridge Victoria Quay Edinburgh EH6 6QQ</p>
<p><b>House of Commons</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Corporate Officer of the House of Commons House of Commons Legal Services Office London</p>

	SW1 0AA
<b>House of Lords</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Corporate Officer of the House of Lords Houses of Parliament London SW1A 0AA</p>
<b>HPSS HSC</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Office of the Permanent Secretary Department of Health, Social Services and Public Safety (DHSSPS) C.4.15, Castle Buildings Stormont Estate Belfast BT4 3SQ</p> <p>Email: ops@dhsspsni.gov.uk</p>
<b>Inspectorate</b>	<p>This word implies the LLP has a quasi-judicial role similar to decisions made by a court of law, administrative tribunal or government officials.</p> <p>You will need to obtain confirmation (letter or email) from a government body or a relevant body, that it has no objection.</p>
<b>Institute Institution</b>	<p>Approval to use this word is normally given only to fully functioning organisations that are established in the field but operate under a different name. The range of activities may vary but institutes are organisations that typically undertake research at the highest level or are professional bodies of the highest standing. The factors we will take into account include:</p> <ul style="list-style-type: none"> <li>• whether there is a good reason for establishing the institute</li> <li>• whether the activities are regulated or unregulated</li> <li>• whether the organisation already exists in some form</li> <li>• the nature of any work it provides for other organisations</li> <li>• the relevance and nature of support from existing organisations</li> <li>• whether the institute offers training leading to its own qualifications</li> <li>• whether the institute provides training or activities that support qualifications provided by other bodies such as universities or colleges</li> <li>• whether the institute's activities are supported by or associated with activities undertaken by a government body, an independent organisation established in the field or a funding organisation.</li> </ul> <p>You will need to obtain the written views (letter or email) of one or more relevant bodies.</p>
<b>Insurance Insurer</b>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Sensitive Business Names Team</p>

	<p>Financial Conduct Authority  25 The North Colonnade  Canary Wharf  London  E14 5HS</p> <p>Email: SensitiveBusinessN@fca.org.uk</p>
<b>Judicial appointment</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Ministry of Justice  Democracy, Constitution and Law Group  102 Petty France  London SW1H 9AJ</p>
<b>King</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p><b>England and Northern Ireland:</b>  E-mail (faster and preferred): royalnames@cabinetoffice.gov.uk</p> <p>or write to:</p> <p>Cabinet office  Constitutional Policy Team  4<sup>th</sup> Floor (South 1)  1 Horse Guards Road  London SW1A 2HQ</p> <p>To support and speed up your application please email the Cabinet Office with as much information as possible such as the reason(s) you wish to use this word: information about the company/organisation and its future plans; its present administration and activities; details of any Royal or Government associations; details of leading members and membership numbers; publications and if appropriate accounts for the last 3 years.</p> <p>If you wish to use the name to represent an existing public house, hotel or similar establishment please provide evidence including the length of time it has existed; if the name represents a street name, evidence of location; if the name is a surname please include this information in your email (or letter); if appropriate, provide details of long usage and any other relevant information</p> <p><b>Wales:</b>  Email: PAD@wales.gsi.gov.uk</p> <p>or write to:</p> <p>Brand Manager  Strategic and Corporate Communications  Welsh Government  Cathays Park  Cardiff CF10 3NQ</p> <p><b>Scotland:</b>  Email: protocol@scotland.gsi.gov.uk</p>

	<p>or write to:</p> <p>Scottish Government Protocol Team 3-D Bridge Victoria Quay Edinburgh EH6 6QQ</p>
<b>Law Commission</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Ministry of Justice Democracy, Constitution and Law Group 102 Petty France London SW1H 9AJ</p>
<b>Licensing</b>	<p>This is normally associated with an authority that carries out licensing functions under the Licensing Act 2003. This includes, for example, the licensing of the sale of alcohol, entertainment, films and clubs.</p> <p>Evidence must be produced to show that the LLP will be what it claims, and that it has the support of whoever it claims it will govern or supervise.</p> <p>You will also need to obtain a letter or email of non-objection from a relevant body, such as a local or specified public authority.</p>
<b>Llywodraeth Lywodraeth</b>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Welsh Government Head of Communications Cathays Park Cardiff CF10 3NQ</p>
<b>Medical centre</b>	<p>You cannot use this expression in any part of the UK unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Office of the Permanent Secretary Department of Health Social Services and Public Safety (DHSSPS) C.4.15, Castle Buildings Stormont Estate Belfast BT4 3SQ</p> <p>Email: <a href="mailto:ops@dhsspsni.gov.uk">ops@dhsspsni.gov.uk</a></p>
<b>Midwife Midwifery</b>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Peter Pinto de Sa Head of Office of the Chair and Chief Executive Nursing &amp; Midwifery Council 23 Portland Place London W1B 1PZ</p> <p>Email: <a href="mailto:ceoffice@nmc-uk.org">ceoffice@nmc-uk.org</a></p>

<p><b>Mòrachd Mhòrachd</b></p>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Email: <a href="mailto:protocol@scotland.gsi.gov.uk">protocol@scotland.gsi.gov.uk</a></p> <p>or write to:</p> <p>The Scottish Government Protocol Team 3-D Bridge Victoria Quay Edinburgh EH6 6QQ</p>
<p><b>Mutual</b></p>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Sensitive Business Names Team Financial Conduct Authority 25 The North Colonnade Canary Wharf London E14 5HS</p> <p>Email: <a href="mailto:SensitiveBusinessN@fca.org.uk">SensitiveBusinessN@fca.org.uk</a></p>
<p><b>National Assembly for Wales</b></p> <p><b>National Assembly for Wales Commission</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>The National Assembly for Wales Cardiff Bay Cardiff CF99 1NA</p>
<p><b>NHS</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Department of Health Head of Brand Management Skipton House 80 London Road London SE1 6LH</p>
<p><b>Northern Ireland Northern Irish</b></p>	<p>This expression cannot be used in any part of your LLP name if it implies a connection with the Northern Ireland Assembly or Executive, a government department or body, or a local or specified public authority unless the relevant body confirms (letter or email) that it has no objection.</p> <p>If you wish to use this expression at the start of your LLP name or 'of Northern Ireland' anywhere in the name, you will need to show that the LLP is pre-eminent or very substantial in its field by providing independent support from a representative body, trade association or other relevant body. The LLP's registered office must be in Northern Ireland.</p> <p>If the word does not imply a connection with government and is not the first word in the name, it will normally be allowed. The company's registered office or principal place of business must be in Northern Ireland.</p>
<p><b>Northern Ireland Assembly</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p>

<p><b>Northern Ireland Assembly Commission</b></p> <p><b>Northern Ireland Executive</b></p>	<p>Northern Ireland Assembly Parliament Buildings Belfast BT4 3XX</p>
<p><b>Northern Ireland Audit Office</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Northern Ireland Audit Office 106 University Street Belfast BT7 1EU</p> <p>Email: <a href="mailto:info@niauditoffice.gov.uk">info@niauditoffice.gov.uk</a></p>
<p><b>Nurse Nursing</b></p>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Peter Pinto de Sa Head of Office of the Chair and Chief Executive Nursing &amp; Midwifery Council 23 Portland Place London W1B 1PZ</p> <p>Email: <a href="mailto:ceoffice@nmc-uk.org">ceoffice@nmc-uk.org</a></p>
<p><b>Office for Nuclear Regulation</b></p>	<p>You cannot use this expression or anything similar unless the Office for Nuclear Regulation confirms (letter or email) that it has no objection.</p> <p>Email: <a href="mailto:ONRenquiries@onr.gsi.gov.uk">ONRenquiries@onr.gsi.gov.uk</a></p> <p>Office for Nuclear Regulation Building 4 Redgrave Court Merton Road Bootle L20 7HS</p>
<p><b>Oifis sgrùdaidh</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>The Secretary Audit Scotland 110 George Street Edinburgh EH2 4LH</p> <p>Email: <a href="mailto:info@audit-scotland.gov.uk">info@audit-scotland.gov.uk</a></p>
<p><b>Oilthigh t-Oilthigh Oilthighean h-Oilthighean</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Email: <a href="mailto:protocol@scotland.gsi.gov.uk">protocol@scotland.gsi.gov.uk</a></p> <p>or write to:</p> <p>The Scottish Government Protocol Team</p>

	<p>3-D Bridge Victoria Quay Edinburgh EH6 6QQ</p>
<p><b>Ombudsman</b> <b>Ombwdsmon</b></p>	<p>This word is normally associated with a statutory organisation appointed by government or an organisation authorised to investigate complaints, generally on behalf of individuals such as consumers or taxpayers, against private or public institutions. These organisations may request relevant information from parties in relation to a dispute.</p> <p>From 7 April 2015, if you are not a statutory body you must:</p> <ol style="list-style-type: none"> <li>i. be certified as a provider of alternate dispute resolution by Trading Standards Institute (the body appointed by the Secretary of State for Business Innovation and Skills to carry out such certification), or other competent authority set out in the Consumer Protection, Alternative Dispute Resolution for Consumer Disputes (Competent Authorities and Information) Regulations 2015; and</li> <li>ii. be a member of the Ombudsman Association at ombudsman level membership; and</li> <li>iii. have a proven track record in dispute resolution in respect of the activity that forms the basis of your application. We would normally expect that track record to be for at least 12 months.</li> </ol> <p>To support the application to register an LLP name or to obtain approval to use a business name, you should provide:</p> <ul style="list-style-type: none"> <li>• evidence of certification by the relevant Competent Authority;</li> <li>• a copy of an email or letter from the Ombudsman Association (or other evidence) confirming your ombudsman level membership;</li> <li>• evidence of providing dispute resolution for consumers in the sector you wish to operate in, including membership numbers, member names and examples of case studies relating to dispute resolution.</li> </ul> <p>If you don't meet all of these criteria, you should register using a different name and, if applicable, reapply later when you can demonstrate that you do meet them.</p>

<p><b>Parlamaid</b> <b>Pharlamaid</b> <b>Parlamaidean</b> <b>Pharlamaidean</b></p>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>The Secretary Scottish Parliamentary Corporate Body The Scottish Parliament Edinburgh EH99 1SP</p>
<p><b>Parliament</b> <b>Parliamentarian</b> <b>Parliamentary</b></p>	<p>You cannot use this word unless you provide a letter of non objection from the bodies shown below.</p> <p>The Corporate Officer of the House of Lords and separately The Corporate Officer of the House of Commons Houses of Parliament London SW1A 0AA</p>
<p><b>Patent</b> <b>Patentee</b></p>	<p>You cannot use this word unless the Intellectual Property Office (IPO) confirms (letter or email) that it has no objection.</p> <p>Legal Framework Team Copyright and Enforcement Directorate Intellectual Property Office Concept House Cardiff Road Newport NP10 8QQ</p> <p>Email: <a href="mailto:ipenforcement@ipo.gov.uk">ipenforcement@ipo.gov.uk</a></p>
<p><b>The Pensions</b> <b>Advisory Service</b></p>	<p>You cannot use this expression unless the department shown below confirms (letter or email) that it has no objection.</p> <p>Department for Work and Pensions Protection and Stewardship 7 floor, Caxton House 6-12 Tothill Street London SW1H 9NA</p>

<b>Police</b>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p><b>England &amp; Wales:</b>  Home Office  Policing Strategy Team  Crime and Policing Group  Fry Building  2 Marsham Street  London SW1P 4DF</p> <p><b>Scotland:</b>  Scottish Government  Police Division  St Andrews House  Regent Road  Edinburgh EH1 3DG</p> <p><b>Northern Ireland:</b>  Private Secretary to the Secretary of State  Northern Ireland Office  Stormont House, Stormont Estate  Belfast BT4 3SH</p>
<b>Polytechnic</b>	<p>You cannot use this word unless the department shown below confirms (letter or email) that it has no objection.</p> <p>Department for Business, Innovation &amp; Skills  Higher Education Governance  Level 3, Kingsgate House  66-74 Victoria Street  London SW1E 6SW</p>
<b>Post Office</b>	<p>The Post Office is part of Royal Mail Holdings plc, which is majority owned by the UK government through the Shareholder Executive. You cannot use this expression without a letter or email of non-objection from:</p> <p>Post Office Limited  148 Old Street  London  EC1V 9HQ</p>
<b>Prifysgol Brifysgol Phrifysgol</b>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Email: PAD@wales.gsi.gov.uk</p> <p>or write to:</p> <p>Brand Manager  Strategic and Corporate Communications  Welsh Government  Cathays Park  Cardiff CF10 3NQ</p>

<p><b>Prince Princess</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p><b>England and Northern Ireland:</b> E-mail (faster and preferred): <a href="mailto:royalnames@cabinetoffice.gov.uk">royalnames@cabinetoffice.gov.uk</a></p> <p>or write to:</p> <p>Cabinet Office Constitutional Policy Team 4<sup>th</sup> Floor (South 1) 1 Horse Guards Road London SW1A 2HQ</p> <p>To support and speed up your application please email the Cabinet Office with as much information as possible such as the reason(s) you wish to use this word; information about the company/organisation and its future plans; its present administration and activities; details of any Royal or Government associations; details of leading members and membership numbers; details of any publications and if appropriate accounts for the last 3 years.</p> <p>If you wish to use the name to represent an existing public house, hotel or similar establishment please provide evidence including the length of time it has existed; if the name represents a street name, evidence of location; if the name is a surname please include this information in your email (or letter); if appropriate, provide details of long usage and any other relevant information.</p> <p><b>Wales:</b> Email: <a href="mailto:PAD@wales.gsi.gov.uk">PAD@wales.gsi.gov.uk</a></p> <p>or write to:</p> <p>Brand Manager Strategic and Corporate Communications Welsh Government Cathays Park Cardiff CF10 3NQ</p> <p><b>Scotland:</b> Email: <a href="mailto:protocol@scotland.gsi.gov.uk">protocol@scotland.gsi.gov.uk</a></p> <p>or write to:</p> <p>Scottish Government Protocol Team 3-D Bridge Victoria Quay Edinburgh EH6 6QQ</p>
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<p><b>Prionnsa</b>  <b>Phrionnsa</b>  <b>Prionnsaichean</b>  <b>Phrionnsaichean</b>  <b>Bana-phrionnsa</b>  <b>Bhana-Phrionnsa</b>  <b>Bana-</b>  <b>Prionnsaichean.</b>  <b>Bhana-</b>  <b>Phrionnsaichean</b></p>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Email: <a href="mailto:protocol@scotland.gsi.gov.uk">protocol@scotland.gsi.gov.uk</a></p> <p>or write to:</p> <p>The Scottish Government  Protocol Team  3-D Bridge  Victoria Quay  Edinburgh EH6 6QQ</p>
<p><b>Prudential</b>  <b>Regulation</b>  <b>Authority</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Sensitive Business Names Team  Financial Conduct Authority  25 The North Colonnade  Canary Wharf  London E14 5HS</p> <p>Email: <a href="mailto:SensitiveBusinessN@fca.org.uk">SensitiveBusinessN@fca.org.uk</a></p>
<p><b>Prydain</b>  <b>Phrydain</b>  <b>Brydain</b>  <b>Prydeinig</b>  <b>Phrydeinig</b>  <b>Brydeinig</b></p>	<p>This word cannot be used in any part of your LLP name if it implies a connection with a government department or body or a local or specified public authority unless the relevant body confirms (letter or email) that it has no objection. This applies even if the word is your surname.</p> <p>If you wish to use this word at the start of your name, or you wish to use the expression “o Prydain” or “o Prydain Mawr” (or mutated forms) anywhere in the name, you will need to demonstrate that the LLP is pre-eminent or very substantial in its field. To support your application you will also need to obtain the views (letter or email) of a representative body, trade association or other relevant body.</p> <p>If the word does not imply a connection with government and is not the first work in the name, it will normally be allowed. If you want to use the word because it is a surname, you will usually be given approval if you include forenames or initials.</p>
<p><b>Queen</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection. Contact:</p> <p><b>England and Northern Ireland:</b>  E-mail (preferred &amp; faster) <a href="mailto:royalnames@cabinetoffice.gov.uk">royalnames@cabinetoffice.gov.uk</a></p> <p>or write to  :  Cabinet Office  Constitutional Policy Team  4<sup>th</sup> Floor (South 1)  1 Horse Guards Road  London SW1A 2HQ</p> <p>To support and speed up your application please email the Cabinet Office with as much information as possible such as the reason(s) you wish to use this word; information about the LLP/organisation and its future plans; its present administration and activities; details of any Royal or Government associations;</p>

	<p>details of leading members and membership numbers; details of any publications and if appropriate, accounts for the last 3 years</p> <p>If you wish to use the name to represent an existing public house, hotel or similar establishment please provide evidence including the length of time it has existed; if the name represents a street name, please provide evidence of location; if the name is a surname; please include this information in your email (or letter); if appropriate, provide details of long usage and any other relevant information.</p> <p><b>Wales:</b> Email: PAD@wales.gsi.gov.uk</p> <p>or write to:</p> <p>Brand Manager Strategic and Corporate Communications Welsh Government Cathays Park Cardiff CF10 3NQ</p> <p><b>Scotland:</b> Email: protocol@scotland.gsi.gov.uk</p> <p>or write to:</p> <p>Scottish Government Protocol Team 3-D Bridge Victoria Quay Edinburgh EH6 6QQ</p>
<p><b>Reassurance</b> <b>Reassurer</b> <b>Reinsurance</b> <b>Reinsurer</b></p>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Sensitive Business Names Team Financial Conduct Authority 25 The North Colonnade Canary Wharf London E14 5HS</p> <p>Email: SensitiveBusinessN@fca.org.uk</p>
<p><b>Regional Health and Social Care Board</b></p> <p><b>Regional Agency for Public Health and Social Well-being</b></p>	<p>You cannot use this expression anywhere in the UK unless the department shown below confirms (letter or email) that it has no objection.</p> <p>Office of the Permanent Secretary Department of Health, Social Services and Public Safety Room C4.15, Castle Buildings Stormont Estate Belfast BT4 3SQ</p> <p>Email: ops@dhsspsni.gov.uk</p>
<p><b>Registrar</b></p>	<p>This word could imply that the LLP has a regulatory role such as a governing, supervisory or representative body of an activity, trade, business or profession.</p> <p>Evidence must be produced to show that the LLP will be what it claims, and that it</p>

	has the support of whoever it claims it will govern or supervise. You will also need to provide a letter or email of non-objection from a government body, a local or specified public authority or a relevant body.
<b>Registered Society</b>	As the Financial Conduct Authority (FCA) regulate Registered Societies (formerly Industrial and Provident Societies), you must provide an email or letter of non-objection from the FCA.  Email: SensitiveBusinessN@fca.org.uk  Sensitive Business Names Team Financial Conduct Authority 25 The North Colonnade Canary Wharf London E14 5HS
<b>Regulator</b>	This word could imply that the LLP has a regulatory role such as a governing, supervisory or representative body of an activity, trade, business or profession.  Evidence must be produced to show that the LLP will be what it claims, and that it has the support of whoever it claims it will govern or supervise. You also need obtain confirmation (letter or email) from a government body, a local or specified public authority or a relevant body, that it has no objection.
<b>Riaghaltas Riaghaltais Riaghaltasan</b>	You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.  The Secretary Scottish Parliamentary Corporate Body The Scottish Parliament Edinburgh EH99 1SP
<b>Rìgh Banrìgh Bhanrìgh Bhanrìghrean Banrìghrean</b>	You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.  Email: protocol@scotland.gsi.gov.uk  or write to:  Scottish Government Protocol Team 3-D Bridge Victoria Quay Edinburgh EH6 6QQ
<b>Rìoghail Rìoghalachd</b>	You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.  Email: protocol@scotland.gsi.gov.uk  or write to:  Scottish Government Protocol Team 3-D Bridge

	<p>Victoria Quay Edinburgh EH6 6QQ</p>
<p><b>Royal Royalty</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection. Contact:</p> <p><b>England and Northern Ireland:</b> E-mail (faster and preferred): <a href="mailto:royalnames@cabinetoffice.gov.uk">royalnames@cabinetoffice.gov.uk</a></p> <p>or write to: Cabinet Office Constitutional Policy Team 4<sup>th</sup> Floor (South 1) 1 Horse Guards Road London SW1A 2HQ</p> <p>To support and speed up your application please email the Cabinet Office with as much information as possible such as the reason(s) why you wish to use this word information about the LLP/organisation and its future plans; its present administration and activities; details of any Royal or Government associations; details of leading members and membership number, details of any publications and if appropriate, accounts for the last 3 years.</p> <p>If you wish to use the name to represent an existing public house, hotel or similar establishment please provide evidence including the length of time it has existed; if the name represents a street name, evidence of location; if the name is a surname; if it has long usage and any other relevant information.</p> <p><b>Wales:</b> Email: <a href="mailto:PAD@wales.gsi.gov.uk">PAD@wales.gsi.gov.uk</a></p> <p>or write to:</p> <p>Brand Manager Strategic and Corporate Communications Welsh Government Cathays Park Cardiff CF10 3NQ</p> <p><b>Scotland:</b> Email: <a href="mailto:protocol@scotland.gsi.gov.uk">protocol@scotland.gsi.gov.uk</a></p> <p>or write to:</p> <p>Scottish Government Protocol Team 3-D Bridge Victoria Quay Edinburgh EH6 6QQ</p>

<b>Scotland Scottish</b>	<p>This word cannot be used in any part of your LLP name if it implies a connection with the Scottish Government, a government department or body, or a local or specified public authority unless the relevant body confirms (letter or email) that it has no objection. This applies even if the word is your surname.</p> <p>If you wish to use this word at the start of your LLP name or 'of Scotland' anywhere in the name, you will need to show that the LLP is pre-eminent or very substantial in its field. You will also need to provide independent support from a representative body, trade association or other relevant body. The LLP's registered office or principal place of business should be Scotland.</p> <p>If the word is used elsewhere in the name the LLP's registered office office or principal place of business should be in Scotland.</p> <p>If you want to use the word because it is a surname, you will usually be given approval if the LLP name includes forenames or initials.</p>
<b>Scottish Law Commission</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Chief Executive Scottish Law Commission 140 Causewayside Edinburgh EH9 1PR</p>
<b>The Scottish Parliament</b>  <b>The Scottish Parliamentary Corporate Body</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>The Secretary Scottish Parliamentary Corporate Body The Scottish Parliament Edinburgh EH99 1SP</p>
<b>Senedd</b>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>The National Assembly for Wales Cardiff Bay Cardiff CF99 1NA</p>
<b>Sheffield</b>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>The Company of Cutlers C/O Hulse &amp; Co, 15 Jessops Riverside, Brightside Lane, Sheffield, S9 2RX</p>

<b>Siambr</b>	This word could imply representative status. To support your application you will need to set out the reasons for using this word and in most cases you will need to obtain the views (letter or email) of an appropriate body
<b>Siambr o: Fasnach. Fusnes. Ddiwydiant. Fenter. Hyfforddiant. Masnach.</b>	<p>You cannot use 'Chamber of Commerce, Business, Enterprise, Industry, Trade or Training' without a letter or email of non-objection from one of the following bodies:</p> <p><b>England and Wales:</b></p> <p>Email: <a href="mailto:info@britishchambers.org.uk">info@britishchambers.org.uk</a></p> <p>British Chambers of Commerce 65 Petty France London SW1H 9EU</p> <p><a href="http://www.britishchambers.org.uk/">http://www.britishchambers.org.uk/</a></p> <p><b>Scotland</b></p> <p>Email: <a href="mailto:admin@scottishchambers.org.uk">admin@scottishchambers.org.uk</a></p> <p>Scottish Chambers of Commerce 30 George Square Glasgow G2 1EQ</p> <p><a href="http://www.scottishchambers.org.uk/">http://www.scottishchambers.org.uk/</a></p> <p><b>Northern Ireland:</b></p> <p>Email: <a href="mailto:mail@northernirelandchamber.com">mail@northernirelandchamber.com</a></p> <p>22 Great Victoria Street, Belfast BT2 7BJ</p> <p><a href="http://northernirelandchamber.com/">http://northernirelandchamber.com/</a></p>
<b>Social Service</b>	This expression implies a connection with a local authority Social Services department with access rights to sensitive personal information. You will not be able to use this word unless the appropriate local authority or other relevant body confirms (letter or email) that it has no objection.
<b>Society</b>	For an LLP to be formed 2 or more persons associated for carrying on a lawful business with a view to profit must have subscribed their names to the incorporation document. This means that an LLP cannot be formed as a charitable or 'not for profit' enterprise.

<b>Special School</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p><b>England:</b>  Department for Education  2 St Paul's Place  125 Norfolk Street  Sheffield S1 2FJ</p> <p><b>Wales:</b>  Welsh Government  Cathays Park  Cardiff CF10 3NQ</p> <p><b>Scotland:</b>  Scottish Government  Edinburgh EH99 1SP</p> <p><b>Northern Ireland:</b>  Department of Education  Special Education Policy Advisory Group  Rathgael House  43 Balloo Road  Bangor BT19 7PR</p>
<b>Standards</b>	<p>You cannot use this word if it implies that the LLP has a regulatory role such as a governing, supervisory or representative body of an activity, trade, business or profession. Evidence must be produced to show that the LLP will be what it claims, and that it has the support of whoever it claims will govern or supervise.</p> <p>You will also need to obtain a letter or email of non-objection from a government body, a local or specified public authority or a relevant body</p>
<b>Stock exchange</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Sensitive Business Names Team  Financial Conduct Authority  25 The North Colonnade  Canary Wharf  London E14 5HS</p> <p>Email: SensitiveBusinessN@fca.org.uk</p>

<b>Swyddfa Archwilio Cymru</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Auditor General for Wales Cathedral Road Cardiff CF11 9LJ</p> <p>in Welsh: Archwilydd Cyffredinol Cymru 24 Heol y Gadeirlan Caerdydd CF11 9LJ</p> <p>Email: <a href="mailto:info@wao.gov.uk">info@wao.gov.uk</a></p>
<b>Teyrnas Unedig Teyrnas Gyfunol</b>	<p>You may use this expression provided your proposed name does not imply a connection with a devolved administration, government department or a local or public authority.</p>
<b>Trade Union</b>	<p>Section 10 (3) of the Trade Union and Labour Relations (Consolidation) Act 1992, prohibits a trade union from being registered as an LLP under the Companies Act 2006.</p>
<b>Tribunal</b>	<p>This word could imply that the LLP has a regulatory role such as a governing, supervisory or representative body of an activity, trade, business or profession. If this applies evidence must be produced to show that the company will be what it claims, and that it has the support of whoever it claims it will govern or supervise.</p> <p>You will also need to provide a letter or email of non-objection from a government body, a local or specified public authority or a relevant body.</p>
<b>Trust</b>  Artistic Trust Charitable Trust Educational Trust Enterprise Trust Family Trust Financial Trust Investment Trust Pensions Trust Staff Trust	<p>Approval to use the word trust depends on the reasons you wish to use it in your proposed name. We will consider each application on its merits but these words are not normally appropriate for use by an LLP. Please see Annex A of our 'Incorporation and Names guide GP1'. We also advise you to seek professional advice before proceeding with any application to use Trust in your LLP name.</p>
<b>Tywysog Dywysog Thywysog Tywysoges Dywysoges Thywysoges</b>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Email: <a href="mailto:PAD@wales.gsi.gov.uk">PAD@wales.gsi.gov.uk</a></p> <p>or write to:</p> <p>Brand Manager Strategic and Corporate Communications The Welsh Government Cathays Park Cardiff CF10 3NQ</p>
<b>Underwrite Underwriting</b>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Sensitive Business Names Team</p>

	<p>Financial Conduct Authority 25 The North Colonnade Canary Wharf London E14 5HS</p> <p>Email: SensitiveBusinessN@fca.org.uk</p>
<b>University</b>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Use where the registered office of the proposed LLP will be in:</p> <p><b>England and Wales:</b> Department for Business, Innovation &amp; Skills Higher Education Governance 1 Victoria Street London SW1H 0ET</p> <p><b>Wales:</b> Welsh Government Cathays Park Cardiff CF10 3NQ</p> <p><b>Scotland:</b> Scottish Government Higher Education Governance Team Atlantic Quay 150 Broomielaw Glasgow G2 8LG</p> <p><b>Northern Ireland:</b> Department for Employment and Learning Head of Higher Education, Finance &amp; Governance 39-49 Adelaide Street Belfast BT2 FD8</p> <p><b>Use in a business name:</b></p> <p>If you wish to use this word in a business name then the body to be contacted will depend on the location of the principal place of business. For example, if this is in Wales it will be the Welsh Government.</p>
<b>Wales Welsh</b>	<p>This word cannot be used in any part of your LLP name if it implies a connection with the Welsh Government, a government department or body, or a local or specified public authority unless the relevant body confirms (letter or email) that it has no objection. This applies even if the word is your surname.</p> <p>If you wish to use this word at the start of your LLP name or 'of Wales' anywhere in the name, you will need to show that the LLP is pre-eminent or very substantial in its field.</p> <p>To support your application you will also need to obtain the views (letter or email) of</p>

	<p>a representative body, trade association or other relevant body. The LLP's registered office or principal place of business should be in Wales.</p> <p>If the word is used elsewhere in the name, the LLP's registered office or principal place of business must be in Wales.</p> <p>If you want to use the word because it is a surname, it will normally be allowed if you include forenames or initials.</p>
<b>Wales Audit Office</b>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Email: <a href="mailto:info@wao.gov.uk">info@wao.gov.uk</a></p> <p>Wales Audit Office 24 Cathedral Road Cardiff CF11 9LJ</p>
<b>Welsh Government</b>  <b>Welsh Assembly Government</b>	<p>This expression suggests the LLP is a part of the Welsh Government. You cannot use this expression unless the body shown below confirms (letter or email) it has no objection.</p> <p>Welsh Government Cathays Park Cardiff CF10 3NQ</p>
<b>Windsor</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection. Contact:</p> <p><b>England and Northern Ireland:</b> E-mail (faster and preferred): <a href="mailto:royalnames@cabinetoffice.gov.uk">royalnames@cabinetoffice.gov.uk</a></p> <p>or write to:</p> <p>Cabinet Office Constitutional Policy Team 4<sup>th</sup> Floor (South 1) 1 Horse Guards Road London SW1A 2HQ</p> <p>To support and speed up your application please email the Cabinet Office with as much information as possible such as the reason(s) why you wish to use this word; information about the LLP/organisation and its future plans; its present administration and activities; details of any Royal or Government associations; details of leading members and membership numbers; details of any publications and if appropriate, accounts for the last 3 years...</p> <p>If you wish to use the name to represent an existing public house, hotel or similar establishment please provide evidence including the length of time it has existed; if</p>

the name represents a street name, evidence of location; if the name is a surname; if it has long usage and any other relevant information.

**Wales:**

Email: PAD@wales.gsi.gov.uk

or write to:

Brand Manager  
Strategic and Corporate Communications  
Welsh Government  
Cardiff CF10 3NQ

**Scotland:**

Email: protocol@scotland.gsi.gov.uk

or write to:

Scottish Government  
Protocol Team  
3-D Bridge  
Victoria Quay  
Edinburgh EH6 6QQ

**Annex B - Sensitive words and expressions that could imply a connection with a government department, a devolved administration, a local or specified public authority or a relevant body.**  
LLP requirements also apply to business names unless otherwise stated.

<p><b>Accountancy and Actuarial Discipline Board</b></p> <p><b>Accounting Council</b></p> <p><b>Actuarial Council</b></p> <p><b>Audit and Assurance Council</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) it has no objection.</p> <p>Financial Reporting Council 8th Floor 125 London Wall London EC2Y 5AS</p> <p>Email: enquiries@frc.org.uk</p>
<p><b>Agency</b></p>	<p>This word will normally be allowed provided it does not imply a connection with a government department or body, or a local or specified public authority unless the relevant body confirms (letter or email) it has no objection.</p>
<p><b>Archwilydd Cyffredinol Cymru</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Auditor General for Wales 24 Cathedral Road Cardiff CF11 9LJ</p> <p>or</p> <p>Archwilydd Cyffredinol Cymru 24 Heol y Gadeirlan Caerdydd CF11 9LJ</p> <p>Email: info@wao.gov.uk</p>
<p><b>Assembly</b></p>	<p>You cannot use this word if it implies a connection with a government department or body, or a local or specified public authority unless the relevant body confirms (letter or email) it has no objection</p>
<p><b>Border Agency</b> <b>Border Force</b></p>	<p>As these expressions imply a connection with the Border Force or UK Visas and Immigration, (both part of the Home Office), you must provide an email or letter of non-objection from the Home Office.</p> <p>Email: public.enquiries@homeoffice.gsi.gov.uk</p>
<p><b>Cabinet Office</b></p>	<p>This expression implies a connection with the Her Majesty's Government. You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Cabinet Office 70 Whitehall London SW1A 2AS</p>
<p><b>Cadw</b></p>	<p>You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Cadw</p>

	<p>Welsh Government  Plas Carew  Unit 5/7 Cefn Coed  Parc Nantgarw  Cardiff CF15 7QQ</p>
<p><b>Care and Social Services Inspectorate Wales</b></p> <p><b>CISW</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>National Office  Welsh Government  Rhydycar Business Park  Merthyr Tydfil CF48 1UZ</p> <p>Email: <a href="mailto:cssiw@wales.gsi.gov.uk">cssiw@wales.gsi.gov.uk</a></p>
<b>Commissioner</b>	<p>This word could imply a person who is a government administrator or a member of a commission set up by a government department or devolved administration. If this applies you cannot use this word unless a government or relevant body confirms (letter or email) that it has no objection.</p>
<p><b>Court Courts</b></p>	<p>You cannot use this expression if it implies a connection with the Her Majesty's Courts &amp; Tribunals Service. To use this word you will need to a letter or email of non-objection from the Ministry of Justice.</p> <p>Ministry of Justice  102 Petty France  London SW1H 9AJ  United Kingdom</p> <p>Email: <a href="mailto:general.queries@justice.gsi.gov.uk">general.queries@justice.gsi.gov.uk</a></p>
<p><b>Crime Squad Criminal Intelligence Service</b></p>	<p>As these expressions imply a connection with activities carried out by the National Crime Agency (NCA), you must provide an email or letter of non-objection from the NCA.</p> <p>Email: <a href="mailto:communication@nca.x.gsi.gov.uk">communication@nca.x.gsi.gov.uk</a></p> <p>National Crime Agency  Units 1-6 Citadel Place  Tinworth Street  London  SE11 5EF</p>
<b>Crown Estate</b>	<p>You cannot use this expression in a proposed name because it implies a connection with the 'Crown Estate' organisation which manages property and land owned by the Sovereign on behalf of the Her Majesty's Government.</p> <p>If you decide to submit your application you will need to include a copy of a letter or email of non-objection from the relevant Crown Estate's office. Further information about the Crown Estate can be found at</p> <p><a href="http://www.thecrownestate.co.uk/contact-us/">http://www.thecrownestate.co.uk/contact-us/</a></p>

<p><b>Employment Medical Advisory Service</b></p> <p><b>EMAS</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p><b>England, Wales and Scotland:</b></p> <p>Health and Safety Executive  (1G) Redgrave Court  Merton Road  Bootle L20 7HS</p> <p><b>Northern Ireland:</b></p> <p>Health &amp; Safety Executive for Northern Ireland  83 Ladas Drive  Belfast BT6 9FR</p> <p>Email: <a href="mailto:emasmail@hse.gov.uk">emasmail@hse.gov.uk</a></p>
<p><b>Financial Reporting Review Panel</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Financial Reporting Council  8th Floor  125 London Wall  London  EC2Y 5AS</p> <p>Email: <a href="mailto:enquiries@frc.org.uk">enquiries@frc.org.uk</a></p>
<p><b>Further Education</b></p>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection. If you decide to submit your application please provide a copy of the letter or email of non-objection.</p> <p><b>England:</b>  Department for Business, Innovation &amp; Skills  Higher Education Governance  1 Victoria Street  London SW1H 0ET</p> <p><b>Northern Ireland:</b>  Department for Employment and Learning  Head of Higher Education, Finance &amp; Governance  39-49 Adelaide Street  Belfast BT2 FD8</p> <p><b>Scotland:</b>  Scottish Government  Higher Education Governance Team  Atlantic Quay  150 Broomielaw  Glasgow G2 8LG</p> <p><b>Wales:</b>  Welsh Government  Cathays Park  Cardiff CF10 3NQ</p>

<b>Health and Safety</b>	This expression will be allowed provided your proposed name does not imply a connection with the Health and Safety Executive.
<b>Health and Social Care</b>	<p>You cannot use this expression because it implies a connection with the Department of Health or activities provided by a local authority.</p> <p>If you decide to resubmit your application please provide a copy of a letter or email of non-objection from the Department of Health or relevant local authority.</p>
<b>Higher Education</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection. If you decide to submit your application please provide a copy of the letter or email of non-objection.</p> <p><b>England:</b>  Department for Business, Innovation &amp; Skills  Higher Education Governance  1 Victoria Street  London SW1H 0ET</p> <p><b>Northern Ireland:</b>  Department for Employment and Learning  Head of Higher Education, Finance &amp; Governance  39-49 Adelaide Street  Belfast BT2 FD8</p> <p><b>Scotland:</b>  Scottish Government  Higher Education Governance Team  Atlantic Quay  150 Broomielaw  Glasgow G2 8LG</p> <p><b>Wales:</b>  Welsh Government  Cathays Park  Cardiff CF10 3NQ</p>
<b>Home Office</b>	<p>If this expression implies a connection with the Home Office you will need to obtain a letter or email of non objection from</p> <p>Home Office  Direct Communications Unit  2 Marsham Street  London SW1P 4DF</p> <p>Email: <a href="mailto:public.enquiries@homeoffice.gsi.gov.uk">public.enquiries@homeoffice.gsi.gov.uk</a></p>

<b>Industrial and Provident Society</b>	<p>You cannot use this expression unless the body shown below confirms (letter or email) it has no objection.</p> <p>Sensitive Business Names Team  Financial Conduct Authority  25 The North Colonnade  Canary Wharf  London E14 5HS</p> <p>Email: SensitiveBusinessN@fca.org.uk</p>
<b>Intellectual Property IPO</b>	<p>This expression will normally be allowed provided the name does not imply a connection with the Intellectual Property Office (IPO). If there is a connection we may contact IPO to seek their view.</p>
<b>Licensing Authority Assets Recovery</b>	<p>As this expression could imply a connection with activities carried out by the National Crime Agency (NCA), you must provide an email or letter of non-objection from the NCA.</p> <p>Email: communication@nca.x.gsi.gov.uk</p> <p>National Crime Agency  Units 1-6 Citadel Place  Tinworth Street  London  SE11 5EF</p>
<b>National Accounts</b>  <b>National Accounting</b>  <b>NAO</b>	<p>This expression implies a connection with the National Audit Office (NAO). You cannot use this expression unless the NAO confirms (letter or email) that it has no objection</p> <p>Comptroller &amp; Auditor General  Corporate Secretariat  National Audit Office  157-197 Buckingham Palace Road  London  SW1W 9SP</p> <p>Email: enquiries@nao.gsi.gov.uk</p>
<b>Notary</b> <b>Notary public</b> <b>Notarial</b>	<p>You cannot use this word or expression in your proposed name unless the body shown below confirms (letter or email) that you are authorised to use this title.</p> <p><b>England &amp; Wales</b>  The Faculty Office  1 The Sanctuary  London SW1P 3JT</p> <p>Email: faculty.office@thesanctary.com</p> <p><b>Scotland:</b>  The Law Society of Scotland  26 Drumsheugh Gardens  Edinburgh EH3 7YR</p> <p><b>Northern Ireland:</b>  Department of Justice  Block B, Castle Buildings</p>

	Stormont Estate Belfast Northern Ireland BT4 3SG
<b>Nuclear Installation</b>	The Office for Nuclear regulation (ONR) is responsible for the licensing and regulation of all Nuclear installations in the UK. To support your application, you must provide an email or letter of non-objection from the ONR.  Email: ONRenquiries@onr.gsi.gov.uk  Office for Nuclear Regulation Building 4 Redgrave Court Merton Road Bootle L20 7HS
<b>Primary Education</b>	You cannot use this expression if your proposed name implies a connection with education services provided by a local authority. If appropriate you should include a copy of a letter or email of non-objection from a relevant local authority.
<b>Registered Society</b>	As the Financial Conduct Authority (FCA) regulate Registered Societies (formerly Industrial and Provident Societies), you must provide an email or letter of non-objection from the FCA.  Email: SensitiveBusinessN@fca.org.uk  Sensitive Business Names Team Financial Conduct Authority 25 The North Colonnade Canary Wharf London E14 5HS
<b>Scrivener Scrivener notary</b>	You cannot use this word/expression unless the body shown below confirms (letter or email) that you are authorised to use this title.  The Faculty Office 1 The Sanctuary London SW1P 3JT  Email: faculty.office@thesanctary.com
<b>SE</b>	You cannot use this expression in this form (upper or lower case) at the start or end of your proposed name unless you are a 'Societas Europaea' (European Company). Further information can be found in Chapter 3 of our guide, The European Company: Societas Europaea (SE) - GPO6.
<b>Secondary education</b>	You cannot use this expression if your proposed name implies a connection with education services provided by a local authority. If appropriate your application should include a copy of a letter or email of non-objection from a relevant local authority.
<b>Select Committee</b>	This expression normally implies a connection with the House of Commons. You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.  Corporate Officer of the House of Commons Houses of Commons Legal Services Office London SW1A 0AA
<b>Serious Organised</b>	As this expression could imply a connection with activities carried out by the National Crime Agency (NCA), you must provide an email or letter of non-objection from the

<b>Crime</b>	NCA.
<b>SOCA</b>	Email: communication@nca.x.gsi.gov.uk  National Crime Agency Units 1-6 Citadel Place Tinworth Street London SE11 5EF
<b>Trade Mark</b>	You can use this expression in your proposed name provided it does not imply a connection with the Intellectual Property Office (IPO) which is part of the Department for Business, Innovation & Skills.  If there is a connection we may contact IPO to seek their view.

### Annex C - Words and expressions controlled by other legislation

Please note: The use of any of these words and expressions in your chosen name could be a criminal offence. The list is not exhaustive and applicants should carry out their own checks to ensure their proposed name does not breach any other legislation. LLP requirements also apply to business names unless otherwise stated.

<b>Anzac</b>	This word is protected under section 1 of the Anzac (restriction on Trade Use of Word) Act 1916 and will not be allowed in an LLP name.	
<b>Architect</b>	With the exception of 'naval architect', 'landscape architect' or 'golf-course architect', the use of this word is controlled under section 20 of the Architects Registration Act 1997.  You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.  Architects Registration Board 8 Weymouth Street London W1W 5BU  Email: info@arb.org.uk	
<b>Arts psychotherapist</b> <b>Art therapist</b> <b>Biomedical scientist</b> <b>Chiropodist</b> <b>Clinical psychologist</b> <b>Clinical scientist</b> <b>Counselling psychologist</b> <b>Diagnostic radiographer</b> <b>Dietician</b> <b>Dietitian</b>	<b>Operating department practitioner</b> <b>Orthoptist</b> <b>Orthotist</b> <b>Paramedic</b> <b>Physical therapist</b> <b>Physiotherapist</b> <b>Podiatrist</b> <b>Practitioner psychologist</b> <b>Prosthetist</b> <b>Radiographer</b>	These words and expressions are protected titles and require the prior approval (letter or email) from the Health Professions Council who can be contacted at,  Registration Department Health Professions Council Park House

<b>Drama therapist</b> <b>Diagnostic radiographer</b> <b>Educational psychologist</b> <b>Forensic psychologist</b> <b>Health psychologist</b> <b>Hearing aid dispenser</b> <b>Music therapist</b> <b>Occupational psychologist</b> <b>Occupational therapist</b>	<b>Registered psychologist</b> <b>Social worker</b> <b>Speech and language therapist</b> <b>Speech therapist</b> <b>Sport and exercise psychologist</b> <b>Therapeutic radiographer.</b>	184 Kennington Park Road London SE11 4BU  Email: <a href="mailto:registration@hpc-uk.org">registration@hpc-uk.org</a>
<b>Attorney General</b>	You cannot use this expression because it implies a connection with the office of the Attorney General, the chief legal advisor to the Crown.	
<b>Bachelor of medicine</b>	This expression is a protected title controlled by section 49 of the Medical Act 1983. You cannot use this expression in your LLP name unless your professional body confirms (letter or email) that you are authorised to use the relevant title.	
<b>Building Society</b>	You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.  Sensitive Business Names Team Financial Conduct Authority 25 North Colonnade Canary Wharf London E14 5HS  Email: <a href="mailto:SensitiveBusinessN@fca.org.uk">SensitiveBusinessN@fca.org.uk</a>	
<b>Chemist</b> <b>Dispensing Chemist</b> <b>Dispensing Druggist</b> <b>Druggist</b> <b>Pharmaceutical</b> <b>Pharmaceutical Chemist</b> <b>Pharmaceutical Druggist</b> <b>Pharmaceutist</b> <b>Pharmacist</b> <b>Pharmacy</b>	These words and expressions are controlled by section 78 of the Medicines Act 1968  You cannot use any of these titles in your LLP name unless the body shown below confirms (letter or email) that you are authorised to use the relevant title.  <b>England, Wales and Scotland:</b>  The General Pharmaceutical Council 25 Canada Square London E14 5LQ  <b>Northern Ireland:</b> The Pharmaceutical Society of Northern Ireland 73 University Street Belfast BT7 1HL	
<b>Chiropractor</b> <b>Chiropractic practitioner</b> <b>Chiropractioner</b> <b>Chiropractic physician</b>	These words and expressions are controlled by the Chiropractors Act 1994. You cannot use this word unless the body shown below confirms (letter or email) that it has no objection.  The Chief Executive General Chiropractic Council 44 Wicklow Street London WC1X 9HL  Email: <a href="mailto:enquiries@gcc-uk.org">enquiries@gcc-uk.org</a>	
<b>Contact lens</b>	You cannot use this expression unless you are a registered medical	

	<p>practitioner, a registered optometrist or a registered dispensing optician authorised to carry out this activity. You will need to provide evidence of your registration with your application.</p> <p>Alternatively, if you are a manufacturer or supplier of contact lenses you will need to confirm this in writing with your application</p>
<b>Credit Union</b>	<p>This expression is controlled by the Credit Union Act 1979. You cannot use this expression unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Sensitive Business Names Team Financial Conduct Authority 25 The North Colonnade Canary Wharf London E14 5HS</p> <p>Email: SensitiveBusinessN@fca.org.uk</p>
<b>Dispensing Optician</b>	<p>This expression is controlled by the Opticians Act 1989. You cannot use it unless the body shown below confirms (letter or email) that it has no objection.</p> <p>The Registrar General Optical Council 41 Harley Street London W1G 8DJ</p> <p>Email: goc@optical.org</p>
<b>Enrolled Optician</b>	<p>This expression is controlled by the Opticians Act 1989. You cannot use it unless the body shown below confirms (letter or email) that it has no objection.</p> <p>The Registrar General Optical Council 41 Harley Street London W1G 8DJ</p> <p>Email: goc@optical.org</p>
<b>General practitioner</b>	<p>This expression is a protected title controlled by section 49 of the Medical Act 1983. You cannot use this expression in your LLP name unless your professional body confirms (letter or email) that you are authorised to use the relevant title.</p>
<b>Geneva Cross</b>	<p>This expression is controlled by the Geneva Convention Act 1957 and will not be permitted for use in an LLP name.</p>
	<p>Email: mail@homesandcommunities.co.uk</p>
<b>Olympic Olympian Olympiad Paralympic Paralympian Paralympiad</b>	<p>The words Olympic, Olympian, Olympiad, Paralympic, Paralympian and Paralympiad plus their plurals, translations and anything similar to them are protected by the Olympic Symbol etc (Protection) Act 1995.</p> <p>To use any of these words and expressions you must obtain the written consent of:</p>

	<p>British Olympic Association 60 Charlotte Street London W1T 2NU</p> <p>Email: <a href="mailto:brandprotection@teamgb.com">brandprotection@teamgb.com</a></p>
<p><b>Citius, Altius, Fortius Faster, Higher, Stronger. Spirit in Motion</b></p>	<p>These expressions, their translations and anything similar to them are protected by the Olympic Symbol etc (Protection) Act 1995.</p> <p>To use any of these expressions you must obtain, written consent of The British Olympic Association at the above address.</p>
<p><b>Ophthalmic Optician Optician Optometrist</b></p>	<p>These words and expressions are controlled by the Opticians Act 1989. You cannot use these words or expressions unless the body shown below confirms (letter or email) that it has no objection.</p> <p>The Registrar General Optical Council 41 Harley Street London W1G 8DJ</p> <p>Email: <a href="mailto:goc@optical.org">goc@optical.org</a></p>
<p><b>Ordnance Survey</b></p>	<p>You cannot use the expression in your proposed name unless the body shown below confirms (letter or email) that it has no objection.</p> <p>Ordnance Survey Explorer House Adanac Drive Southampton SO16 0AS</p> <p>Email: <a href="mailto:customerservices@ordnancesurvey.co.uk">customerservices@ordnancesurvey.co.uk</a></p>
<p><b>Physician</b></p>	<p>This word is a protected title controlled by section 49 of the Medical Act 1983. You cannot use it in your LLP name unless your professional body confirms (letter or email) that you are authorised to use the relevant title.</p> <p>Email: <a href="mailto:gmc@gmc-uk.org">gmc@gmc-uk.org</a></p>
<p><b>Red Crescent Red Cross Red Lion and Sun</b></p>	<p>These expressions are controlled by the Geneva Convention Act 1957 and will not be permitted for use in an LLP or business name.</p>
<p><b>Registered Optician</b></p>	<p>This expression is controlled by the Opticians Act 1989. You cannot use it unless the body shown below confirms (letter or email) that it has no objection.</p> <p>The Registrar General Optical Council 41 Harley Street London W1G 8DJ</p> <p>Email: <a href="mailto:goc@optical.org">goc@optical.org</a></p>

<p><b>Solicitor</b></p>	<p>Different requirements apply for LLPs registered in England and Wales, Scotland or Northern Ireland.</p> <p><b>England and Wales:</b> If you are an existing firm of solicitors (i.e. a sole proprietor or partnership) you will already be regulated by the Solicitors Regulatory Authority (SRA).</p> <p>Your application to form an LLP must include a copy of your practice letterhead which includes the statement "regulated by the Solicitors Regulatory Authority".</p> <p>If you are a new firm your application must include a letter or email from the SRA confirming that it has no objection.</p> <p>Email (preferred): <a href="mailto:operations@sra.org.uk">operations@sra.org.uk</a></p> <p>The Solicitors Regulatory Authority Operations The Cube 199 Wharfside Street Birmingham B1 1RN</p> <p><b>Scotland:</b> You cannot use this word unless the body shown below confirms (letter or email) it has no objection.</p> <p>Law Society of Scotland 26 Drumsheugh Gardens Edinburgh EH3 7YR.</p> <p><a href="http://www.lawscot.org.uk/abiyt-us/contact-us">www.lawscot.org.uk/abiyt-us/contact-us</a></p> <p><b>Northern Ireland:</b> You cannot use this word unless the body shown below confirms (letter or email) it has no objection.</p> <p>The Law Society of Northern Ireland 96 Victoria Street Belfast BT1 3GN</p> <p><a href="http://www.lawsoc-ni.org/contact-us/">www.lawsoc-ni.org/contact-us/</a></p>
<p><b>Surgeon</b></p>	<p>This word is a protected title controlled by section 49 of the Medical Act 1983. You cannot use this word in your LLP name unless your professional body confirms (letter or email) that you are authorised to use the relevant title.</p> <p>Email: <a href="mailto:gmc@gmc-uk.org">gmc@gmc-uk.org</a></p>
<p><b>Vet Veterinary Veterinary Surgeon Veterinary Practitioner</b></p>	<p>These words and expressions are controlled by the Veterinary Surgeons Act 1966. You cannot use this word or expression unless the body shown below confirms (letter or email) that it has no objection.</p>

	<p>The Registrar Royal College of Veterinary Surgeons 62-64 Horseferry Rd London SW1P 2AF</p>
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Email: [info@rcvs.org.uk](mailto:info@rcvs.org.uk)

# how to contact us

Version 5.3 (03/15)

contact centre: **0303 1234 500**

(for training and quality purposes your call may be monitored)

mini-com: 029 2038 1245

enquiries@companieshouse.gov.uk

**www.gov.uk/companieshouse**

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**Edinburgh:** Companies House  
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**London:** Companies House  
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